

THE PERRY COUNTY BOARD OF DD  
BOARD MEETING MINUTES  
May 17, 2023

Sarah A. Winters Administrative Building, 601 Senior Drive, New Lexington, Ohio 43764

I. President Rachel Barnhart called the meeting to order at 5:00 pm.

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Karen Chennells	X			
Rachel Barnhart	X			
Kevin Howell	X			
Fritzie Nitschke	X			
Matt Sheridan	X			
Denise Dupler	X			
Sky Gettys	X			

**Others in attendance:** Chrissy Berkheimer, Caley Boyden, Jessica Stroup, Ron Spung, and Shelly Lackey.

III. APPROVAL OF AGENDA:

Res. 2023-05-01

Kevin Howell moved to approve the May regular Board meeting agenda and any additions, as submitted. Matt Sheridan seconded the motion.

**Discussion:** Rachel shared that there was a handout motion and handed out was the staff roster for Jessica's part of the packet. Roberts Rules of Order stipulate such a motion for each meeting agenda.

*Motion Passed* by majority vote.

IV. **COMMITTEES:** An Ethics Committee Meeting is scheduled for this evening, Wednesday, May 17, 2023, immediately following this May Regular PCBDD Board Meeting. Rachel shared that the Ethics Committee consists of Matt Sheridan, Fritzie Nitschke, and Kevin Howell.

V. REVIEW AND APPROVAL OF MINUTES:

Res. 2023-05-02

Karen Chennells moved to approve the minutes of the April 19, 2023, PCBDD regular Board meeting, as presented. Sky Gettys seconded the motion.

**Discussion:** None

*Motion Passed* by majority vote.

**VI. BOARD REPORTS:**

**a. SUPERINTENDENT REPORT – DAVID COUCH – *MUI Report Only***

David had no report this month. Jenny's MUI report was included in the packet. No discussion.

**b. CHILDRENS PROGRAM DIRECTOR REPORT – ASHLEY WOLLENBERG**

Ashley's report was included in the packet. Glad to see we got the wagon issue resolved.

**c. SSA DIRECTOR REPORT – RON SPUNG**

Ron's report was included in the packet. No discussion.

**d. COMMUNITY SUPPORTS DIRECTOR REPORT - SHELLY LACKEY**

Shelly's report was included in the packet. Everyone loved the prom picture.

**e. ADMINISTRATIVE SUPPORTS DIRECTOR REPORT – JESSICA STROUP**

Jessica provided the staff roster to the Board at the meeting. No discussion.

**VII. REVIEW AND APPROVAL OF EXPENDITURES:**

**Res. 2023-05-03**

**Sky Getty's moved to approve expenditures, as presented. Kevin Howell seconded the motion.**

**Discussion:** Caley's report was included in the packet. First half levy disbursement received. On top of our normal billing, \$13,500 was received for Home Visiting Expansion. Insurance UST – Annual Liability Insurance (\*This line no longer exists in our budget, but payment was taken from this line in error; correction will be made in May). According to Caley's year-to-date projections we are right on target. Caley shared that there are still no updates on the House Bill 33 or regarding the State budget. She did report that at OACB she was in a session about Medicaid allowing families to claim 40 hours for services. She shared that all county boards feel the same way we do, they expressed their concerns and the Medicaid people at the conference ignored the talks. It has already been decided but they changed it to only 40 hours per individual, so multiple people in the household cannot bill for the same person. Rachel asked if we had anyone asking about it yet, Caley shared we do not. Karen questioned if this was because of the lack of DSP's and Caley shared that was part of it.

***Motion Passed*** by majority vote.

**VIII. OLD BUSINESS: None**

**IX. NEW BUSINESS:**

**Res. 2023-05-04**

**Karen Chennells moved to authorize the Superintendent to sign the memorandum of understanding between Hopewell Health Centers Early Childhood Programs and Perry County Early Intervention, when/if received. Rachel Barnhart seconded the motion.**

**Discussion:** Caley shared no money is involved for this agreement. The purpose of this MOU is to expand access to ECMH Consultation in Ohio Early Intervention. This is a standard agreement for referral and team participation for ECMH consult to EI through Hopewell Health Centers.

***Motion Passed*** by majority vote.

**Res. 2023-05-05**

**Kevin Howell moved to approve the agreement with THE NEW Lexington School District for transportation services for PCBDD's Summer Camp, as presented. Matt Sheridan seconded the motion.**

**Discussion:** As one of the transportation options for Summer Camp, New Lexington School District estimated the cost. This is the first time we are utilizing this service from NLSD, so we have no data on which to base the estimate. Currently about half of the participants want to use this service. The "cost settle" provision will allow NLSD not to operate the service at a loss. Sky thinks that the contract contradicts itself by saying no more than \$18,000. Sky asked if it goes over \$18,000, would Board approval be necessary? Caley shared that the Board would absolutely have to approve anything over the \$18,000. Rachel asked if there were a lot of people choosing NLSD, Caley shared it is split at 50/50 for NLSD and Transit. Rachel asked if NLSD would be doing outings? Shelly shared that there is that possibility of using them for outings. Karen asked if there would be enough staff for kids to have camp counselors on the bus? Shelly shared that yes, we have eleven summer camp staff this year. Jessica shared that we have an excellent group, including a young teacher that just wanted a summer job so this year's staff will be great and plentiful.

***Motion Passed*** by majority vote. (Rachel Barnhart abstained)

**HANDOUT MOTION #1**

2023-05-06

**Kevin Howell moved to approve a Visa credit card through People’s State Bank to replace the current Mastercard credit card through ComData. Matt Sheridan seconded the motion.**

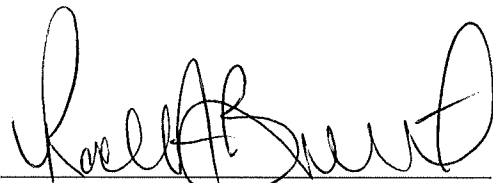
**Discussion:** Our current account with Comdata has a limit of \$2,500 which creates issues during busy times, namely summer camp. Hotels are also increasingly refusing to accept purchase orders/paper checks, adding to the need for a higher limit to accommodate employee travel. Additionally, Comdata payment terms are extremely tight and difficult for us to manage due to their requirements and processes and because our checks have a slow turn-around due to being processed through the county auditor’s office. Sky questioned if we could get one with points to use towards things, Matt shared they use their points to go towards the bill. Caley shared she would check into it.

***Motion Passed*** by majority vote.

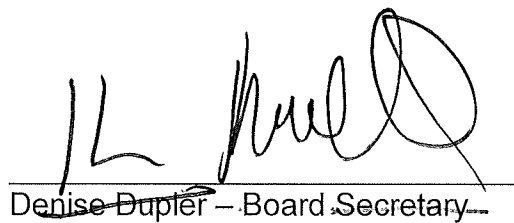
X. **PUBLIC COMMENTS:** None

XI. **ADJOURNMENT:**

Karen Chennells moved to adjourn the meeting at 5:24 pm. Sky Gettys seconded the motion.



Rachel Barnhart – Board President



Denise Dupier – Board Secretary

VP