

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES
October 19, 2022
Sarah A. Winters Building, 601 Senior Drive, New Lexington, Ohio 43764**

I. **Vice-President, Kevin Howell called the meeting to order at 5:00 pm.**

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Rachel Barnhart	X			
Kevin Howell	X			
Fritzie Nitschke	X			
Matt Sheridan	X			
Denise Dupler	X			
Sally Francis		X	X	
Karen Chennells	X			

Others in attendance: David Couch, Chrissy Berkheimer, Jessica Stroup, Caley Boyden, Ashley Wollenberg, Shelly Lackey (via TEAMS), Jenna Ward, Carter Chennells, Madison Chennells.

(Shelly Lackey & Jenna Ward exited meeting at 5:11 pm)

(Carter Chennells and Maddy Chennells exited meeting at 5:27 pm)

III. **RECOGNITION:**

Res. 2022-10-01

Karen Chennells moved to approve the recognition off Jenna Ward for being awarded the Leader in Excellence. Jenna is being recognized for being a true leader in excellence by demonstrating personal integrity and professional ethical conduct, by exhibiting passion for her job, the PCBDD Community, and by going above and beyond to support others in the way she lives through the PCBDD mission. Jenna’s efforts, enthusiasm and passion drive her success and impact the success of the PCBDD. Rachel Barnhart seconded the motion.

Discussion: Jessica shared that the official award will be presented at the Together We Can event on November 3, 2022, at the Barn at the Backwoods. David shared that watching Jenna grow from being an intern, working summer camp and then becoming a full-time staff has been wonderful to see. Shelly shared that the passion Jenna shows in her position is great and watching her grow into a leadership position has been very fulfilling as a director. Karen Chennells shared that Jenna has been instrumental in her kid’s success at school.

Motion Passed by majority vote.

IV. APPROVAL OF AGENDA:

Res. 2022-10-02

Rachel Barnhart moved to approve the October regular Board meeting agenda and any additions, as submitted. Matt Sheridan seconded the motion.

Discussion: There is a handout motion for tonight's meeting. All Board members received a printed copy of the handout motion.

Motion Passed by majority vote.

REVIEW AND APPROVAL OF MINUTES:

Res. 2022-10-03

Matt Sheridan moved to approve the minutes of the September 21, 2022, PCBDD regular Board meeting, as presented. Rachel Barnhart seconded the motion.

Discussion: Rachel shared she didn't see anything in the minutes.

Motion Passed by majority vote.

V. BOARD REPORTS:

A. SUPERINTENDENT'S REPORT – DAVID COUCH - *Verbal Report*

David's report was included in the packet. Caley will be presenting budgets and finance training upon conclusion of the board meeting. Upon completion of this training, all hours for board member training will be satisfied. David reminded the board that at the end of the November board meeting, they will meet in executive session to complete an evaluation of him and his position. Included in David's report were two OACB resolutions that will be presented at the upcoming meeting. The first resolution is just a clean-up resolution. The second resolution concerns appointing people with developmental disabilities to serve on county boards. David shared he is not opposed to having someone with a disability to serve on the board, but they would need to apply and be the right fit. He wouldn't want to just appoint someone because they have a disability. Rachel agreed that they would need to fit. All board members agreed that they aren't opposed to this resolution, but they don't feel that it should be someone else's decision to make for us. We choose who is best suited to sit on our board. David agreed that he doesn't think this should be mandated for boards. David also shared that OACB dues are going up around 3% for 2023. Jenny's MUI report was included in the packet. MEORC's reports were not included and were not handed out. DODD has a new system, and it does not provide us with the same type of reports as before. Lepi has assured David that they would be here to complete the rest of the CCC renovations before the weather turns bad. The parking area is moving at the speed of the government so as we all know, that is very slow.

Three of our staff were involved in a head-on collision. They are all three doing well, banged up but are all back to work. This leads into the motion that is on the agenda to purchase another vehicle for the agency. David, Caley, and Shelly are all in the process of becoming TPE examiners. Jessica has done this in the past. We continue to work on our 50-page application. Not on the report but David spoke about was the state budget that is upcoming. They are wanting county boards to put more money towards waivers. We already have 6.5% budgeted and we will let them know that we will kick in another 3.5% but they are requesting more along the lines of 13%. David shared that he is holding steady to the 10%. Karen questioned if they could force us to pay more, David doesn't know how that would shape up.

B. CHILDREN'S PROGRAM DIRECTOR'S REPORT – ASHLEY WOLLENBERG

Ashley's report was included in the packet. Ashley touched on the accident and shared that our staff did an excellent job at jumping into action. The community baby shower was an enormous success. The turnout was more than expected and we have three new families signing up for the program. Sierra has hit the ground running and has been an awesome addition to the team.

