

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES**

April 19, 2021

Community Connections Center, 600 Senior Drive, New Lexington, Ohio 43764

I. President Sally Francis called the meeting to order at 5:00 pm.

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| II. ROLL CALL: | PRESENT |
| Theresa Moore | X |
| Rachel Barnhart | X |
| Kevin Howell | X |
| Shauna Schacht | X |
| Matt Sheridan | X |
| Fritzie Nitschke | X |
| Sally Francis | X |

Others in attendance: David Couch, Chrissy Berkheimer, Johnna Nash, Kaylee Bankes, Caley Boyden, Ron Spung and Shelly Lackey.

III. APPROVAL OF AGENDA:

Res. 2021-04-01

Matt Sheridan moved to approve the April regular board meeting agenda and any additions, as submitted. Kevin Howell seconded the motion.

Discussion: None

Motion Passed by majority vote.

IV. COMMITTEES: An Ethics Committee Meeting is scheduled on Monday, May 17, 2021 immediately following the Regular May PCBDD Board Meeting.

V. REVIEW AND APPROVAL OF MINUTES:

Res. 2021-04-02

Theresa Moore moved to approve the minutes of the March 15, 2021 PCBDD regular board meeting, as presented. Rachel Barnhart seconded the motion.

Discussion: None

Motion Passed by majority vote.

VI. BOARD REPORTS:

A. SUPERINTENDENT’S REPORT – DAVID COUCH - *Verbal Report*

David’s report was included in the packet. Just a reminder that if anyone has any questions please do not hesitate to ask. David reminded the Board that upon conclusion of the board meeting, Johnna Nash and Kaylee Bankes would be presenting a training on Medicaid Waivers. Lots of acronyms would be used so again please ask questions! Jenny’s MUI report, MEORC’s MUI report and the DODD state COVID report are all included in David’s report. If there are any questions please get with David so he can answer them or get an answer to them. David did share that he has never seen a month like March, with Perry County having four deaths. These deaths were all illness related (not COVID). David reminded Board members that May 14th is our ribbon cutting ceremony at 601 Senior Drive. He welcomed all board members to attend. He shared that Director Davis would be attending. Included in David’s report was a snapshot of some things that Sarah Winters accomplished while Superintendent. He just wanted the board to be aware of everything she did and why he requested the new building be named after her. Theresa asked what the “Rec Group Program” was. David shared it was a program where trips were taken to get people out into the community. It eventually turned into taking trips further away. PerCo does this now. David is getting back out into the community and making connections. JFS is a big motivator in the County Home property plan. This will benefit PCBDD by enabling us to use the space for summer camp and nature-based therapy. The Perry County Health Department is developing the space below the New Lex swimming pool as a paved area for teaching bike safety. David would like to assist this project with some funding. He is approved to spend \$5,000 without board approval but would like the boards thoughts on assisting this project. Board members agreed they felt it would be a benefit us to help with some funding so they can make it accessible to our individuals. David shared that he is still wanting to get out to communities other than New Lexington and see what kind of projects are happening and if we can assist with some funding to make these projects more accessible to all people. DODD accreditation is scheduled for June. David is not worried about them finding any issues as if they do we will correct them. The Imagine Center is a new provider opening in New Lex. They are focusing on what people are interested in, not just offering certain services on the hope that people want to do them. They want to focus on asking people what they want to learn how to do. Ron shared that several people are interested. People do not know what to do when they get out of high school and not everyone wants to go to PerCo. Focusing on skill building will be a great benefit to individuals. David did share that PerCo is backing this but are trying to fly under the radar, so their name is not directly attached to it.

B. CHILDREN’S PROGRAM DIRECTOR’S REPORT – CINDY AIELLO

Cindy’s report was included in the packet. Sally commented that she liked the wording of “Acceptance” for the Autism awareness month. David shared that included in Cindy’s packet were the analytics for the website.

C. SSA ADMINISTRATION DIRECTOR’S REPORT – RON SPUNG

Ron’s report was included in the packet. Sally shared she liked the idea of putting our energy into the idea of a Provider Resource Catalog Service. David shared that we work with MEORC to providers out when needed but this will be a great service.

