

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES
January 31, 2022
Sarah A. Winters Building, 601 Senior Drive, New Lexington, Ohio 43764**

I. **President Sally Francis called the meeting to order at 5:16pm.**

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Rachel Barnhart		X	X	
Kevin Howell	X			
Fritzie Nitschke		X	X	
Matt Sheridan	X			
Shauna Schacht		X	X	
Sally Francis	X			
Karen Chennells	X			

Others in attendance: David Couch, Chrissy Berkheimer, Jessica Stroup, Shelly Lackey, Cindy Aiello, and Ron Spung.

III.
APPROVAL OF AGENDA:

Res. 2022-01-01

Kevin Howell moved to approve the January regular Board meeting agenda and any additions as submitted. Matt Sheridan seconded the motion.

Discussion: There were two contracts that were not included in the packet and were handed out at the meeting.

Motion Passed by majority vote.

REVIEW AND APPROVAL OF MINUTES:

Res. 2022-01-02

Karen Chennells moved to approve the minutes of the November 15, 2021, PCBDD regular Board meeting, as presented. Sally Francis seconded the motion.

Discussion: None

Motion Passed by majority vote.

IV. RECOGNITION:

Res. 2022-01-03

Matt Sheridan moved to recognize the “DD Awareness Month Proclamation”, as presented. Sally Francis seconded the motion.

Discussion: David shared that we are not focusing on one individual and are staying low-key due to COVID still being in the picture.

Motion Passed by majority vote.

V. BOARD REPORTS:

A. SUPERINTENDENT’S REPORT – DAVID COUCH - *Verbal Report*

David’s report was included in the packet. Shauna attended the OACB Delegate Assembly in December. Shauna was not in attendance for the Board meeting, but David shared nothing too exciting happened at the OACB meeting. Jenny’s reports were all included in the packet, along with the DODDs state report on COVID. David cautioned Board members not to get too caught up in the MUI numbers, as the reports included were for December and January. David shared his priorities for 2022. He pointed out that the finance shift went from “fiscal stability” to “fiscal responsibility”. David shared we are financially stable, and he wants to continue our upward trend and focus on property ownership and the CCC renovations. David communicated that the Perry County Chamber of Commerce presents their “Eagle Awards” to recognize and celebrate economic investment in Perry County and PCBDD applied for the award. Our category is for new construction. Kevin shared that he saw it come across the applications and thought it was a great idea that we applied for it. We are staying the course for the Partnership for Excellence journey. PCBDD is focusing on the 50-page application as it is next on our list to complete. This is expected to take around two years to complete. David’s expectation is that the entire agency will take part in this process. Each department director has a category and David held a “draft” for the teams to be chosen. Teams have been chosen and department directors are scheduling meetings with their respective teams to begin the process. David shared that our financial stability is good and with the focus on getting the CCC renovations completed, our buildings should be set for at least 25 years. With the state pulling back some of their funding we are staying on the upside of things by reducing our spending and looking to the future by anticipating/preparing for long-term responsibility of the people we serve. Ron shared that we have a stabilized way of looking at things, so we do not just move forward with giving someone a waiver.

B. CHILDREN’S PROGRAM DIRECTOR’S REPORT – CINDY AIELLO

Cindy’s report was included in the packet. Sally pointed out that it was impressive that our strategic plan benchmark for employment was 10% and it was 58%. Cindy noted that the Home Visiting program will officially make the transition to the Parent’s as Teachers program on February 4th. We will still refer to it as the Home Visiting program, but it will serve children up to the age of five years old. This will help us accommodate more families and improve our curriculum choices.

C. SSA ADMINISTRATION DIRECTOR'S REPORT – RON SPUNG

Ron's report was included in the packet. Ron shared that he is going to take time each month to spotlight a SSA so Board members can learn more about each of the SSAs.

D. COMMUNITY SUPPORTS DIRECTOR'S REPORT - SHELLY LACKEY

Shelly's report was included in the packet. Karen shared that the Community Supports Departments programs have been instrumental in helping her children's quality of life. Karen shared that in the first time in over eight years that her husband and herself got to enjoy a night away. The connections that respite has provided her and her family have been incredible.

E. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT – JESSICA STROUP

Jessica's report was included in the packet. Note to the Board that the date for the Together We Can has been chosen. Please mark your calendars for Thursday, November 3, 2022.

F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN - *Verbal Report*

Caley's reports were included in the packet. Caley was not in attendance for the meeting. David went over the finance reports with the Board. David's main point was to share that we were under in expenditures and over in revenue. David shared that we have the money for all the CCC renovations so no loans/bonds will be needed. The Sarah A. Winter's building will be paid for in 10 years. December was the last time that Help Me Grow will be shown in a separate line, as it was voted to incorporate them into the Operating fund at the July 2021 Board meeting.

VI. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2022-01-04

Kevin Howell moved to approve the expenditures, as presented. Karen Chennells seconded the motion.

Discussion: None

Motion Passed by majority vote.

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:

Res. 2022-01-05

Matt Sheridan moved to approve the payment of \$12,200.00 to the Ohio Association of County Boards of DD (OACB) for 2022 membership dues. Sally Francis seconded the motion.

Discussion: None

Motion Passed by majority vote.

Res. 2022-01-06

Karen Chennells moved to approve the use of up to \$507,522 of the CY 2022 budget and funds appropriated under section 5123.0413 of the Ohio Revised Code to pay the non-federal share of the services required by section 5126.0511 of the Ohio Revised Code for Medicaid expenditures to assure the services will be available in a manner that conforms to all applicable state and federal laws. It is fully understood the payment of the non-federal share represents an ongoing financial commitment of the Perry County Board of DD. Kevin Howell seconded the motion.

Discussion: None

Motion Passed by majority vote.

Res. 2022-01-07

Sally Francis moved to authorize the Superintendent to approve maximum expenditures of \$2000.00 for employee awards for 2022. Matt Sheridan seconded the motion.

Discussion: None

Motion Passed by majority vote.

Res. 2022-01-08

Kevin Howell moved to approve the Superintendent to request one additional Individual Options (IO) waiver. Karen Chennells seconded the motion.

Discussion: One person assessed as an immediate need for the waiting list. The person currently is funded through state multisystem dollars. These funds will expire soon, and we will be responsible for 100% of the cost (to be shared by Children's Services). Utilizing the IO waiver will reduce our share of the cost to 18-20% rather than 50%. Liability for an IO waiver is \$200,000 per year. Our average cost for non-state funded IO waivers is \$32,000. Karen questioned if this would be shared with Children Services and David stated that it would be as the child is also served by Children's Services as well as the PCBDD.

Motion Passed by majority vote.

Res. 2022-01-09

Kevin Howell moved to approve the Agreement with the Imagine Center (PerCo, Inc.) for the Academy for Leadership Abilities(c) Certificate Program Services. Karen Chennells seconded the motion.

Discussion: David handed out a copy of the contract to Board members in attendance. Shelly shared there will be an interview process for candidates for this program. David stated certain criteria will have to be met to be in the program. Shelly and David both feel this program will open doors for a lot of the people we serve. Shelly shared that the program would work on all different types of skills. A focus on soft skills such as shaking hands and making eye contact will be introduced. There is already a list of people waiting to get into the program. Sally questioned if we paid the \$3000/month if there were no participants in the program and David shared that yes we would pay that amount regardless, but it will be used for curriculum development if we would not have any participants.

Motion Approved by majority vote.

Res. 2022-01-10

Kevin Howell moved to approve the Agreement with SixD, dba Six Disciplines Consulting Services, as presented. Karen Chennells seconded the motion.

Discussion: David provided the Board members in attendance a copy of the contract. This will move us on towards completing the 50-page application for Baldrige.

Motion Approved by majority vote.

Res. 2022-01-11


Matt Sheridan moved to approve the revisions to the Table of Organization, effective 1/24/22, as presented. Sally Francis seconded the motion.

Discussion: David stated that more revisions are going to follow in the months ahead, as positions are removed, positions will be added.

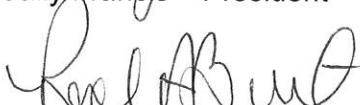
Motion Approved by majority vote.

IX. PUBLIC COMMENTS: None

X. ADJOURNMENT: Karen Chennells moved to adjourn the meeting.
Time adjourned: 6:18 pm



Sally Francis – President



Rachel Barnhart - Secretary