

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES**

February 16, 2021

Administrative Conference Room, 601 Senior Drive, New Lexington, Ohio 43764

I. Vice-President Theresa Moore called the meeting to order at 4:45 pm.

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED
Theresa Moore	X		
Rachel Barnhart	X		
Sally Francis	X (virtual)		
Kevin Howell	X		
Matt Sheridan	X (virtual)		
Fritzie Nitschke	X (virtual)		
Shauna Schacht		X	X

Others in attendance: Chrissy Berkheimer, David Couch, Jessica Stroup, Tom Moore, Caley Boyden, Cindy Aiello (virtual), and Shelly Lackey (virtual - 5:04 pm).

III. APPROVAL OF AGENDA:

Res. 2021-02-01

Rachel Barnhart moved to approve the February regular Board meeting agenda and any additions, as submitted. Kevin Howell seconded the motion.

Discussion: David shared there is a handout motion. It was emailed Tuesday morning to all Board members.

Motion Passed by majority vote.

IV. COMMITTEES: An Ethics Committee Meeting is scheduled on Monday, May 17, 2021 immediately following the Regular May PCBDD Board Meeting.

V. RECOGNITION:

Res. 2021-02-02

Sally Francis moved to recognize the "DD Awareness Month Proclamation", as presented. Rachel Barnhart seconded the motion.

Discussion: David shared that while we will recognize March as DD Awareness month, we want to focus our efforts to educating the community throughout the year. We will shift our efforts from focusing on specific people and focusing on educating the community.

Motion Passed by majority vote.

VI. REVIEW AND APPROVAL OF MINUTES:

Res. 2021-02-03

Sally Francis moved to approve the minutes of the January 11, 2021 PCBDD Organizational Board meeting, as presented. Rachel Barnhart seconded the motion.

Discussion: No discussion.

Motion Passed by majority vote. (Sally Francis dropped and could not vote on this resolution)

Res. 2021-02-04

Kevin Howell moved to approve the minutes of the January 11, 2021 PCBDD Regular Board meeting, as presented. Rachel Barnhart seconded the motion.

Discussion: No discussion.

Motion Passed by majority vote. (Matt Sheridan abstained)

VII. BOARD REPORTS:

A. SUPERINTENDENT’S REPORT – DAVID COUCH -Verbal Report

David’s report was included in the packet. David shared that Jenny’s report and MEORC’s MUI report were included in his packet. If anyone has any questions please feel free to ask or contact him later to discuss. We are moved into the new building! We are still getting settled in, but things are moving along nicely. The Together We Can event is being postponed until 2022. With COVID and all the unknown we are not sure that we could provide the same successful event as in the past. Housing is still difficult to locate. Perry Metro Housing Authority manages three homes for us, but they do not want to take on anymore. We are serving over 80 transitional youth (ages 18-22 years old) that are transitioning to adulthood that will need our assistance. Options for Supported Housing will access DODD Community Capital Assistance funds to purchase and possibly renovate (or build), housing. They will manage the properties but will not be a service provider. David would like to explore this option. The cost to the Board may be the 10% match needed to access the state capital funds. Theresa agreed that it is worth exploring as this is a need. Mt. Al is interested in developing respite and possible longer term placement services for youth in our community. Currently there is nothing closer than three hours. David would like to collaborate with the Mount to help develop these services. Rachel shared that she thought it made sense so the people we serve do not have to leave our community. Lastly, we have the opportunity to work with MEORC to develop a board to provide guardianship when needed. Cost for this service will be dependent on the number of the guardianships we are interested in having available and how many other counties participate. We are estimating that we could spend up to \$20,000 per year for this service. David shared that Bricker & Eckler (a law firm out of Columbus) would be assisting to guide us through the process. Rachel asked if the guardians would be employees of MEORC. David shared that they ONI (Ohio Network for Innovations) would employ them. David did note that the guardian slots we purchase would have to be paid for even if we did not utilize them. The more counties that participate the lower the cost for this service will be. It is difficult to find guardians locally so David feels this will be beneficial.

B. CHILDREN’S PROGRAM DIRECTOR’S REPORT – CINDY AIELLO

Cindy’s report was included in the packet. No discussion on Cindy’s report.

C. SSA ADMINISTRATION DIRECTOR’S REPORT – RON SPUNG

Ron’s report was included in the packet. David pointed out that included in Ron’s packet is MEORC’s Provider Resource Network summary. David just wanted to share how beneficial this has been since COVID.