C. SSA ADMINISTRATION DIRECTOR'S REPORT – RON SPUNG

Ron's report was included in the packet. Ron was not in attendance at the meeting. David did share on his behalf that we have hired a new SSA. She will begin work with us soon.

D. COMMUNITY SUPPORTS DIRECTOR'S REPORT - SHELLY LACKEY

Shelly's report was included in the packet.

E. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT – JESSICA STROUP

Jessica's report was included in the packet. She shared that the vacancies on her report are incorrect with the newly hired SSA. We keep the posting up on the website and other outlets as we still have SSA vacancies to fill. She only has two staff left to meet with for the Voice of the Customer. She feels it has been very educational to talk directly to staff and see what their thoughts are about working at PCBDD.

F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN - *Verbal Report*

Caley's reports were included in the packet. The operating fund, local levies was not as high as she projected but we still haven't received our rollbacks yet so hopefully that catches us up to our projected total. We received our TechCred money. Together We Can is part of the increase in the "other" line as we have been collecting money for tickets and sponsorship tables. Operating expenditures, we had two retroactive payments due to position/salary range adjustments and leave cash outs for two contract employees. The Auditor's Office did not pay medical insurance premiums in September so a correction will be done in October. Nothing to report for capital or reserve fund lines. Insurance will be going up 1.8% for 2023, which would cost PCBDD around \$12,000/year if we absorbed that cost for the employee. Caley noted at the bottom of her report that the SSA and Finance departments are coordinating working with some emergency situations. Local funding is being used to ensure services are provided and needs are met while the teams work together to find alternate solutions.

VI. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2022-10-04

Rachel Barnhart moved to approve expenditures, as presented. Kevin Howell seconded the motion.

Discussion: None

Motion Passed by majority vote.

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:

Res. 2022-10-05

Karen Chennells moved to approve the following delegates to the 2022 OACB (Ohio Association of County Boards) delegate assembly on Wednesday, November 20, 2022 (Time: TBA) virtual or located in Columbus, Ohio. Rachel Barnhart seconded the motion.

Discussion:

Rachel nominated Karen Chennells as the Delegate.

Kevin Howell nominated Denise Dupler as the Alternate.
(Providing it can be attended virtually)

Motion Passed by majority vote.

Res. 2022-10-06

Rachel Barnhart moved to approve the change of location for the Perry County Board of Developmental Disabilities regular November board meeting to Dodson's Gathering Place, 323 West Broadway Street, New Lexington, Ohio. Karen Chennells seconded the motion.

Discussion: This change in venue is to accommodate the appreciation dinner for the Board on Wednesday, November 16, 2022.

Motion Passed by majority vote.

Res. 2022-10-07

Karen Chennells moved to approve the revisions to the Table of Organization, effective October 19, 2022, as presented. Kevin Howell seconded the motion.

Discussion: Change #1: Add a full-time Community Supports Supervisor within the Community Supports Department. Change #2: Change the title of the *Early Intervention* Service Coordinator to *Early Childhood* Service Coordinator. Change #3: Remove the Youth Supports Supervisor.

Motion Passed by majority vote.

Res. 2022-10-08

Matt Sheridan moved to approve the authorization of the Superintendent to purchase on behalf of the Board a suitable vehicle for staff travel at a cost not to exceed ~~\$35,000.~~ \$40,000.00. Karen Chennells seconded the motion.

Discussion: The vehicle will be primarily for use by staff who are out in the community rather than using their own vehicles. After further discussion between Board members, it was decided to increase the purchase price to \$40,000 from \$35,000. Matt shared with David that Ford does a federal discount rate (government pricing) so David will check into this before purchasing.

Motion Passed by majority vote.

HANDOUT MOTION

Res. 2022-10-09

Rachel Barnhart moved to authorize funds in the amount of \$35,500.00 for the Crooksville schools trail paving project to support accessibility of the campus. Matt Sheridan seconded the motion.

Discussion: David shared that he and Caley met with the Superintendent, October 17th to discuss the trail paving project. The project serves a broader purpose than other local projects we have shared in. The low bid for the project is \$71,000; they are hoping PCBDD will contribute half the cost. After discussion between Board members, it was agreed upon by all Board members that the Board would contribute half of the cost, so we have a better footprint in Crooksville.

Motion Passed by majority vote.

IX. PUBLIC COMMENTS: None

X. ADJOURNMENT:

Rachel Barnhart moved to adjourn the meeting at 6:22 pm.


Sally Francis – Board President


Rachel Barnhart – Board Secretary