

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES
August 16, 2021**

Sarah A. Winters Building, 601 Senior Drive, New Lexington, Ohio 43764

I. President Sally Francis called the meeting to order at 5:08 pm.

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Theresa Moore	X			
Rachel Barnhart	X			
Kevin Howell	X			
Fritzie Nitschke		X	X	
Matt Sheridan	X			
Shauna Schacht	X			
Sally Francis	X			

Others in attendance: David Couch, Chrissy Berkheimer, Caley Boyden, Ron Spung, Cindy Aiello, Shelly Lackey, Karen Chennells. **Jessica Stroup joined meeting virtually at 6:13 pm.

**III. APPROVAL OF AGENDA:
Res. 2021-08-01**

Rachel Barnhart moved to approve the August Regular Board Meeting agenda and any additions submitted. Theresa Moore seconded the motion.

Discussion: Roberts Rules of Order stipulate such a motion for each meeting agenda. There was a handout given to all Board Members to review for Resolution 2021-08-08.

Motion Passed by majority vote.

**IV. REVIEW AND APPROVAL OF MINUTES:
Res. 2021-08-02**

Theresa Moore moved to approve the minutes of the July 19, 2021, PCBDD Regular Board Meeting, as presented. Shauna Schacht seconded the motion.

Discussion: None

Motion Passed by majority vote.

V. BOARD REPORTS:

A. SUPERINTENDENT'S REPORT – DAVID COUCH - *Verbal Report*

David's report was included in the packet. David reminded Board members that they would be a training upon conclusion of the September Board Meeting. It should last around an hour. Jenny's MUI reports, MEORC's MUI reports and DODD's COVID-19 DD report were all included in the packet. Theresa commented so much for a quiet month. If anyone has any questions please don't hesitate to ask David or email Jenny. David shared that we are trying to guide people to make better choices. Included in the packet was a letter to Sally from Jeff Davis, Director of DODD. This letter commended us on an excellent job with accreditation and awarded us our certification through September 2024. We learned that Knox County also came away with zero citations, but Perry County was still first! The Ball vs. DeWine lawsuit (formally Ball vs. Kasich) is a federal case still in process. David assured the Board we are not being sued and we are supporting Mt. Aloysious in their gathering of information of two gentleman that are included. We only have a role in the process via the sharing of information about residential options. At this time, David does not feel we will be drawn into the trial itself. Update on the guardianship services we are exploring with MEORC. We are trying to meet everything on the spectrum by being involved in this process. Currently it is around \$2,000 per person per year. Currently only Perry and Hocking counties are showing interest so we are holding out for other counties to join so the cost will go down some. Guardianship is an ongoing need for people. Having people readily available and already trained would be a great asset to our individuals. Ron shared that lots of times that the need for a guardian is an emergency situation and there isn't anyone readily available. Sally questioned who decides if someone needs a guardian and David shared that it goes through the court system. David did share that with the DODD's COVID-19 information it shows that the total number of people served by DD is 94,890. He noted that when he started in 1993 the number served was around 30,000. Sally noted that Athens and Morgan counties showed zero deaths on the report. David shared that our four deaths were older folks that he believed had underlying health issues.

B. CHILDREN'S PROGRAM DIRECTOR'S REPORT – CINDY AIELLO

Cindy's report was included in the packet. Sally noted that August is National Breastfeeding month. Cindy shared that with notice of the \$20,000 award of additional dollars for the EI program that we are planning on pooling some of that money with other counties to expand our PSP Team.

C. SSA ADMINISTRATION DIRECTOR'S REPORT – RON SPUNG

Ron's report was included in the packet. Sally noted that this month's provider spotlight was Residential, Inc. She shared that these are the "hands on" folks that are not paid nearly enough. David asked Board members their thoughts on attending an open house for the new place we helped purchase. It will be available September 1st, but they would like to have an open house and have some Board members attend. Consensus was late afternoon/early evening would be the best time of day for most members. Included in Ron's report was a MEORC Provider Resource Network B-Annual report. David shared this helps providers and with a middleman like Pennie Chappell, they feel like she is their "safe person". Theresa commented that she was glad to see that Kessler Spung was working for MEORC. Her son loved Kessler when he started at summer camp and Rachel shared her son loved him too.

