

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES
March 23, 2022**

Sarah A. Winters Building, 601 Senior Drive, New Lexington, Ohio 43764

I. President Sally Francis called the meeting to order at 5:01 pm.

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Rachel Barnhart	X			
Kevin Howell	X			
Fritzie Nitschke	X			
Matt Sheridan	X			
Sally Francis	X			
Karen Chennells	X			
Vacant				

Others in attendance: David Couch, Chrissy Berkheimer, Shelly Lackey, Jessica Stroup, Cindy Aiello, Ron Spung, Caley Boyden, Jenny Keister, Kate Stewart, and Denise Dupler.

III. Jessica Stroup, Administrative Supports Department Director swore in new Board member, Denise Dupler.

**IV. APPROVAL OF AGENDA:
Res. 2022-03-01**

Rachel Barnhart moved to approve the March regular board meeting agenda and any additions, as submitted. Kevin Howell seconded the motion.

Discussion: There is a handout to go with Jessica's report but no additional motions.

Motion Passed by majority vote.

V. COMMITTEES: Reminder, the Ethics Committee Meeting is scheduled on Wednesday, May 18, 2022, immediately following the Regular May PCBDD Board Meeting.

**VI. REVIEW AND APPROVAL OF MINUTES:
Res. 2022-03-02**

Karen Chennells moved to approve the minutes of the February 16, 2022, PCBDD regular board meeting, as presented. Sally Francis seconded the motion.

Discussion: None

Motion Passed by majority vote.

VII. BOARD REPORTS:

A. SUPERINTENDENT'S REPORT – DAVID COUCH - *Verbal Report*

David's report was included in the packet. David welcomed Denise to the board. He reminded board members that they could attend virtually until June, if needed. Board members are required to have four hours of training per year, tonight will be hour one for everyone. Jenny Keister will be conducting MUI annual training for board members. As always, if you can't attend a scheduled training we will get you the information so you can complete the training at home. David passed around the sketch of the parking lot. He had just gotten word before the meeting that the initial estimate is around \$215,000. Before proceeding he wanted to get the board's thoughts on moving forward. All board members agreed for him to proceed and bring it back to them when he had more information. Matt asked if the apron on the drawing was needed to keep what we currently had structurally sound, and David shared that was the intent. Rachel asked if people would use the parking for baseball and football games, David stated that we would not block it off for public to use so he was certain that people would park there. Matt asked about funding and Caley shared that we had money set back and it wouldn't affect our finances. The new DODD Director, Kim Hauck will be visiting Perry County in July. The visit will be held at the CCC building and we are encouraging all board members to stop by if they can. David shared that he joined OPRA. This program will help PCBDD stay informed with provider issues and gather perspective from another area of the DD field. We are still focused on the Partnership for Excellence and starting our 50-page application. We are engaging all employees in this process. The purpose of this is to keep improving our processes and best practices. We like to be as efficient as possible, and this will help us maintain this. David shared that he is looking ahead to 2025 when he plans to retire. He knows we have qualified people here that could possibly take his place if even chosen so he is trying to connect them with various things he is involved in. March 17, 2022, PCBDD met with Northern Local School District about some of our programs. They are interested in several things we have going on. He will keep the board updated as it moves forward.

B. CHILDREN'S PROGRAM DIRECTOR'S REPORT – CINDY AIELLO

Cindy's report was included in the packet. Cindy shared that SSAs, and Behavioral Supports will be coming to visit summer camp often. Her report changed with now having 30 kids registered for summer camp. Karen asked if we had a top number that we could take, and Cindy shared we have never worried about that and would figure it out if we needed to. Included with Cindy's packet was the website information. Sally shared she is always interested to see from where people are located that are viewing our website.

C. SSA ADMINISTRATION DIRECTOR'S REPORT – RON SPUNG

Ron's report was included in the packet. Sally shared it was good to see another spotlight highlighting Vikki Waymire.

D. COMMUNITY SUPPORTS DIRECTOR'S REPORT - SHELLY LACKEY

Shelly's report was included in the packet. Board members loved reading Levi's story.

E. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT – JESSICA STROUP

Jessica's report was included in the packet. Added to Jessica's report was the employee engagement survey conducted by MEORC with our employees. Board members agreed it was great to see Perry County at the top of almost every category. Fritzie shared she felt sorry for county 2 as they had low marks in every category.

F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN - Verbal Report

Caley's reports were included in the packet. Caley shared we receive \$4,000 for being the administrative agent for the County Wellness program. \$11,000 revenue that is showing was not budgeted in, Shelly applied for and received the Keeping Families Together grant from DODD. OPRA was not in the expense budget, but we keep extra money in that line for things like that. HMG funds should no longer be active. Matt asked where the money for the parking lot would come from, and Caley shared that the money would come from the operating funds and the capital improvements funds. Caley shared that our levy money only increases with new construction homes and doesn't increase with property values increasing.

VIII. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2022-03-03

Matt Sheridan moved to approve expenditures, as presented. Rachel Barnhart seconded the motion.

Discussion: None

Motion Passed by majority vote.

IX. OLD BUSINESS: None

X. NEW BUSINESS:

Res. 2022-03-04

Rachel Barnhart moved to re-name the Community Connections Center, as presented. Karen Chennells seconded the motion.

Discussion: OPTION #1: David C. Couch Community Center – No board members were in favor of this option.

OPTION #2: David C. Couch Connections Center (Note: We may consider this option as we decide to limit open community use of the facility.)

No other options were presented. **Voting took place for only option #2.**

Motion Passed for Option #2 by majority vote.

Res. 2022-03-05

Karen Chennells moved to approve the Perry County Board of Developmental Disabilities 2022 annual Conversion Plan, as presented. Sally Francis seconded the motion.

Discussion: Board approval is required annually.

Motion Passed by majority vote.

Res. 2022-03-06

Kevin Howell moved to approve the purchase of a “RICOH IMC3000” copier/printer/scanner from Modern Office Methods at the cost of \$7,495.00 and to enter into a 36-month service agreement at \$49.50 per month (\$1,782 over 36 months). Sally Francis seconded the motion.

Discussion: None

Motion Passed by majority vote.

Res. 2022-03-07

Rachel Barnhart moved to approve the purchase of an audio/visual system for the Community Connections Center from Central Ohio Audio Video in the amount of the \$13,229.90. Kevin Howell seconded the motion.

Discussion: Rachel shared that Glenford has this and uses this company, and it is great, and the company is great to work with. Denise asked if this was the only quote we received, and David shared it was.

Motion Passed by majority vote.

Res. 2022-03-08

Karen Chennells moved to approve the 2022 Succession Plan, as presented. Matt Sheridan seconded the motion.

Discussion: None

Motion Passed by majority vote.

Res. 2022-03-09

Kevin Howell moved to approve the revisions to the table of Organization, effective 3/23/22, as presented. Karen Chennells seconded the motion.

Discussion: None

Motion Passed by majority vote.

Res. 2022-03-10

Rachel Barnhart moved to approve two Additional Individual Options (IO) waivers. Sally Francis seconded the motion.

Discussion: David shared that when the need arises we must make immediate decision. Fritzie asked if this covers things that Medicaid doesn't cover and David shared that was correct. Denise wanted to make sure she was correct in thinking that once an individual is on a waiver it is for life, and David shared that yes that is correct.

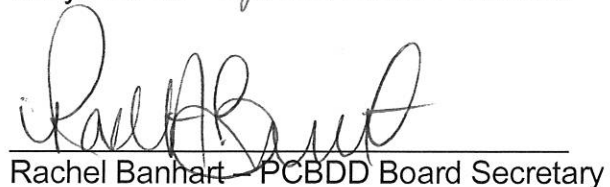
Motion Passed by majority vote.

XI. PUBLIC COMMENTS: None

XII. ADJOURNMENT:

Rachel Barnhart moved to adjourn the meeting at 6:10 pm. Karen Chennells seconded the motion.


Sally Francis – PCBDD Board President


Rachel Barnhart – PCBDD Board Secretary