

**THE PERRY COUNTY BOARD OF DD  
BOARD MEETING MINUTES  
November 15, 2021**

**Dodson's Gathering Place, 323 West Broadway Street, New Lexington, Ohio 43764**

**I. President Sally Francis called the meeting to order at 5:33 pm.**

<b>II. ROLL CALL:</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>EXCUSED</b>	<b>UNEXCUSED</b>
Rachel Barnhart	X			
Kevin Howell		X	X	
Fritzie Nitschke	X			
Matt Sheridan	X			
Shauna Schacht	X			
Sally Francis	X			
Karen Chennells	X			

Others in attendance: David Couch, Chrissy Berkheimer, Caley Boyden, Jessica Stroup, Ron Spung and Shelly Lackey.

**III. APPROVAL OF AGENDA:**

**Res. 2021-11-01**

Rachel Barnhart moved to approve the November regular Board meeting agenda and any additions as submitted. Shauna Schacht seconded the motion.

**Discussion:** One handout motion was added to the agenda.

***Motion Passed by majority vote.***

**REVIEW AND APPROVAL OF MINUTES:**

**Res. 2021-11-02**

Shauna Schacht moved to approve the minutes of the October 18, 2021, PCBDD regular Board meeting, as presented. Sally Francis seconded the motion.

**Discussion:** None

***Motion Passed by majority vote.***

#### **IV. BOARD REPORTS:**

##### **A. SUPERINTENDENT'S REPORT – DAVID COUCH - *Verbal Report***

David's report was included in the packet. David pointed out that number three on his report was signed so we could receive the money in a timely manner. He did not think the Board would mind him signing since we were receiving money. The OACB does have some virtual sessions for Board members. If any Board member is interested please let Chrissy know. David shared that we are fiscally sound. The Board is as solid as it has ever been. The plan is to stay this way for the upcoming years. David did share with the Board that in 2022 he will be coming to the Board to ask for some emergency IO waivers for some folks that have some immediate needs. The DSP shortage is still a problem. Although we don't know exactly when/if it will end, we will continue to support providers the best we can. We do want to offer a great opportunity to the people we serve. Some of our Pioneering Possibilities individuals have been assisting with the meetings. They are serving in various ways from technology to helping facilitate. Eventually we would like to get them certified to help with these and possibly hire them on an intermittent basis.

##### **B. CHILDREN'S PROGRAM DIRECTOR'S REPORT – CINDY AIELLO**

Cindy's report was included in the packet. Sally noted that Cindy's reports are always put together well, and she was excited to hear from Ashley about the employment numbers.

##### **C. SSA ADMINISTRATION DIRECTOR'S REPORT – RON SPUNG**

Ron's report was included in the packet. Sally questioned where the building on Ron's report was located. Ron shared that it is located out off State Route 13.

##### **D. COMMUNITY SUPPORTS DIRECTOR'S REPORT - SHELLY LACKEY**

Shelly's report was included in the packet. Sally noted that she enjoyed seeing the pictures at the end of Shelly's report for the year end review.

##### **E. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT – JESSICA STROUP**

Jessica's report was included in the packet. Sally noted the vacancies on staff roster but also noted that finding the right people for the position the first time was important.

##### **F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN - *Verbal Report***

Caley's reports were included in the packet. In our operating funds line, our TCM reimbursement is current through July. TANF funds have all been received for camp. Three paychecks were in the month of October, so salaries were higher than normal. We purchased two new laptops out of the expenditures line. We received the bulk of our revenue at this point. We should end the year with about \$2.5 carryover. Matt questioned the \$18,000 payment to the state. Caley shared that this is a payment to DODD for waiver services, similar to a tax. This equals to about a fee of 1.25%.

**V. REVIEW AND APPROVAL OF EXPENDITURES:**

**Res. 2021-11-03**

**Rachel Barnhart moved to approve expenditures, as presented. Matt Sheridan seconded the motion.**

**Discussion:** None

***Motion Passed by majority vote.***

**VI. OLD BUSINESS:**

**Res. 2021-11-04**

**Matt Sheridan moved to approve David Couch, as the alternate delegate to the 2021 OACB Delegate Assembly. Rachel Barnhart seconded the motion.**

**Discussion:** At the October 18, 2021, Board meeting, Shauna Schacht was selected as the Delegate but there was no alternate selected. The Board selected Superintendent, David Couch as the alternate.

***Motion Passed by majority vote.***

**VII. NEW BUSINESS:**

**Res. 2021-11-05**

**Karen Chennells moved to approve the 2022 PCBDD Organizational meeting for 5:00pm on Monday, January 10, 2022, with the regular Board meeting immediately following. Shauna Schacht seconded the motion.**

**Discussion:** After discussion and referring to Board members calendars for the upcoming year, it was determined that the first Board meeting of 2022 will take place on Monday, January 24, 2022, at 5:00 pm. Shuana Schacht made a motion to approve this date and Sally Francis seconded the motion.

