

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES
July 19, 2021**

Sarah A. Winters Building, 601 Senior Drive, New Lexington, Ohio 43764

I. President Sally Francis called the meeting to order at 5:03pm.

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Theresa Moore	X			
Rachel Barnhart	X			
Kevin Howell		X	X	
Fritzie Nitschke	X			
Matt Sheridan		X	X	
Shauna Schacht	X			
Sally Francis	X			

Others in attendance: David Couch, Jessica Stroup, Cindy Aiello, Caley Boyden, Ron Spung, Shelly Lackey and Chrissy Berkheimer.

III. APPROVAL OF AGENDA:

Res. 2021-07-01

Theresa Moore moved to approve the July Regular Board Meeting agenda and any additions as submitted. Rachel Barnhart seconded the motion.

Discussion: A motion was handed out to all present Board Members.

Motion Passed by Majority Vote.

IV.

REVIEW AND APPROVAL OF MINUTES:

Res. 2021-07-02

Shauna Schacht moved to approve the minutes of the June 21, 2021, PCBDD Regular Board Meeting, as presented. Rachel Barnhart seconded the motion.

Discussion: None

Motion Passed by Majority Vote.

V. BOARD REPORTS:

A. SUPERINTENDENT'S REPORT – DAVID COUCH - *Verbal Report*

David's report was included in the packet. David noted that there is no Board training this month or next month. The next Board training will be in September with Ashley and Amanda hosting the training on Employment. Jenny's reports and MEORC's were both included in the packet. David discussed the MUI numbers. He shared that it is hard to gauge but in 2020 there were 122 MUI's and we are halfway through 2021 and we are sitting at 53. David shared that Jenny will be taking a vacation and leaving the MUI phone with Ron and/or himself. MEORC will still handle all the paperwork side of things while Jenny is away. DODD accreditation was completed on June 22nd. On Friday before the Board meeting, David received an email from Steve Long (MEORC) congratulating PCBDD on an awesome job! Thirteen counties averaged six citations so having zero citations is quite a huge accomplishment and so far Perry County is the only county to achieve this. Sally shared that her phone call was awesome, and she was told that we were not going to have any citations. She felt this was very refreshing to hear all the great things we had accomplished and were accomplishing. David shared with the Board for achieving this monumental status of zero citations he was going to refer to Policy 415, "Merit Awards" which allows Supervisors to recognize exceptional work by employees. There were several things he considered but he decided on a day off with pay. He asked staff to reflect not only on what we achieved but also look ahead on how we would achieve this again in three years. Included in David's report were sketches for the renovations for the CCC. David would like to use Kelly Architectural Services for this project. They did the Sarah A. Winters building and they did a great job. David will bring a motion to the Board in August for approval. Discussion focused on the different parts of the sketches. David shared that rearranging the rooms, bathrooms and kitchen will all be necessary to maximize the space. David pointed out all the renovations were based around the use of the CCC for Summer Camp. We want it to be the most productive space for the use of Summer Camp and our campers. Theresa commented that it would be nice to have the deed to the building before we start putting a bunch of money into it. David shared that he and Caley are in continuous talks with the Commissioners about the deed. David does not feel like it will be a problem. Rachel seconded the thought of liking to have the deed for the building but understands that this will potentially take time for the Commissioners to do. David assured the Board that he will keep working to get the deed but he would also like for renovations to start early January and be finished by the end of April so it will be ready for Summer Camp 2022. If you have not made it to the new bike park in New Lexington please stop by. Summer camp has already utilized it and it is going to be a great asset to kids in the community. Our donation was used to put in handicapped parking spaces at the site. In February David brought forward the concept of developing a multi-county guardianship board with other counties. Other counties were not onboard with the idea, so David is pursuing developing this service with the assistance of MEORC. The goal is to have a pool of trained guardians available soon. Rachel asked if we knew who the next Board member will be that will replace Theresa. We shared that Theresa's last meeting will be the August meeting. Rachel thought July was the last meeting, she was glad to know we have her for one more meeting. David shared we have advertised the vacancy and so far we have had one applicant interested that meets the criteria.