D. COMMUNITY SUPPORTS DIRECTOR'S REPORT - SHELLY LACKEY

Shelly's report was included in the packet. Sally noted that the Integration Without Trying conference looked like it was fantastic. David shared that although Director Davis could not attend the entire day it was great to have him drive all that way for such a short time. Theresa asked about the LOL Nature Based Enrichment contract. Shelly shared that it is up in September, but we are hoping to renew it with Board approval. We are working on bringing others in on it and hoping to get mental health involved.

E. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT – JESSICA STROUP

Jessica's report was included in the packet. Rachel questioned if the Employment Navigator position description being reworked would change the looks of Summer Camp next year and the years to come. David shared that it would not change Summer Camp, we are just looking into the position to see if any adjustments need to be made before moving forward.

F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN - Verbal Report

Caley's reports were included in the packet. She didn't have much to highlight on the financial statements. Operating funds we received respite grant money and TANF – ALA funds that we normally receive. Expenditures to note were the higher-than-normal Transit cost which was due to Summer Camp transportation. Our columns are all in excellent shape. Help Me Grow funds revenues we received our final SFY21 quarterly reimbursement for EI. David shared that with have around \$600,000 in our emergency MEORC fund and are building our Reserve fund up. This money is set aside in case of an emergency. The state would expect us to drop programs like Summer Camp and ALA if we didn't have the funds to pay for things that increase, and we don't want that to ever happen. Sally asked if we could ever have too much money. David shared that with our 5-year projections we would be able to justify having this money put back. Theresa asked what the expenditure was for Fairfield Medical Center as she had never noticed before. Caley shared that is for drug screenings for new hires.

VI. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2021-08-03

Rachel Barnhart moved to approve expenditures, as presented. Kevin Howell seconded the motion.

Discussion: None

Motion Passed by majority vote.

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:

Res. 2021-08-04

Theresa Moore moved to approve the agreement with Kelly Architectural Services, Inc. for \$10,850 plus expenses (not to exceed \$2,000) for architectural services for the remodeling of the Community Connections Center, 600 Senior Drive in New Lexington, as presented. Rachel Barnhart seconded the motion.

Discussion: David shared that we used Kelly Architectural Services (KAS) for the Sarah A. Winters building and it went smooth. We will be comfortable working with them on the remodeling of the CCC. If approved by the Board, I will take it to the Commissioners for their approval. David noted that the actual contract doesn't include the not to exceed \$2,000 in expenses, he added that to cover any additional cost that might arise.

Motion Passed by majority vote.

Res. 2021-08-05

Matt Sheridan moved to approve the Superintendent's request of one additional Individual Options (IO) waiver and up to 5 Level One waivers as needed. Theresa Moore seconded the motion.

Discussion: One person assessed as an immediate need for the waiting list. We currently pay for the supports with local funds at 100%. Utilizing the IO waiver will reduce our cost to approximately 40%. We currently have one person in need of a Level One waiver. I would like to have the other 4 available to meet needs as they arise. Our total liability with an IO waiver could be \$200,000 (our average cost, for non-state funded IO waivers, is approx.. \$32,000); for a Level One waiver could be \$10,000 per year. David shared an IO waiver reduces our costs. A Level One waiver is especially helpful with Day Services with individuals. Theresa asked about the CARES Act and Caley shared that when that goes away it will go directly back to what % we are required to pay.

Motion Passed by majority vote.

Res. 2021-08-06

Shauna Schacht moved to authorize the Superintendent to sign an addendum to the Muskingum Valley Education Service Center and New Lexington Schools for sharing costs for the Student Advocate/Workforce Development Coordinator for the 2021/2022 school year. Kevin Howell seconded the motion.

Discussion: The agreement was approved in May 2021. We have learned that PC Job and Family Services will reimburse some of the cost of the agreement if it includes the position participating in ALA services. I am working with NL schools and the ESC to get this in place. We currently pay 50% of the cost; I anticipate reimbursement for 20% of the cost.

