

THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES
October 18, 2023
Sarah A. Winters Building, 601 Senior Drive, New Lexington, Ohio 43764

I. President Rachel Barnhart called the meeting to order at 5:01 pm.

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Rachel Barnhart	X			
Kevin Howell	X			
Fritzie Nitschke	X			
Matt Sheridan	X			
Denise Dupler	X			
Sky Gettys	X			
Karen Chennells	X			

Others in attendance: David Couch, Chrissy Berkheimer, Jessica Stroup, Ashley Reed, Shelly Lackey, Maddie Chennells, and Carter Chennells.

III. APPROVAL OF AGENDA:

Res. 2023-10-01

Sky Gettys moved to approve the October regular Board meeting agenda and any additions, as submitted. Karen Chennells seconded the motion.

Discussion: Roberts Rules of Order stipulate such a motion for each meeting agenda.

Motion Passed by majority vote.

IV. REVIEW AND APPROVAL OF MINUTES:

Res. 2023-10-02

Matt Sheridan moved to approve the minutes of the August 16, 2023, PCBDD regular Board meeting, as presented. Kevin Howell seconded the motion.

Discussion: None

Motion Passed by majority vote.

V. BOARD REPORTS:

A. SUPERINTENDENT'S REPORT – DAVID COUCH - *Verbal Report*

David's report was included in the packet. David shared the FY 2024-2025 budget included language that one Board member of the DD Board be a person of eligible to receive services. Karen's term is up in 2023, she can be reappointed and wishes to be. In 2024, Kevin, Fritzie, Denise, Rachel and Matt expire. All can be reappointed. David would like this to be a natural process. David will be bringing to the Board a policy in regard to "proper public purpose". He will then take it to the Commissioners. We will also be bringing to the Board a policy for remote Board meeting attendance. The current state budget includes a provision allowing DD Board members to participate via electronic means, effective October 3rd. Jenny's MUI report was included in the packet. Fritzie questioned the "neglect" on the MUI report. She asked what the provider was supposed to do? David reminded the Board that MUIs are not all bad. The provider did exactly what they were supposed to do. David shared that Jenny has really branched out; she is holding a Scams training with the Ohio Attorney General's office here in October. The parking lot is on hold until around April 1st. We are waiting to see if Perry County is awarded any grants that we can tap into for help in paying for the parking lot project. David shared with the Board that they approved him to sign the Perry County Transit contract, provided there were no significant changes. It did increase by 15%, but we are not able to negotiate a lower cost per trip. These are the actual costs for Transit. The approximate cost will be around \$20,000. David shared with the Board that he is suggesting that Director Hauck grant Superintendent certification to Caley. She has met most of the requirements already and will be participating in the OACB Executive Development program at the end of 2024. David feels this would be good practice in case of any long-term absence on his part. 2024 salaries are a hot topic in the region. David shared a breakdown of what he would like to do, with the Board's approval. After discussion, option 4 was decided on. A 2% wage range increase for 2024 and the one-time payments in November approximately 4%. Board members agreed this would be the best option, David shared he would bring the motion to the November board meeting. Our HMG HV that we added to the Table of Organization in April has become a full-time needed position. This change does not require a change to the TO, but David wanted the Board to be aware. Funding for this position comes from billing for services and covers the costs of the position. David met with all the SSAs individually to get to know them better. September was DSP month. We made \$500 available to each provider for use in recognition of their DSPs. A total of \$2,341.03 was requested by five providers. We are hoping to have helped purchase a home by the end of 2023. The home would be in Somerset and would house two people we serve. David shared the Organizational Profile with the Board. National Disability Employment Awareness Month is in October. Ashley shared to go check out our Facebook page. Justin has been highlighting employment. David shared that the EI pilot program that was discussed at a previous Board meeting has begun. It is at no cost to us; Hocking County already has some therapists. PCBDD's accreditation is February 28th & February 29th. David is not concerned as he knows we meet compliance and go above.

B. CHILDREN'S PROGRAM DIRECTOR'S REPORT – ASHLEY REED

Ashley's report was included in the packet.

C. SSA ADMINISTRATION DIRECTOR'S REPORT

Included in David's report.

