

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES
February 16, 2022
Sarah A. Winters Building, 601 Senior Drive, New Lexington, Ohio 43764**

I. **President Sally Francis called the meeting to order at 5:00 pm.**

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Rachel Barnhart	X			
Kevin Howell	X			
Fritzie Nitschke	X			
Matt Sheridan	X			
Sally Francis	X			
Karen Chennells	X – arrived at meeting at 5:03 pm			

Others in attendance: David Couch, Chrissy Berkheimer, Cindy Aiello, Ron Spung, Shelly Lackey, Caley Boyden, Jessica Stroup, and Malia Dunn.

III.
APPROVAL OF AGENDA:

Res. 2022-02-01

Matt Sheridan moved to approve the February Regular Board Meeting agenda and any additions, as submitted. Rachel Barnhart seconded the motion.

Discussion: No additional motions.

Motion Passed by majority vote. (Karen Chennells had not entered meeting yet)

REVIEW AND APPROVAL OF MINUTES:

Res. 2022-02-02

Kevin Howell moved to approve the minutes of the January 31, 2022, PCBDD Regular Board Meeting, as presented. Karen Chennells seconded the motion.

Discussion: None

Motion Passed by majority vote. (Rachel Barnhart abstained)

Res. 2022-02-03

Karen Chennells moved to approve the minutes of the January 31, 2022, PCBDD Organizational Board Meeting, as presented. Matt Sheridan seconded the motion.

Discussion: None

Motion Passed by majority vote. (Rachel Barnhart abstained)

IV. BOARD REPORTS:

A. SUPERINTENDENT'S REPORT – DAVID COUCH - *Verbal Report*

David's report was included in the packet. David shared that we are advertising for our vacant board seat. This posting is on our Facebook page and our website. Jenny's MUI reports were all included in David's report. If anyone has any questions please don't hesitate to ask, David will give you as much information as he can. Important dates coming up, Wednesday, March 2nd will be the staff/provider basketball game. Unlike past years, this will be a small event. November 3rd will be our Together We Can event at The Barn at the Backwoods. The CCC renovations are moving along quickly. Drywall will be here this week with the install next week. Windows arriving is looking to be several weeks out, but they have them all cut out and ready for when they do arrive. Assuming we have no issues getting the materials there should be no reason why it will not be ready for summer camp. Caley asked the board to be thinking about renaming the CCC. It was discussed when we named 601 in honor of Sarah A. Winters that naming the CCC in honor of David should be discussed. As this was going to be after he retired it has come about quicker than originally thought. Any ideas, thoughts, etc. please forward them to Chrissy as this will be a motion on the March agenda. David shared a drawing of the renovations he would like to pursue for the parking lot and trail. David asked for the Board's permission to get some approvals from the city, commissioners, county engineers, etc. so he could get some quotes to see if we want to move forward. The Board members agreed to have David explore some options and talk the county and city entities to see what can be done. The parking would add an additional 20-25 spaces and a trail would be added down to the shelter house. David is guessing around \$150k and is wanting to look into the county engineer's office possibly helping with the project. David also shared with the Board that former board president, Justin Gall (currently the director at Mt. Aloysius) would like to explore revamping their football field, possibly putting in a track for Special Olympics and then being able to host events for the community. On a personal note, David shared with the Board that he might be taking some extra sick time off for a minor surgery. He assured the Board that when he is out PCBDD is still in great hands with his Senior Leadership Team.

B. CHILDREN'S PROGRAM DIRECTOR'S REPORT – CINDY AIELLO

Cindy's report was included in the packet. Cindy shared that February is National Children's Dental Health month and this is an ongoing problem with children in our community. It is recommended that children see a dentist by their 1st birthday. Home visitor Reva McManis had a healthy baby girl on February 2nd. We are postponing our Home Visiting program transition to Parent's as Teachers until Reva returns to work. Early April is the new start date. Cindy shared with the Board that we are looking for staff for Summer Camp so please send any recommendations to Jessica or Ashley.

C. SSA ADMINISTRATION DIRECTOR'S REPORT – RON SPUNG

Ron's report was included in the packet. Sally shared that she saw Olivia's spotlight on Facebook and how it is good to put a face with a name. She enjoys seeing the SSA spotlights and learning more about each of them. Ron shared DODD has launched a new Internet Assistance Project for people with developmental disabilities. Technology is something we really need to focus on as it helps the people we serve and helps our agency with things that would normally cost us money.

D. COMMUNITY SUPPORTS DIRECTOR'S REPORT - SHELLY LACKEY

Shelly's report was included in the packet. Shelly's main point from her report is that one more family has taken advantage of the financial planning and completed their estate planning for their daughter. This is a huge accomplishment as this means another person will be set up for success when their caregivers pass on. Shelly is proud of how far this program has come.

E. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT – JESSICA STROUP

Jessica's report was included in the packet. Jessica shared that after looking at the current starting rates in our area it has been determined that summer camp staff will have a starting rate of \$11/hour with the potential of a bonus at the end of camp. HAPCAP is starting people off at \$15.39/hour, but they are funded through JFS, so we just needed to find a way to compete.

F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN - *Verbal Report*

Caley's reports were included in the packet. In the Operating Funds, we are still receiving reimbursement funds from the previous grant period (these were not budgeted for 2022). We also received another grant for \$11,000 for respite services. 2021 year-end cash balance of Help Me Grow was transferred into the Operating Fund. ALA received royalties for the sale of ALA curriculum. The expenditures were mainly carried over from 2021. Nothing in the Capital or Reserve funds. Help Me Grow had some 2021 invoices that needed paid. A transfer from the Operating Fund will be completed to get the Help Me Grow fund to a zero balance to finalize discontinuation of the Help Me Grow fund. No discussion or questions on the voucher report.

V. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2022-02-04

Rachel Barnhart moved to approve the expenditures. Sally Francis seconded the motion.

Discussion: None

Motion Passed by majority vote.

VI. OLD BUSINESS:

Res. 2022-02-05

Kevin Howell moved to approve the Perry County Board of Developmental Disabilities 2022 meeting schedule for the rest of the year. Karen Chennells seconded the motion.

Discussion: All Board members had their calendars to cross check dates. Dates were decided as follows:

Wednesday, March 23, 2022
Wednesday, April 20, 2022
Wednesday, May 18, 2022
Wednesday, June 29, 2022
Wednesday, July 20, 2022

Wednesday, August 17, 2022
Wednesday, September 21, 2022
Wednesday, October 19, 2022
Wednesday, November 16, 2022
All meetings at 5:00 pm

Motion Passed by majority vote.

VII. NEW BUSINESS:

Res. 2022-02-06

Matt Sheridan moved to approve the 2022 Superintendent's Professional Development plan, as presented. Rachel Barnhart seconded the motion.

Discussion: None

Motion Passed by majority vote.

VIII. PUBLIC COMMENTS: None

IX. ADJOURNMENT:

Rachel Barnhart moved to adjourn the February Board meeting. Kevin Howell seconded the motion.

Time adjourned: 5:54 pm



Sally Francis – Board President



Rachel Barnhart – Board Secretary