Motion Passed by majority vote. (Rachel Barnhart abstained)

Res. 2021-08-07

Theresa Moore moved to approve the contract with Jonathan Gerald Martinis, LLC for facilitation and consultation on the Culture of Coordinated Supports with local school districts and other agencies to implement coordinated transition services in the amount of \$14,000 plus expenses, as presented. Rachel Barnhart seconded the motion.

Discussion: The concept of a culture of coordinate supports is to bring together all the agencies involved with a student into one meeting to develop one plan with an understanding of each other's responsibilities and goals. The Board approved a contract for this service in August 2019 and renewed it in September 2020. The cost of this contract remains the same. We worked with New Lexington schools to develop a system to bring together supports for students. Unfortunately COVID interrupted our efforts, and we were able to utilize only half the contract. It has since expired. I want to utilize the coming school year to put this in place. An article about this in Vermont was attached. Shelly shared that we already have three students at New Lex that have been identified to be put in the program. Theresa asked where he was based out of and David shared Virginia, but we use him virtually as much as possible, so we don't have the expense of travel. Theresa questioned if this is only used at New Lex. David shared that until we get a handle on it and then he would like to extend it to all the Perry County school districts. Theresa asked what about the kids that are in that transition period (out of high school) and David noted that Ashley would still be working with them.

Motion Passed by majority vote.

Res. 2021-08-08

Shauna Schacht moved to authorize the Superintendent to sign the agreement between the Perry County Board of Developmental Disabilities and Perry County Transit for transportation services, when/if received, provided the agreement contains no significant changes from the previous agreement. This is a renewal of the current agreement. Sally Francis seconded the motion.

Discussion: David shared that the handout provided shows the increase in price per ride. It does increase each year. Matt asked if this was a normal increase, Caley shared that it was more than it ever has been, but it does increase each year. Transit runs a report at the end of the year (their version of a cost report) and the increases are based off this report. Caley shared that we spend about \$30,000 for transportation for camp. David noted that when they can they do bill Medicaid. Cindy asked for any input from camp parents about working/not working. Theresa and Rachel both shared some things about issues they had during Summer Camp. David shared that we do try to support local and with costs going up across the board for everything we were expecting an increase in cost.

Motion Passed by majority vote.

Res. 2021-08-09

Shauna Schacht moved to approve the new PCBDD Policy #119, Senior Leadership Team Roles and Responsibilities, as presented. Kevin Howell seconded the motion.

Discussion: Sally noted that with Baldrige if it isn't documented it is not being done. This policy was developed to provide a systematic approach for how the PCBDD Senior Leadership Team is developed and the role that they play at PCBDD. The policy details the specific roles, responsibilities, and expectations for Senior Leadership Team members to work with the superintendent, the board, and staff to set the direction of PCBDD.

Motion Passed by majority vote.

Res. 2021-08-10

Theresa Moore moved to increase revenue in the "DODD CCA Housing" line and expenditures in the "Housing" line of the Capital Improvements fund by \$142,684.20. Rachel Barnhart seconded the motion.

Discussion: Theresa asked if we would just be a "pass through" for the money and David shared that is correct. David noted that we have been working with Options for Supported Housing to purchase a home located at 307A East Brown Street in New Lexington. DODD's Community Capital Assistance program has contributed \$142,684.20 towards the purchase of the home. Because CCA checks are issued to the county board, a budget amendment is needed to pass the funds from DODD through PCBDD's Capital Improvements Fund to Options for Supported Housing. Ron shared that they are dedicated to the DD field.

Motion Passed by majority vote.

IX. PUBLIC COMMENTS: None

***Although there were no public comments, Sally shared that this was Theresa Moore's last meeting as a Board Member. She shared that it was a pleasure to have shared this time with Theresa on the Board. She brings great insight and conversation about the things that arise. Theresa shared that she has enjoyed her time on the Board. David thanked Theresa for her time and commitment to the Perry County Board of DD and the Perry County community.*

X. ADJOURNMENT: Sally Francis moved to adjourn at 6:30 pm.


Sally Francis – Board President


Board Member

Submitted by:
Chrissy Berkheimer - Executive Assistant