

**THE PERRY COUNTY BOARD OF DD  
BOARD MEETING MINUTES  
May 15, 2024**

**Sarah A. Winters Administrative Building, 601 Senior Drive, New Lexington, Ohio 43764**

**I. President Rachel Barnhart called the meeting to order at 5:00 pm.**

<b>II. ROLL CALL:</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>EXCUSED</b>	<b>UNEXCUSED</b>
Karen Chennells	X			
Rachel Barnhart	X			
Kevin Howell	X			
Fritzie Nitschke	X			
Matt Sheridan	X			
Denise Dupler		X	X	
Sky Gettys	X			

Others in attendance: David Couch, Chrissy Berkheimer, Ashley Reed, Caley Boyden, Shelly Lackey, and Madi Chennells.

**III. APPROVAL OF AGENDA:**

**Res. 2024-05-01**

**Karen Chennells moved to approve the May Regular Board Meeting agenda and any additions, as submitted. Fritzie Nitschke seconded the motion.**

**Discussion:** None

***Motion Passed*** by majority vote.

**IV. COMMITTEES:** An Ethics Committee Meeting is scheduled for this evening, Wednesday, May 15, 2024, immediately following this May Regular PCBDD Board Meeting.

**V. REVIEW AND APPROVAL OF MINUTES:**

**Res. 2024-05-02**

**Kevin Howell moved to approve the minutes of the April 24, 2024, PCBDD Regular Board Meeting, as presented. Matt Sheridan seconded the motion.**

**Discussion:** None

***Motion Passed*** by majority vote.

## VI. BOARD REPORTS:

### a. SUPERINTENDENT REPORT – DAVID COUCH – *Verbal report*

David's report was included in the packet. David shared the second training for Board Members will be held after the June regular board meeting. This training will focus on levies. August will be the third training and it will be an Ethics training. Caley will wrap up Board Member training in October with the financial training. Jenny's MUI report was included in the packet. MEORC's report is also included with Jenny's report. David wanted to make sure Board Members took note that 32 of the 45 MUIs were at Mt. Aloysius. David shared that a local provider has uncovered financial issues which be investigated at the State level. As they investigated, it spread deeper than suspected. BCI and FBI will possibly be brought in. Karen questioned if it was one staff member or more. David shared it was one staff member and they are suspended pending the investigation. Vikki's Intake and Eligibility report was included in the packet. David shared the SSA Director position is posted and will be up until the end of May. Interviews will be held in June. David shared that the two bills that the General Assembly is considering may impact us, but we will have to wait to see how it plays out. David shared that we will be receiving a Silver Award from The Partnership for Excellence. They use a bronze, silver, gold, platinum award system. They will be sending us the opportunities for improvement report in the coming weeks. Karen asked if we would be continuing this journey, David shared that he expects us to keep it going and in the next three to four years update and resend our 50-page application. David gave the Board an update on the deputy sharing with Children's Services. The Sheriff did not agree to the proposal so Children's Services will be paying for the service (if they choose to move forward) and we will only use the service when we need it and then Children's Services will bill us. David will come back to the Board with the billing details in the future. Caley is in the process of purchasing two used vehicles for staff to use. Thank you for directing our thinking in this direction. David lastly shared that after speaking with Mt. Aloysius and Justin Gall's family they all are in support of renaming the Together We Can Visionary award to recognize Justin and all his dedication to the DD field and PCBDD.

### b. CHILDRENS PROGRAM DIRECTOR REPORT – ASHLEY REED

Ashley's report was included in the packet. No discussion.

### c. SSA DIRECTOR REPORT – N/A (Included in Superintendent Report)

### d. COMMUNITY SUPPORTS DIRECTOR REPORT - SHELLY LACKEY

Shelly's report was included in the packet. No discussion.

### e. ADMINISTRATIVE SUPPORTS DIRECTOR REPORT – JESSICA STROUP

No report for May.

**VII. REVIEW AND APPROVAL OF EXPENDITURES:**

**Res. 2024-05-03**

**Matt Sheridan moved to approve the expenditures, as presented. Kevin Howell seconded the motion.**

**Discussion:** Caley's financials were handed out at the Board meeting. Operating revenues were lower than expected due to the Auditor's Office transition and no bills were paid for over half of the month. In April, we began transitioning to the county auditor's new accounting and payroll software. Payroll is the only module that is not yet live; we expect that to begin in May. As always with new software, there have been plenty of issues to work through, but we have seen some benefits at the departmental level, namely the reporting features. Two vehicles will be purchased as soon as the check is available from the Auditor's Office. A 2021 AWD Ford Escape with 24k miles and a 2021 Chevy Equinox with 25k miles. No discussion on the voucher report.

**VIII. OLD BUSINESS: None**

**IX. NEW BUSINESS:**

**Res. 2024-05-04**

**Karen Chennells moved to approve the agreement with New Lexington School District for transportation services for PCBDD's Summer Camp, as presented. Kevin Howell seconded the motion.**

**Discussion:** David shared that we went with last year's amount. The amount covers last year's cost of \$19,863.75. Currently 16 campers have chosen to use school transportation. We are not able to determine who may change transportation services, so we included a mechanism to review any additional cost, if necessary.

***Motion Passed*** by majority vote. (Rachel Barnhart abstained)

**Res. 2024-05-05**

**Kevin Howell moved to approve the agreement between Perry County Board of Developmental Disabilities and Elizabeth Fuchs for cleaning services at the S.A.W. and CCC buildings for a period of one year, as presented. Karen Chennells seconded the motion.**

**Discussion:** Liz has been cleaning the buildings for a couple of years now. We are quite happy with her work. The contract has an increase from \$22,800 per year to \$24,000 per year. There are no other changes. Caley shared that she does a wonderful job, and we are pleased with her work. Chrissy shared that she is very responsive when we have any type of function that extra cleaning may need to be done and on a time schedule.

***Motion Passed*** by majority vote.

X. **PUBLIC COMMENTS:** None

XI. **ADJOURNMENT:** Karen Chennells moved to adjourn the meeting at 5:27 pm.

  
Rachel Barnhart – Board President

  
Denise Dupler – Board Secretary