

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES
February 15, 2023
Sarah A. Winters Building, 601 Senior Drive, New Lexington, Ohio 43764**

I. President Rachel Barnhart called the meeting to order at 5:02 pm.

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Rachel Barnhart	X			
Kevin Howell	X			
Fritzie Nitschke		X	X	
Matt Sheridan	X			
Denise Dupler	X			
Karen Chennells	X			
Vacant				

Others in attendance at meeting: Sky Gettys, David Couch, Chrissy Berkheimer, Ron Spung, Jessica Stroup, Caley Boyden, Ashley Wollenberg, and Shelly Lackey.

III. Jessica Stroup conducted the swearing in of new Board member, Sky Gettys.

IV. **APPROVAL OF AGENDA:**

Res. 2023-02-01

Matt Sheridan moved to approve the February regular board meeting agenda and any additions, as submitted. Karen Chennells seconded the motion.

Discussion: No additions to agenda.

Motion Passed by majority vote.

V. **RECOGNITION:**

Res. 2023-02-02

Kevin Howell moved to approve the recognition of the "DD Awareness Month Proclamation", as presented. Denise Dupler seconded the motion.

Discussion: David highlighted the basketball games that would take place and how we recognize people all year long, not just the month of March.

Motion Passed by majority vote.

VI. REVIEW AND APPROVAL OF MINUTES:

Res. 2023-02-03

Karen Chennells moved to approve the minutes of the January 11, 2023, PCBDD regular board meeting as presented. Matt Sheridan seconded the motion.

Discussion: Executive Assistant, Chrissy Berkheimer shared that she added the return from executive session time on the last page of the minutes.

Motion Passed by majority vote. (Sky Gettys abstained)

Res. 2023-02-04

Matt Sheridan moved to approve the minutes of the January 11, 2023, PCBDD organizational board meeting, as presented. Kevin Howell seconded the motion.

Discussion: None

Motion Passed by majority vote. (Sky Gettys abstained)

VII. BOARD REPORTS:

A. SUPERINTENDENT REPORT – DAVID COUCH - *Verbal Report*

David's report was included in the packet. David welcomed Sky to the Board of Directors. David shared that Board trainings are scheduled for March, April, September and October. March, Jenny will be training on MUI. April, Josh Young from ONI will be training on Supported Decision Making, September has yet to be decided and October will be Caley presenting the financials and budgets. David shared that in January, Superintendents learned that DODD was including a requirement for each county board to include a person with developmental disabilities on their board. As David stated before, we want this to happen naturally. Karen questioned if they would enforce this, David shared they really didn't have a way to enforce it. Jenny's MUI reports were included in the packet. David reminded Board members that there are around 80 men at Mt. Aloysios and when there is a MUI that is counted in our totals. Sky asked if they could be separated, and David shared he would get with Jenny about separating them out. Ball vs Kasich was dismissed out of court, as a federal judge ruled it had accomplished its purpose. The biennium State budget was introduced at the end of January. They are wanting to increase the DSP wages to an average of \$16 per hour. OACB put together a plan to persuade the General Assembly to increase funding for Ohio's DD system. They have since backed off the original plan as it was aggressive. David feels we are doing things right here in Perry County. David ended with sharing with the Board that he is hoping for his liver transplant in May/June. He has no concerns of being off for a time as he feels the agency is in good hands with the Senior Leadership Team.

B. CHILDREN'S PROGRAM DIRECTOR REPORT – ASHELY WOLLENBERG

Ashley's report was included in the packet. No discussion.

C. SSA ADMINISTRATION DIRECTOR REPORT – RON SPUNG

Ron's report was included in the packet. No discussion.

D. COMMUNITY SUPPORTS DIRECTOR REPORT - SHELLY LACKEY

Shelly's report was included in the packet. No discussion.

E. ADMINISTRATIVE SUPPORTS DIRECTOR REPORT – JESSICA STROUP

Jessica's report was included in the packet. No discussion.

F. FINANCE DIRECTOR REPORT – CALEY BOYDEN - *Verbal Report*

Caley's reports were included in the packet. We received the Part C EI quarterly reimbursement for service coordination, evaluation/assessment, and outreach. Employer of Record payroll now being paid out of operating budget monthly. Small expense out of the Capital Improvement Expenditures for a new gate at the CCC. Nothing to report in the Reserve Funds until normally April. Caley shared that John is tracking the usage of the new vehicle. It was used quite a bit in January. No questions or discussion on the voucher report.

VIII. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2023-02-05

Sky Gettys moved to approve expenditures, as presented. Karen Chennells seconded the motion.

Discussion: None

Motion Passed by majority vote.

- IX. OLD BUSINESS:** David shared that on page 23 of the packet, the third bullet down, the HMG Supervisor position is a part-time position but with the addition of staff will need to go full-time. There is no need for a motion as the position was to be filled full-time. Jessica shared that she will be supervising three full-time staff.

X. NEW BUSINESS:

Res. 2023-02-06

Kevin Howell moved to approve the 2023 Superintendent's professional development plan, as presented. Denise Dupler seconded the motion.

Discussion: This is an annual requirement.

Motion Passed by majority vote.

Res. 2023-02-07

Karen Chennells moved to approve the purchase of a “RICOH IM2500” copier/printer/scanner/fax machine from Modern Office Methods (MOM) at the cost of \$7,495.00 and to enter into a 60-month agreement with Modern Office Methods (MOM) at the cost of \$118.80 per quarter. Matt Sheridan seconded the motion.

Discussion: Sky asked if we could lease a copier. Caley shared that was researched and yes we could but it would cost us more in the long run. Caley shared we normally keep our machines around eight years. Matt asked if we always use MOM. Caley shared that we have used them for years (they were previously Professional Service Techniques). Sky asked if that comes out of Capital funds and Caley shared yes.

Motion Passed by majority vote.

Res. 2023-02-08

Sky Gettys moved to approve out of state travel expenses for Caley Boyden, Shelly Lackey, and David Couch for participation as Baldrige examiners in March, for expenses not to exceed a total of \$3,000. Kevin Howell seconded the motion.

Discussion: Providing examiners for The Partnership for Excellence is a requirement of submission of the 50-page application, which we plan to do in November. The three examiners will be working on two different applications in Indiana. The expenses are for mileage, meals, hotel, and misc. costs. We will submit this to the Commissioner’s upon approval from the Board. Sky asked about our Baldrige status and David shared we plan to submit our 50-page application in November.

Motion Passed by majority vote.

XI. PUBLIC COMMENTS: None

XII. ADJOURNMENT: Karen Chennells moved to adjourn at 5:37 pm.



Rachel Barnhart – Board President



Denise Dupler – Board Secretary