

THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES
March 22, 2023
Sarah A. Winters Building, 601 Senior Drive, New Lexington, Ohio 43764

I. President Rachel Barnhart called the meeting to order at 4:56 pm.

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Rachel Barnhart	X			
Kevin Howell	X			
Fritzie Nitschke	X			
Matt Sheridan	X			
Denise Dupler	X			
Karen Chennells	X			
Sky Gettys	X			

Others in attendance: Chrissy Berkheimer, Caley Boyden, Jessica Stroup, Ron Spung, Jenny Keister, Shelly Lackey, and Ashley Wollenberg.

III. APPROVAL OF AGENDA:
Res. 2023-03-01

Matt Sheridan moved to approve the March regular Board meeting agenda and any additions, as submitted. Sky Gettys seconded the motion.

Discussion: None

Motion Passed by majority vote.

IV. COMMITTEES: An Ethics Committee Meeting is scheduled on Wednesday, May 17, 2023, immediately following the Regular May PCBDD Board Meeting. Ethics members are Matt Sheridan, Kevin Howell, and Fritzie Nitschke.

V. REVIEW AND APPROVAL OF MINUTES:
Res. 2023-03-02

Karen Chennells moved to approve the minutes of the February 15, 2023, PCBDD regular Board meeting, as presented. Kevin Howell seconded the motion.

Discussion: None

Motion Passed by majority vote.

VI. BOARD REPORTS:

A. SUPERINTENDENT'S REPORT – DAVID COUCH

David did not have a report this month. Jenny's MUI report was included.

B. CHILDREN'S PROGRAM DIRECTOR'S REPORT – ASHLEY WOLLENBERG

Ashely's report was included in the packet.

C. SSA ADMINISTRATION DIRECTOR'S REPORT – RON SPUNG

Ron's report was included in the packet.

D. COMMUNITY SUPPORTS DIRECTOR'S REPORT - SHELLY LACKEY

Shelly's report was included in the packet.

E. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT – JESSICA STROUP

Jessica's report and PCBDD staff roster were included in the packet.

F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN - *Verbal Report*

Caley's reports were included in the packet. Caley shared that TCM revenue was for two months. The Operating expenditures were mainly beginning of the year things that we pay for. The Capital Improvement expenditure was for the final payment to Lepi for the CCC renovations. Finance news, Caley shared that Pioneering Possibilities would begin to bill for Title XX which will help increase our revenue.

VII. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2023-03-03

Sky Gettys moved to approve expenditures, as presented. Karen Chennells seconded the motion.

Discussion: None

Motion Passed by majority vote.

VIII. OLD BUSINESS: None

IX. NEW BUSINESS:

Res. 2023-03-04

Matt Sheridan moved to approve the Perry County Board of Developmental Disabilities 2023 Annual Conversion Plan, as presented. Kevin Howell seconded the motion.

Discussion: None

Motion Passed by majority vote.

Res. 2023-03-05

Karen Chennells moved to approve the 2023 Succession Plan, as presented. Kevin Howell seconded the motion.

Discussion: Jessica shared that there were a couple of errors on the plan. The Youth Supports Supervisor is no longer a position at the Board. A brief discussion occurred about sharing a Superintendent. Sky shared that he was on the Board when we shared. If you have the right combination, it can save money. Rachel shared that she was on the Board at the end of the sharing, and it didn't end as well as it started. Sky shared that the rule is in place, but we do not have to do that, and it is not recommended to share a Finance Director.

Motion Passed by majority vote.

Res. 2023-03-06

Sky Gettys moved to approve the revisions to the Table of Organization, effective 3/22/23, as presented. Matt Sheridan seconded the motion.

Discussion: Board asked if adding a full-time SSA Assistant within the SSA Department will help the SSAs with their caseloads. Ron shared that by giving the current SSAs support we are hoping to retain them longer. It will allow for more time to maximize their billing revenue, creating opportunities to better connections and spending more time with people on their caseloads. Rachel asked what the degree level for an SSA was verse what the SSA Assistant degree level will be. Ron shared high school diplomas would be looked at for the Assistant position but were hoping to get a person with an associate degree. SSA position requires a bachelor's degree.

Motion Passed by majority vote.

Res. 2023-03-07

Matt Sheridan moved to approve the partnership between The Perry County Board of Developmental Disabilities (Local Community Partner) and Southern Local Schools for the 21ST Century Grant, as presented. Karen Chennells seconded the motion.

Discussion: Miller High School (Southern Local Schools) will be working with the Muskingum Valley Educational Service Center (MVESC) for the submission of a grant for activities designed to complement the students' regular academic programs. The grant requires a local community partner. This partnership agreement requires no financial participation on our part. Matt asked what age level this was for and Rachel answered with it is for high school students. Miller did not receive the grant for 2022 but did in 2021. Karen asked if this was for after-school and Rachel shared that it was.

Motion Passed by majority vote. (Rachel Barnhart abstained)

Res. 2023-03-08

Kevin Howell moved to approve the contract renewal with Layers of Life (LOL), as presented. Sky Gettys seconded the motion.

Discussion: LOL has been instrumental in developing Nature Based Enrichment services in Perry County. LOL has recently initiated training with PCBDD staff to provide services and assist PCBDD with the implementation of these services through the Community Supports Department. Karen shared with the Board all the things she has seen LOL accomplish with the kids. Denise asked if they would be able to complete it all in 2023 and Shelly answered that it would be completed in 2023. Shelly shared that we have one staff already being trained and another would start when school is out. Shelly would like to get Respite staff trained as well. Sky asked about insurance. Board agreed they would like to make sure we have a copy of their insurance policy. Chrissy shared that she would forward next week when received.

Motion Passed by majority vote.

X. PUBLIC COMMENTS: None

XI. ADJOURNMENT:

Sky Gettys moved to adjourn the meeting at 5:28 pm.



Rachel Barnhart – Board President



Denise Dupler – Board Secretary

Kevin Howell – VP