D. COMMUNITY SUPPORTS DIRECTOR'S REPORT - SHELLY LACKEY

Shelly's report was included in the packet.

E. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT – JESSICA STROUP

Jessica's report was a handout at the meeting. The staff roster was included in the packet.

VI. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2023-10-03

Sky Gettys moved to approve the expenditures, as presented for August 2023 and September 2023. Karen Chennells seconded the motion.

Discussion: Caley Boyden was not in attendance at the Board meeting, David Couch presented the financial statements and expenditures for August and September. Discussion around Summer Camp transportation costs. The costs were significantly higher with using New Lexington schools to help with transportation. Rachel and Karen both echoed that it made it so much nicer using the school busses instead of transit. Kevin questioned if New Lex schools could do all of the bussing next year, and David shared that would be an option, Transit was used for all the outings. From 2021 to 2022 we doubled the number of kids attending Summer Camp. Rachel shared the school bus drivers were better with the kids due to being used to transporting them throughout the school year.

Motion Passed by majority vote.

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:

Res. 2023-10-04

Karen Chennells moved to approve the following delegates to the 2023 OACB (Ohio Association of County Boards) Delegate Assembly on Wednesday, November 29, 2023, (Time: TBA), virtual or located in Columbus, Ohio. Kevin Howell seconded the motion.

Denise Dupler nominated Rachel Barnhart as the delegate. Rachel Barnhart nominated Denise Dupler to be the alternate delegate.

Motion Passed by majority vote.

Res. 2023-10-05

Kevin Howell moved to approve the change of location for the Perry County Board of Developmental Disabilities November Board meeting to the Couch Connections Center, 600 Senior Drive, New Lexington, Ohio. Karen Chennells seconded the motion.

Discussion: The Board meeting is Wednesday, November 15th, 2023. This change in venue to the CCC is due to having the Board Member Appreciation dinner catered into our venue.

Motion Passed by majority vote.

Res. 2023-10-06

Karen Chennells moved to approve the revisions to the Table of Organization, effective October 18, 2023, as presented. Sky Gettys seconded the motion.

Discussion: This change represents adding an additional full-time supervisory position to the expanding Community Supports Department. A second Community Supports Supervisor will divide the work of the CSD into two areas: one focusing on behavior support and advocacy and the other on ALA and youth respite. There are no direct funds received for this position, but the long-term impact of these services impacts funding and stability. Rachel shared that having one for adults and one for respite/ALA would be a benefit for the people we serve.

Motion Passed by majority vote.

Res. 2023-10-07

Karen Chennells moved to approve Service Order Number 0003 with Strategic Insight Partners, as presented. Denise Dupler seconded the motion.

Discussion: The original master services agreement was approved in 2019. This order grants approval for an additional 10 days of Baldrige application coaching, as needed. This order is planned to cover submission of the PCBDD 50-page application and necessary work with the feedback report that will be received approximately June of 2024. Sky questioned the additional travel and David shared we have completed everything virtual to this point and we are not sure travel will ever become an issue.

Motion Passed by majority vote.

Res. 2023-10-08

Matt Sheridan moved to approve the revisions to PCBDD Policy #412 “Continuing Staff development”, as presented. Kevin Howell seconded the motion.

Discussion: The original policy and the draft update were emailed to all Board members prior to the Board meeting. Hard copies were also available for Board members at the meeting. The following are the primary changes to policy and procedure:

- Title change from Continuing Staff Development to Staff Development.
- Distinguished between personal and professional opportunities.
- Revised policy language and updated procedures.
- Increased amount for improved staff benefit.

Sky questioned the repayment if an employee leaves the agency within a year. He shared that it was never implemented at the hospital. David shared that he has hopes that we do not encounter this issue. Kevin feels it will at least give them something to think about before they leave. Details of these changes have been processed and approved through the PCBDD Policy Team and SLT.

Motion Passed by majority vote.

IX. PUBLIC COMMENTS: No public comments.

X. ADJOURNMENT: Sky Gettys motioned to adjourn the meeting at 6:09 pm. Karen Chennells seconded the motion.



Rachel Barnhart – Board President



Denise Dupler – Board Secretary