D. COMMUNITY SUPPORTS DIRECTOR’S REPORT - SHELLY LACKEY

Shelly’s report was included in the packet. No discussion on Shelly’s report.

E. ADMINISTRATIVE SUPPORTS DIRECTOR’S REPORT – JESSICA STROUP

Jessica’s report was included in the packet. Jessica briefly shared that David had MEORC do our Employee Engagement Survey. When compared to nine other counties, Perry County scored better in every area other than two. They had a Superintendent call and ask who county #6 was (we were county #6). That Superintendent wants to meet David to discuss the results and possible talk to some employees to see what the difference is in Perry County. Rachel shared that she loved the new logo.

F. FINANCE DIRECTOR’S REPORT – CALEY BOYDEN - *Verbal Report*

Caley’s reports were included in the packet. Caley shared that we are still trying to get caught up with TCM payments. We received September and October, we have billed for November and December so hopefully those payments come in soon so we can be caught up. TCM is Targeted Case Management that SSA’s, Community Supports, Help Me Grow and some other staff bill and we get reimbursed for. The \$40,931.20 out of January expenditures was part of the 2020 budget but came out in 2021. The new computers for staff are per the schedule we have that employees get updated computers every 5-6 years. No activity in the Capital Improvement revenues or expenditures. No activity in the Reserve Fund revenues or expenditures. Help Me Grow had the standard revenues and expenditures. No questions from the voucher report or the financial statements. Caley provided a breakdown for the new building. She pointed out that the difference between the projected cost of the building and the actual cost was a difference of only about \$3,500 and it was on the less side. Also provided in the breakdown was the repayment terms, our first payment will be in June of 2021 and end in 2030.

VIII. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2021-02-05

Sally Francis moved to approve the expenditures, as presented. Matt Sheridan seconded the motion.

Discussion: None

Motion Passed by majority vote.

IX. OLD BUSINESS: None

X. NEW BUSINESS:

Res. 2021-02-06

Rachel Barnhart moved to approve the 2021 Superintendent's Professional Development Plan, as presented. Theresa Moore seconded the motion.

Discussion: David shared this is just an annual requirement. He also provided his focus for 2021, post-COVID and post-move. Reconnecting with the community is a main priority. He wants to focus on strengthening the Board's financial position and continue working to get the Perry County Commissioners to deed us the land for the new building. Theresa shared that at a recent Commissioner's meeting, someone inquired about the CCC and a Commissioner spoke and said that the building was the Perry County Board of DD's so that was good news to see they are still moving in that direction.

Motion Passed by majority vote.

Res. 2021-02-07

Sally Francis moved to approve the primary and secondary logos, as presented. Kevin Howell seconded the motion.

Discussion: Rachel shared that it is exactly what the Board talked about at the January meeting and she really likes it.

Motion Passed by majority vote.

Res. 2021-02-08

Rachel Barnhart moved to approve the amendment to the 2021 Operating budget, as follows. Theresa Moore seconded the motion.

- 1) Increase revenue in the PC Wellness revenue line by \$11,650.**
- 2) Increase revenue in the Medicaid Settlements revenue line by \$414,816.**
- 3) Increase appropriations in the PC Wellness expenditure line by \$7,650.**

Discussion: The PC Wellness program is relatively new. These lines were added after the 2021 budget was developed and approved. The Ohio Department of Medicaid agreed to forgo audits of 2017 and 2018 cost reports; those settlements will now be disbursed in 2021. #3 is offset by #1.

Motion Passed by majority vote.

Additional Motion (handout)

Res. 2021-02-09

Sally Francis moved to approve the addendum to the agreement for cleaning services between the Perry County Board of Developmental Disabilities and Sandy’s Wash & go, as presented. Kevin Howell seconded the motion.


Discussion: This is an addendum to the original agreement to provide cleaning services for the Sarah A. Winters PCBDD Office at 601 Senior Drive and the Community Connections Center (CCC) at 600 Senior Drive. This addendum to the agreement will only extend to the end of the original contract dated to expire on March 31, 2021. Caley and David shared that they are exploring different options for cleaning services as the price increased substantially. They are looking at getting at least one more quote to see if it is comparable. This addendum to the contract and the contract will both expire on March 31, 2021.

Motion Passed by majority vote.


XI. PUBLIC COMMENTS: None

XII. ADJOURNMENT:

**Rachel Barnhart moved to adjourn the meeting.
Meeting adjourned at 5:49 pm.**



President – Sally Francis



Secretary – Rachel Barnhart

**Submitted by:
Chrissy Berkheimer
PCBDD Executive Assistant**