

THE PERRY COUNTY BOARD OF DD  
BOARD MEETING MINUTES  
September 21, 2022  
Sarah A. Winters Building, 601 Senior Drive, New Lexington, Ohio 43764

I. **President Sally Francis called the meeting to order at 5:00 pm.**

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Rachel Barnhart	X			
Kevin Howell		X	X	
Fritzie Nitschke	X			
Matt Sheridan	X			
Denise Dupler	X			
Sally Francis	X			
Karen Chennells	X			

**Others in attendance at meeting:** David Couch, Chrissy Berkheimer, Jessica Stroup, Ron Spung, Ashley Wollenberg, Caley Boyden, Shelly Lackey, and Karri Schilling (via TEAMS).

III. **APPROVAL OF AGENDA:**

**Res. 2022-09-01**

**Rachel Barnhart moved to approve the September regular Board meeting agenda and additions, as submitted. Karen Chennells seconded the motion.**

**Discussion:** Jessica's Administrative Supports Department report was handed out. (2 pages)

***Motion Passed*** by majority vote.

IV. **REVIEW AND APPROVAL OF MINUTES:**

**Res. 2022-09-02**

**Matt Sheridan moved to approve the minutes of the August 17, 2022, PCBDD regular Board meeting, as presented. Rachel Barnhart seconded the motion.**

**Discussion:** None

***Motion Passed*** by majority vote.

## V. BOARD REPORTS:

### A. SUPERINTENDENT'S REPORT – DAVID COUCH - *Verbal Report*

David's report was included in the packet. Last Board member training will be in October with Caley going over the budgets. All Board members will have completed their annual four hours of training at the conclusion of Caley's training in October. Jenny's reports were included in David's packet. Although it may look like it was a slow month, looks can be deceiving. There might be several incidents wrapped up in one. Fritzie questioned the hypothermia in Jenny's report. Shelly shared some DD diagnosis have hypothermia as a result. David shared heat could have been the cause of it. Chrissy will check with Jenny and send an email out to the Board and Senior Leadership team for clarification. Lepi will be back at the CCC by the end of the month to finish all the loose ends. David spoke to the Board about tying our parking lot to House Bill 377. This bill can be used for accessibility projects throughout the county. This could help us pay for the parking lot. David asked the Board if they wanted to keep pushing ahead before the grant (although David still does not think that we will get started before the weather changes this year) or wait and see if we can get some grant money. Sally asked if it would slow us down. David shared it has slowed down anyways and we will not get started this year. Karen shared that if was not going to change the timing then we should proceed with looking into the grant. Sally asked if we would have to change our plans and Caley shared that our plans would still be the same. Rachel stated she felt it would be irresponsible of us if we did not check into the grant and try to tap into those funds. It was agreed to proceed with trying to tie our parking lot and trail into the grant dollars available. David shared that Morgan Deavers was appointed to Governor DeWine's DD Council. Shelly shared he is the first person from Perry County to ever be on this council. DSP Awareness month is September and we have allocated money for our local providers to use to help them celebrate! Crooksville schools contacted us about partnering with them for help on their accessibility trail around their school. David shared that we helped New Lexington schools with their trail, and he would like to extend the same offer of \$10,000 to Crooksville to help with their trail. Matt asked if their trail could be tied into the grant, David shared that he thought that was a great idea and would check into it. David spoke to the Board about the hurdle we have ran into with ALA and TANF funds. JFS will no longer be able to reimburse us for "credit classes" in Perry County schools. Our option is to discontinue these "credit classes" or absorb the cost as a Board. There is approximately one class in each district. Karen asked how much the yearly cost would be if we were to absorb it, David shared around \$50,000. Fritzie questioned if we could absorb this cost, David and Caley shared that we can. Sally asked about curriculum, David shared that we would still receive royalties for all curriculum purchased. Fritzie feels the credit is essential to Miller. Karen shared that two of her children are in ALA and they feel that is their "place" when they are at school. Shelly shared that she would like David to bring to the Board a supervisor position after the TO is looked and the position description could be determined. Upon discussion it was determined the benefit for the students outweigh the cost. Lastly, David shared with the Board that he would like permission to "poke the bear" with OACB. As a small county, he does not feel we are heard. David shared being a part of OACB has great benefits and he is not looking to opt out but wants to share his concerns/frustrations with them. Board members agreed for him to try to get our small county heard!

**B. CHILDREN’S PROGRAM DIRECTOR’S REPORT – ASHLEY WOLLENBERG**

Ashley’s report was included in the packet. Karen asked what PSP stood for. Ashley shared that it is “Primary Service Provider.” Ashley also noted that Katie is just waiting for her PLAY certification in the mail.