D. COMMUNITY SUPPORTS DIRECTOR'S REPORT - SHELLY LACKEY

Shelly's report was included in the packet. Sally commented that she liked seeing the pictures from the Easter Egg Hunt and who volunteered. Culture of Coordinated Supports is still happening although with COVID it has been hard to get everyone together. Sally questioned if we planted the seed for the happenings at Miller High School with the graduation issue. Shelly shared we did not plant the seed, but it was the ALA class that walked out of class in support of the student being able to walk in the graduation ceremony. Theresa asked for more information as she had not heard about it. The story was shared that a student was selected for Project Search and deferred graduation but was still going to walk with her class. This student does receive our services. Students protested so the student could walk in graduation with her class. Fritzie asked what Project Search was and Shelly shared that it is an establishment that looks for work studies for kids with mental health issues, disabilities, etc. They primarily work with hospitals. Sally shared that we are becoming a community without barriers and Theresa stated that the kids are better at it than the adults.

E. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT- JESSICA STROUP

Jessica's report was included in the packet. Sally shared she really likes the one-page strategy map that Jessica included in her report. She feels that it is easy to read, understand and is all at a glance. David pointed out that the state reviewer would like to speak to one or two board members prior to the exit conference. Theresa, Sally and Rachel all volunteered their time and services to speak on the board's behalf.

F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN - *Verbal Report*

Caley's reports were included in the packet. Caley shared that the finance team has morphed with the addition of Johnna at the end of 2018 and the addition of Kaylee in 2019. They both are very focused on Medicaid, waivers, etc. She is excited for them to present the training tonight so we can see how much they do for the board. We received our first half levy disbursements. These are up about 3.8% from last year. The first half is always more than the second half as some people pay their entire tax bill in the first half. The youth respite grant has its own line now. We corrected the entries from January and February that were deposited into the "other" line. We received our SFY19 waiver reconciliation and an additional allocation from DODD to help cover the cost of the DSP wage increase. We dropped these into our reserve fund to hold on to. Overall our revenues are around \$400,000 higher than projected. Our expenditures included some more items for the new building, IT equipment, an AED for the new building and some other miscellaneous things. The utility bill (gas) was incorrect, and we have a large credit, so we will not be paying a gas bill for a while. Our ending balance is looking to be around \$3.9 million which is the largest David has seen since he started here. He shared that Caley has put us in a great financial position. No activity in our Capital Improvement revenue fund or any of our reserve funds. The Capital Improvement expenditures included some fencing, landscaping, and some IT updates at the new building. Help Me Grow had the typical monthly revenues and expenses. Sally questioned the welding 5-year lease expense. Caley shared she would check with John and let them know. She shared she knows we have welding equipment in the garage.

Theresa asked about the rent payment for the SSA building. Caley and David shared that the payment covers all of 2021. They are looking at discussing some possible agreements with Dr. Nash as we have very little in the building. The Waste Management termination fee was questioned. Caley shared that we went with a local company and the cost of terminating with Waste Management still benefited us to terminate and go local. PLAY project training payment was questioned. Caley shared it is an intensive program for early childhood and it is very beneficial for us to have this training. The utilities for HMG were catching up to be paid in full when we vacated the building, and the Commissioners took it over. Theresa asked if the Timber Run Gardens payment was for landscaping around the new building and Caley shared that it was for all the trees that were planted around it. Rachel asked if the new cleaning company had started. Caley shared that we made the last payment to Sandy's Wash & Go and the new company has already started, and everything seems to be going good with them.

VII. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2021-04-03

Theresa Moore moved to approve the expenditures. Rachel Barnhart seconded the motion.

Discussion: None

Motion Passed by majority vote.

VIII. OLD BUSINESS: None

IX. NEW BUSINESS:

Res. 2021-04-04

Rachel Barnhart moved to approve the renewal agreement with Hopewell Health Centers, Inc. for expanding access to occupational, physical, and speech/language services via Allied Health Professionals for the Early Intervention program, as presented. Shauna Schacht seconded the motion.

Discussion: The agreement supports the Primary Service Provider model we began utilizing to assist families with professional services. The main expense is the \$7500 for team meetings, an increase from \$5,000 in previous years. David shared that the increase was because we were getting a discounted rate the last couple of years. Rachel shared that the need is critical as regular insurance does not cover the things that are needed. Sally shared she felt like even with the increase the price was good, especially as much as it is needed.

Motion Passed by majority vote.

X. PUBLIC COMMENTS: None

Sally reminded everyone of the training upon conclusion of the board meeting.

XI. ADJOURNMENT:

Matt Sheridan moved to adjourn the meeting at 5:54 pm.


Sally Francis, Board President


Rachel Barnhart, Board Secretary

Submitted by:
Chrissy Berkheimer
Executive Assistant
PCBDD