

THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES
November 16, 2022

Dodson's Gathering Place, 323 West Broadway Street, New Lexington, Ohio 43764

I. **President Sally Francis called the meeting to order at 5:45 pm.**

| II. ROLL CALL: | PRESENT | ABSENT | EXCUSED | UNEXCUSED |
|------------------|---------|--------|---------|-----------|
| Rachel Barnhart | X | | | |
| Kevin Howell | X | | | |
| Fritzie Nitschke | | X | X | |
| Matt Sheridan | X | | | |
| Denise Dupler | X | | | |
| Sally Francis | X | | | |
| Karen Chennells | X | | | |

Others in attendance: David Couch, Chrissy Berkheimer, Ashley Wollenberg, Ron Spung, Jessica Stroup, Caley Boyden, and Shelly Lackey.

III. **APPROVAL OF AGENDA:**

Res. 2022-11-01

Kevin Howell moved to approve the November regular Board meeting agenda and any additions as submitted. Rachel Barnhart seconded the motion.

Discussion: David shared that the policies contained in motion 2022-11-09 and motion 2022-11-10 were emailed prior to the meeting and hard copies were handed out at the Board meeting.

Motion Passed by majority vote.

REVIEW AND APPROVAL OF MINUTES:

Res. 2022-11-02

Rachel Barnhart moved to approve the minutes of the October 19, 2022, PCBDD regular Board meeting, as presented. Karen Chennells seconded the motion.

Discussion: None

Motion Passed by majority vote.

IV. BOARD REPORTS:

A. SUPERINTENDENT'S REPORT – DAVID COUCH - *Verbal Report*

David's report was included in the packet. David reminded the Board that Karen is the delegate for the OACB meeting on November 30th. David and Karen will attend virtually. David shared that he was not opposed to the resolution of appointing people with developmental disabilities to serve on the Board, but he feels it will happen naturally. David quickly reminded the Board that Jenny's report looks different with DODD's switch. David shared that he likes Jenny's report better as it is more detailed and easier to follow.

B. CHILDREN'S PROGRAM DIRECTOR'S REPORT – ASHLEY WOLLENBERG

Ashley's report was included in the report. Ashley noted that eligibility increases each month and the benchmark for the Strategic Plan was met for employment.

C. SSA ADMINISTRATION DIRECTOR'S REPORT – RON SPUNG

Ron's report was included in the packet. No discussion.

D. COMMUNITY SUPPORTS DIRECTOR'S REPORT - SHELLY LACKEY

Shelly's report was included in the packet. Shelly and David just shared that Morgan's highlight for 2022 was not about himself being asked to be on the Governor's DD Council. Shelly shared they have five committees and they wanted Morgan to be on each committee.

E. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT – JESSICA STROUP

Jessica's report was included in the packet. No discussion.

F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN - *Verbal Report*

Caley's reports were included in the packet. Caley shared that our Medicaid settlement that was projected to be here in 2022 will not be until 2023. TANF is up since we are back in schools. Transfer to the reserve fund was completed. We made our quarterly payment for waiver match and the additional 6.5% Provider Retention payment. The MEORC account balance will be added to the updates section each month. Denise noticed our travel expenses keep increasing. Caley shared that we have fresh staff that have hit the ground running and are out all the time. Travel should decrease with the purchase of the new vehicle. Caley noted that even with travel increasing, travel is still under budget.

V. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2022-11-03

Rachel Barnhart moved to approve expenditures, as presented. Kevin Howell seconded the motion.

Discussion: None

Motion Passed by majority vote.

VI. OLD BUSINESS: NONE

VII. NEW BUSINESS:

Res. 2022-11-04

Matt Sheridan moved to approve the 2023 PCBDD Organizational meeting for Wednesday, January 11, 2023, at 5:00 pm, with the regular PCBDD Board meeting to immediate follow. Karen Chennells seconded the motion.

Discussion: Board members checked calendars and discussed that at the Organizational meeting the entire 2023 will be discussed and decided. The date and time are at the discretion of the Board. You as the Board determine the appropriate day and time of the Board meetings.

Motion Passed by majority vote.

Res. 2022-11-05

Kevin Howell moved to approve the Superintendent to sign the software maintenance agreement by and between Primary Solutions, Inc., and the Perry County Board of Developmental Disabilities, when received, provided there are no significant changes. Rachel Barnhart seconded the motion.