**C. SSA ADMINISTRATION DIRECTOR’S REPORT – RON SPUNG**

Ron’s report was included in the packet. Sally noted the new Behavior Support rule taking effect on October 1, 2022. Ron shared they are all getting extensive training on the new rule.

**D. COMMUNITY SUPPORTS DIRECTOR’S REPORT - SHELLY LACKEY**

Shelly’s report was included in the packet. Sally noted all the programs Shelly’s department has going on.

**E. ADMINISTRATIVE SUPPORTS DIRECTOR’S REPORT – JESSICA STROUP**

Jessica’s report was a handout at the Board meeting. Jessica shared that she has been meeting one on one with all staff for the voice of the employee. She is asking each employee about our culture, helpful thoughts on retention, etc.

**F. FINANCE DIRECTOR’S REPORT – CALEY BOYDEN - Verbal Report**

Caley’s reports were all included in the packet. Operating funds, we had not received our second half levy revenue when her report was completed but we have received it since the Board meeting. That will be shown on next month’s financials. HMG Home Visiting revenue is up with our new Home Visitor. We received our Title XX quarterly reimbursement for EI expenses. Operating expenditures, the Auditor’s Office posted September 2<sup>nd</sup> pay into August, Caley is not sure if they will do a correction or not. PERS covers three pay periods instead of the usual two. Capital improvement expenditure had a topographical survey included. Voucher report was included in the packet. In other finance news, Caley shared some things that are being done behind the scenes with her department. Caley did note for the last bullet point in her report that the waiver increase is likely going to be around 6.5% (\$152,000) but that could change by the time it is decided on. She did let the Board know that we have no control over the increase.

**VI. REVIEW AND APPROVAL OF EXPENDITURES:**

**Res. 2022-09-03**

**Rachel Barnhart moved to approve expenditures, as presented. Sally Francis seconded the motion.**

**Discussion:** None

***Motion Passed*** by majority vote.

**VII. OLD BUSINESS:** None

**VIII. NEW BUSINESS:**

**Res. 2022-09-04**

**Karen Chennells moved to approve the authorization of the Superintendent to increase one-time payments up to a 100% increase per employee, including all contract employees, for 2022 only. Rachel Barnhart seconded the motion.**

**Discussion:** This was discussed at the August Board meeting. David shared he is using this as part of our retention process and to let staff know they are appreciated for all their hard work.

***Motion Passed*** by majority vote.

**Res. 2022-09-05**

**Rachel Barnhart moved to approve the contract between the Perry County Board of Developmental Disabilities and Perry County Transit for Transportation Services for 2023, as presented. Sally Francis seconded the motion.**

**Discussion:** David shared we utilize Transit in various situations, such as Pioneering Possibilities and Summer Camp. For this coming summer Transit will remain an option for transportation but will not be the only option. The agreement is the same as previous years. However, the rate has increased from \$25.43 to \$26.52 for a one-way trip. The rate is based on actual costs for the previous year. David also shared that the total of the contract went down from \$50,000 to \$20,000. Karen and Rachel had questions about using New Lex schools next year for summer camp, David shared he is still working with Casey on all the details but yes that is still the plan as an option for parents. David did state that all the details have not been worked out yet. Matt shared that he would pay more for better service, with Karen and Rachel both in agreement.

***Motion Passed*** by majority vote.

**Res. 2022-09-06**

**Matt Sheridan moved to approve the agreement between the Perry County Board of Developmental Disabilities and PerCo, Inc. for the operation of the Perry Cougars basketball program, as presented. Karen Chennells seconded the motion.**

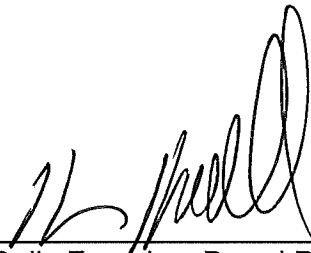
**Discussion:** PerCo has operated the basketball program for a number of years. This is the same rate as last year (\$5,000.00).

***Motion Passed*** by majority vote.

**IX. PUBLIC COMMENTS:** Karri Schilling joined the meeting via TEAMS. She chatted with us in the chat box, she was the Special Projects Coordinator and Outreach from Corporation for Ohio Appalachian Development (COAD). She was joining our meeting to connect with us to see how we could team up to help people. Chrissy will connect with her.

**X. ADJOURNMENT:**

Rachel Barnhart moved to adjourn the meeting at 6:16 pm.



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Sally Francis – Board President  
Kevin Howd – Vice



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Rachel Barnhart – Board Secretary