***Motion Passed by majority vote.***

**Res. 2021-11-06**

**Matt Sheridan moved to approve the Superintendent to sign the software maintenance agreement by and between Primary Solutions, Inc., and the Perry County Board of Developmental Disabilities, when received, provided there are no significant changes. Karen Chennells seconded the motion.**

**Discussion:** This will be a renewal of the current contract with Primary Solutions to provide maintenance services for the DD Infallible software. This is an ongoing service. The increase was \$111.

***Motion Passed by majority vote.***

**Res. 2021-11-07**

**Rachel Barnhart moved to approve the 2022 calendar of the Board, as presented. Shauna Schacht seconded the motion.**

**Discussion:** None

***Motion Passed by majority vote.***

**Res. 2021-11-08**

**Shauna Schacht moved to approve the 2022 budgets, as presented in October. Rachel Barnhart seconded the motion.**

**Discussion:** David shared that the biggest change would be in our waiver match. He also reminded the Board that the 2022 budget that Caley presented already had the 3% wage range increase contained in the salary line item.

***Motion Passed by majority vote.***

**Res. 2021-11-09**

**Shauna Schacht moved to approve the following agreements with PerCo, Inc. for services in 2022, as presented. Karen Chennells seconded the motion.**

- 1. Services Agreement**
- 2. Family Selected Supports Agreement**
- 3. Transportation Services Agreement**
- 4. Recreation Services Agreement**

**Discussion:** David shared that the Services Agreement is rarely used. The Family Selected Supports Agreement is used so we don't have to go through the Auditor's office for things individuals might need. The Transportation Services Agreement is used for transportation that Transit can not provide with their hours of operation. The Recreation Services Agreement is to get folks out and about in the community.

***Motion Passed by majority vote.***

**Res. 2021-11-10**

**Matt Sheridan moved to approve (1) approve the plans for the renovations for the project for the Community Connections Center at 600 Senior Drive, New Lexington, (2) recommend to the County Commissioners for their approval and proceed with bidding the project, and (3) authorize the Superintendent to take all necessary steps to coordinate with the County Commissioners to implement the project. Rachel Barnhart seconded the motion.**

**Discussion:** This motion is very similar to the one from August 2019 initiating the bidding and building of the Sarah A. Winters facility. The Board has no scheduled meetings for December. This will allow the bidding to proceed and hopefully have us on track for the work to be done during the months of January to April 2022. Word was received from the architect that the bids will probably come in around \$500,000 to \$525,000. Matt asked if the bids came in higher what the procedure was, and David shared that if they are more than 10% it must be rebid. Anything higher than \$525,000 David will bring back to the Board for discussion. Sally asked if we were any closer to getting the deed for the building and David shared he is still working on it and is looking to other county board of dd's that have gone through this process.

***Motion Passed by majority vote.***

**HANDOUT MOTION 11-15-2021**

**Res. 2021-11-12**

**Rachel Barnhart moved to approve the switch from the traditional AT&T network to the FirstNet Network supported by AT&T and to authorize the Superintendent to take the necessary steps to implement FirstNet service. Karen Chennells seconded the motion.**

**Discussion:** FirstNet, built with and supported by AT&T cellular services, is a network available to first responders and other public health workers, including count boards of DD. FirstNet will, at minimum, provide the same coverage we currently have with the potential for better coverage in rural areas. Devices on the FirstNet network also have priority network access during times of high congestion. Additionally, the program provides state contract pricing for phones and lower monthly service costs. Caley shared that our upgrades for new phones is cheaper, and we will be saving about \$3.00 per line a month.

***Motion Passed by majority vote.***

**Res. 2021-11-11**

**Rachel Barnhart moved to adjourn to executive session at 6:11 pm to consider the evaluation of the superintendent. Sally Francis seconded the motion.**

**Discussion:** Executive Session

President Sally Francis called the meeting back to order at 6:36 pm.

**ADDITIONAL MOTION after Executive Session:**

**Res. 2021-11-13**


**Matt Sheridan moved to approve Superintendent David Couch's evaluation and award of a one-time bonus payment of \$3,000.00 for exemplary service. Karen Chennells seconded the motion.**

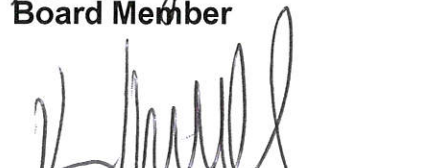
**Motion Passed by majority vote.**

**VIII. PUBLIC COMMENTS:** None

**IX. ADJOURNMENT:**

**Rachel Barnhart moved to adjourn the meeting at 6:39 pm.**

  
Board Member

  
Board Member

Submitted by:  
Chrissy Berkheimer  
Executive Assistant