Discussion: David shared that this is our Infallible software that we use. When/if the Auditor's Office updates their system we are looking into combining with their new system. Caley shared the cost increases each year, but it is very minimal. This is a renewal of the current contract.

Motion Passed by majority vote.

Res. 2022-11-06

Rachel Barnhart moved to approve the 2023 Calendar of the Board, as presented. Kevin Howell seconded the motion.

Discussion: None

Motion Passed by majority vote.

Res. 2022-11-07

Matt Sheridan moved to approve the 2023 budgets, as presented in October. Sally Francis seconded the motion.

Discussion: None

Motion Passed by majority vote.

Res. 2022-11-08

Karen Chennells moved to approve the following agreements with PerCo, Inc. for services in 2023, as presented. Rachel Barnhart seconded the motion.

Discussion: Contracts for renewal are Services Agreement, Transportation Services Agreement, Recreation Services Agreement, Imagine Center – ALA, Non-Medicaid, and the Short-term Transportation Services.

Motion Passed by majority vote.

Res. 2022-11-09

Kevin Howell moved to approve the revisions to PCBDD Policy #203 Behavioral Supports, as presented. Matt Sheridan seconded the motion.

Discussion: This policy is rule driven as is the language. Summer Camp language was added to the policy.

Motion Passed by majority vote.

Res. 2022-11-10

Rachel Barnhart moved to approve the revisions to PCBDD Policy #208 Family Selected Supports, as presented. Karen Chennells seconded the motion.

Discussion: MEORC will be taking over FSS. Their process is efficient, and it will speed things up for families. Families will all be contacted with the new information and procedures.

Motion Passed by majority vote.

Res. 2022-11-11

Karen Chennells moved to approve the 2023 - 2025 Strategic Plan, as presented. Sally Francis seconded the motion.

Discussion: David directed the Board to the last page, the Strategic Map. It gives good direction of where we want to be at the end of 2025.

Motion Passed by majority vote.

Res. 2022-11-12

Matt Sheridan moved to appropriate an additional \$60,000 for Capital Improvements expenditures in the Capital Improvements Fund. Sally Francis seconded the motion.

Discussion: Caley shared this motion must be approved by the Board so she can then take it in front of the Commissioners for approval.

Motion Passed by majority vote.

Res. 2022-11-13

Kevin Howell moved to renew the contract with the Ohio Network for Innovation (ONI) for employment services, when received, provided there are no significant changes. Karen Chennells seconded the motion.

Discussion: ONI serves as the employer of record for respite providers and summer workers. It is less cumbersome than doing it through the county auditor. The renewal is for one year.

Motion Passed by majority vote.

Res. 2022-11-14

Karen Chennells moved to renew the contract with Layers of Life (LOL), as presented. Sally Francis seconded the motion.

Discussion: Karen asked if there was any type of plan that she could see. She feels our agency will provide that but so far, as a parent she has seen nothing and is in the dark on the things they do and how she can help her child with the same things they are implementing. Shelly shared that her vision is when PCBDD takes over they will have this teamed up with the Culture of Coordinated Supports and will have things in place so parents can see progress and know more of what is going on.

Motion Passed by majority vote.

Res. 2022-11-15

Karen Chennells moved to adjourn to Executive Session at 6:31 pm to consider the evaluation of the superintendent. Rachel Barnhart seconded the motion.

Motion Passed by majority vote.

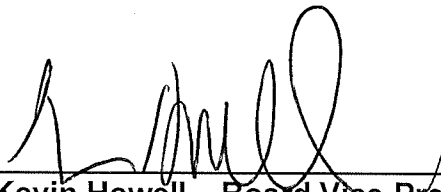
Rachel Barnhart moved to return from Executive Session at 6:45 pm. Matt Sheridan seconded the motion.

Discussion: Sally shared that the numbers on the Superintendent evaluations were not as important as the comments from other Board Members and the Senior Leaders. Sally shared that David is a leader of leaders. Board members all agreed and acknowledged all that David has accomplished.


Motion Passed by majority vote.

VIII. PUBLIC COMMENTS: None

IX. ADJOURNMENT: Rachel Barnhart moved to adjourn meeting at 6:53 pm.



Kevin Howell – Board Vice-President



Rachel Barnhart – ~~Board Secretary~~
Board President
for 2023