

THE PERRY COUNTY BOARD OF DD  
BOARD MEETING MINUTES

April 19, 2023

Sarah A. Winters Building, 601 Senior Drive, New Lexington, Ohio 43764

I. President Rachel Barnhart called the meeting to order at 5:00 pm.

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Rachel Barnhart	X			
Kevin Howell	X			
Fritzie Nitschke	X			
Matt Sheridan	X			
Sky Gettys	X			
Karen Chennells	X			
Denise Dupler		X	X	

**Others in attendance:** Chrissy Berkheimer, Caley Boyden, Josh Young, Jessica Stroup, Ashley Wollenberg, Ron Spung, and Shelly Lackey.

III. APPROVAL OF AGENDA:

Res. 2023-04-01

Sky Gettys moved to approve the April regular Board meeting agenda and any additions, as submitted. Matt Sheridan seconded the motion.

Discussion: None

*Motion Passed* by majority vote.

IV. COMMITTEES: An Ethics Committee Meeting is scheduled for Wednesday, May 17, 2023, immediately following the Regular May PCBDD Board Meeting. Fritzie Nitschke, Matt Sheridan and Kevin Howell are the members of the Ethics committee.

V. REVIEW AND APPROVAL OF MINUTES:

Res. 2023-04-02

Karen Chennells moved to approve the minutes of the March 22, 2023, PCBDD regular Board meeting, as presented. Kevin Howell seconded the motion.

Discussion: None

*Motion Passed* by majority vote.

**VI. BOARD REPORTS:**

**A. SUPERINTENDENT'S REPORT – DAVID COUCH - *Verbal Report***

David had no report this month. Jenny's MUI report was included in the packet. Caley pointed out to Board members that six of the eight MUIs were at Mount Aloysius.

**B. CHILDREN'S PROGRAM DIRECTOR'S REPORT – ASHLEY WOLLENBERG**

Ashley's report was included in the packet. No discussion.

**C. SSA ADMINISTRATION DIRECTOR'S REPORT – RON SPUNG**

Ron's report was included in the packet. No discussion.

**D. COMMUNITY SUPPORTS DIRECTOR'S REPORT - SHELLY LACKEY**

Shelly's report was included in the packet. No discussion.

**E. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT – JESSICA STROUP**

Jessica's report was included in the packet. No discussion.

**F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN - *Verbal Report***

Caley's report was included in the packet. Discussion took place in the subsequent motion.

**VII. REVIEW AND APPROVAL OF EXPENDITURES:**

**Res. 2023-04-03**

**Sky Gettys moved to approve expenditures, as presented. Matt Sheridan seconded the motion.**

**Discussion:** Caley shared that next month we should be receiving the first half of our levy revenue. We received reimbursement for the half year county wellness incentives and the \$4,000 annual payment to us for administering the program. Medicaid reimbursed us for seven MAC participants. Caley shared that our Medicaid settlement was received for the State fiscal year of 2021 waiver reconciliation. Caley reminded the Board that we are still due for one settlement. Sky asked what year that took us up to, Caley shared 2020. Our 2021 cost report was selected for audit. This is the first time since Caley has been at PCBDD that this has happened. Our operating expenditures were up due to having three pay periods in March. The \$10,000 for the SharePoint training was paid but this will be reimbursed by the State of Ohio's Tech Cred Program. Caley shared that we are spot on for where we are in the year. Capital Improvements fund expenditures had the new copier purchase that was approved at a previous Board meeting. Also, the payment to Crooksville Schools for our involvement in the walking trail pavement project. Nothing to report in the Reserve fund. Sky asked if the reserve fund was extra money. Caley shared that it is money we have put back for unexpected expenses that may arise.

***Motion Passed*** by majority vote.

**VIII. OLD BUSINESS: None**

**IX. NEW BUSINESS:**

**Res. 2023-04-04**

**Kevin Howell moved to authorize the Superintendent to enter into an agreement with Elizabeth Fuchs for cleaning services for the Sarah A. Winters building and the David C. Couch Connections Center for a period of two months. Karen Chennells seconded the motion.**

**Discussion:** This short-term agreement will allow both Elizabeth and PCBDD a trial period before entering into a long-term contract. The initial two-month agreement includes compensation at the normal monthly rate as well as the option of an additional \$200-\$400 for deep cleaning that will need completed in the first month. Rachel asked if the rate would remain the same, Caley shared that yes there will be no change for the first two months and then she will look at the contract, talk to Elizabeth, and see if any changes are necessary. Sky questioned the length of the contract (two months). Caley shared that we do this to see if there are any glaring issues that arise.

***Motion Passed*** by majority vote.

**Res. 2023-04-05**

**Fritzie Nitschke moved to approve the continuation of the 6.5% DSP retention increase for waiver rates that was implemented in 2022, with an additional 1% to be added in the State of Ohio's 2024-2025 budget. Sky Gettys seconded the motion.**

**Discussion:** Caley shared that there have been many changes to this since this motion was put on the agenda. She asked the Board to please not take any action at this time, until we have a better understanding of the changes so we can bring the Board members the correct information for a new motion at a later date. The 6.5% statewide increase was adopted under Appendix K of the COVID-19 Public Health Emergency in effort to retain Direct Support Professionals in the DD field. The public health emergency (PHE) is discontinued May 11, 2023, but state budget talks include discussions around retaining the 6.5% local increase with the option of adding additional local funds after the unwinding of the PHE ends. County Boards in Ohio's Region V, of which Perry County is a member, have proposed the continuation of 6.5% with an additional 1% added to provide \$1 additional compensation to DSP hourly pay rates on top of rule-based Medicaid Waiver rates. Perry County's share of the increase is estimated at \$158,177 annually. This dollar amount will remain fixed from year to year, with no increase. Region V is requesting that DODD adjust the waiver admin fee (1.25% of all Medicaid funds spent in Perry County for DD services) charged to county boards to help offset rate increases that are being considered at both the state and local level.

***Motion Failed*** by majority vote.

**Res. 2023-04-06**

**Karen Chennells moved to approve the Table of Organization, effective April 19, 2023, as presented. Kevin Howell seconded the motion.**

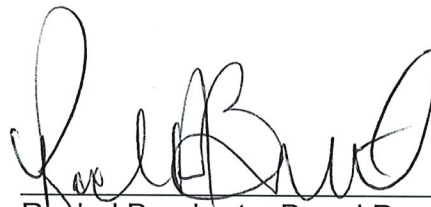
**Discussion:** Ashley shared that we must have 80% capacity. Rachel asked if this position is currently filled. It was discussed that this is an open position currently so it will affect no current staff. This is the reason for wanting the change from full-time to part-time at this time also, instead of waiting. This change represents moving one Help Me Grow Home Visitor from full-time status to part-time status. Current agency needs will be met by this change and result in PCBDD being better positioned to support the needs of Perry County children and families, meet, and sustain State capacity needs, and adjust to future needs as well. It is anticipated this position will be fully funded, especially with the part-time status and absence of benefits offered.

***Motion Passed*** by majority vote.

X. **PUBLIC COMMENTS:** None

XI. **ADJOURNMENT:**

Sky Gettys moved to adjourn the meeting at 5:28 pm. Karen Chennells seconded the motion.



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Rachel Barnhart – Board President



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Denise Dupler – Board Secretary