B. CHILDREN'S PROGRAM DIRECTOR'S REPORT – CINDY AIELLO

Cindy's report was included in the packet. Sally shared that it was nice to see that even with COVID we have employed 18 individuals. Also noted that it is nice to see that on the 27th of July there is a pool party scheduled.

C. SSA ADMINISTRATION DIRECTOR'S REPORT – RON SPUNG

Ron's report was included in the packet. Ron shared some details from his report about the C/OEDI instrument and how it is utilized.

D. COMMUNITY SUPPORTS DIRECTOR'S REPORT - SHELLY LACKEY

Shelly's report was included in the packet. Sally loved seeing all the photos of the parade. Theresa asked where LOL in Nature is doing their sessions at. Shelly shared that during Summer Camp they just go over the hill and do things and they also go down to the park.

E. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT – JESSICA STROUP

Jessica's report was included in the packet. Jessica shared celebrations were not included in her report but wanted to let everyone know that Chrissy completed her bachelor's degree.

F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN - Verbal Report

Caley's reports were included in the packet. Caley shared that there was not a lot for her to report. On her report she noted that the interior signage and mower were both expenditures and should be under that section not the revenues section. Our ending balance last year at this time was around \$2.3 million and currently our balance is around \$2.7 million. Theresa asked if the workforce development payment was for the contract we have with MVESC, and Caley stated that yes it is our portion of that contract.

VI. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2021-07-03

Rachel Barnhart moved to approve the expenditures, as presented. Shauna Schacht seconded the motion.

Discussion: None

Motion Passed by Majority Vote.

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:

Res. 2021-07-04

Theresa Moore moved to authorize the Superintendent to sign the Ohio Department of Health Help Me Grow Home Visiting contract between the Ohio Department of Health and the Perry County Board of Developmental Disabilities, when/if received. Rachel Barnhart seconded the motion.

Discussion: David shared that this is a contract that they pay us.

Motion Passed by Majority Vote.

Res. 2021-07-05

Theresa Moore moved to authorize the Superintendent to sign the necessary agreement with Perry County Job and Family Services (PCJFS) for funding of Academy of Leadership Abilities and CCMEP when/if received, provided the agreement contains no significant changes from the previous agreement with PCJFS. Shauna Schacht seconded the motion.

Discussion: David shared that they are paying us with this agreement.

Motion Passed by Majority Vote.

Res. 2021-07-06

Rachel Barnhart moved to approve the Superintendent to sign the 2021-2022 Collaborative Services agreement with Hocking, Athens, Perry Community Action Head Start/Early Head Start, when/if received. Theresa Moore seconded the motion.

Discussion: David shared that this agreement is for referrals, no money is exchanged.

Motion Passed by Majority Vote.

Res. 2021-07-07

Shauna Schacht moved to discontinue the Help Me Grow fund effective 1-1-2022. Rachel Barnhart seconded the motion.

Discussion: This was previously discussed and will eliminate the Help Me Grow Fund. This is to streamline internal processes and reduce time requirements for creating and managing budgets and for financial reporting.

Motion Passed by Majority Vote.

ADDITIONAL MOTION:

07-08-2021

Theresa Moore moved to amend the Help Me Grow budget by increasing both "ODH-GRF HOME VISITING" revenue and "HOME VISITING SUPPLEMENTATION" expense by \$15,300. Rachel Barnhart seconded the motion.


Discussion: We recently learned that additional Home Visiting "Family Retention" funding made available during the COVID-19 pandemic is being extended through State Fiscal Year 2022 (7/1/21 – 6/30/22). The 2021 budget only accounted for these funds through June 2021 and needs to be adjusted to allow for increased spending and reimbursement. Caley shared that this is the new program with COVID, and the amount is approximate. This is 100% reimbursed.

IX. PUBLIC COMMENTS: None

X. ADJOURNMENT:

MOTION BY: Theresa Moore Shauna Schacht Seconded

TIME ADJOURNED: 6:01 pm



Sally Francis



Rachel Barnhart

Submitted by:
Chrissy Berkheimer
Executive Assistant