

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES
October 19, 2020
Community Connections Center, 600 Senior Drive, New Lexington, Ohio 43764**

I. President Sally Francis called the meeting to order at 5:02 pm.

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Theresa Moore	X			
Rachel Barnhart		X	X	
Kevin Howell	X			
Tara Layne		X	X	
Shirley Thompson	X			
Ken Yuchasz	X - Virtual			
Sally Francis	X			

Others in attendance: David Couch, Chrissy Berkheimer, Shelly Lackey, Caley Boyden, Jessica Stroup, Ron Spung and Cindy Aiello.

**III. APPROVAL OF AGENDA:
Res. 2020-10-01**

Theresa Moore moved to approve the October Regular Board Meeting agenda and any additions as submitted. Shirley Thompson seconded the motion.

Discussion: Sally noted that there are no additional agenda items, but handouts have been provided to Board Members for their review.

Motion Passed by majority vote.

**IV. REVIEW AND APPROVAL OF MINUTES:
Res. 2020-10-02**

Kevin Howell moved to approve the minutes of the September 21, 2020 PCBDD Regular Board Meeting. Sally Francis seconded the motion.

Discussion: None

Motion Passed by majority vote.

V. BOARD REPORTS

A. SUPERINTENDENT'S REPORT – DAVID COUCH -Verbal Report

David's report was included in the packet. David reminded the Board Members that the financial/budget training will immediately follow the Board Meeting and that will fulfill their Board Member training requirement hours for 2020. OACB will hold the annual winter conference virtually. Board Members all received a handout with the dates, times, and sessions. David shared to let Chrissy know if they wanted to attend any sessions and she could get them registered. The Delegate Assembly will be via Zoom on Wednesday, December 2nd at 6:00 pm. There is a motion on tonight's agenda to select a representative. Also on the agenda for tonight is a motion to change the venue of the November Board Meeting to Dodson's Gathering Place for an appreciation dinner for Board Members. Jenny's MUI reports were included in David's report. MEORC's reports were not available at the time of the meeting. If there are any questions please feel free to let David know so he can answer them or get the answers from Jenny. Channel 3 TV out of Cleveland came to Perry County. They are doing a series "88 Counties in 88 Days" and they chose the Perry County Board of Developmental Disabilities to spotlight for Perry County. David shared that he was interviewed in front of the new building, then they interviewed Jessica but Carrie and Morgan stole the show when they were interviewed as they shared their perspectives on working for the Board and being served by the Board. The parking lot is paved, the porch is on and internal work is going on inside the new building. Although they are a little behind schedule our hope is still to be moved in around Christmas. The New Lexington sidewalk project is complete. They are very appreciative of our participation in the project and want to recognize us. David will keep the Board updated on to what they decide to do to recognize us. David has no idea when COVID will end but we as a Board will continue to stay connected in this trying time. A Practical Strategies package was given to each Board Member, they are just letting the Board know what they are working on. Today and Tuesday MEORC is completing a mock accreditation with us. This is just preparing for the real accreditation by looking over our processes, etc. Something for the Board to think about, are the third Mondays of the month still good for Board Meetings, time of 5:00 pm still good and do we want to have 2021 Board Meetings at the new building in the conference room or at the CCC?

B. CHILDREN'S PROGRAM DIRECTOR'S REPORT – CINDY AIELLO

Cindy's report was included in the packet. No discussion on Cindy's report.

C. SSA DIRECTOR'S REPORT – RON SPUNG

Ron's report was included in the packet. No discussion on Ron's report.

D. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT - JESSICA STROUP

Jessica's report was included in the packet. Jessica pointed out the handouts for the Board were for their information. She just wanted the Board to know our progress with Baldrige and the employee engagement survey results. She did share the after meeting with Steve Long from MEORC that he commended PCBDD on our outstanding results.

E. COMMUNITY SUPPORTS DIRECTOR'S REPORT – SHELLY LACKEY

Shelly's report was included in the packet. No discussion on Shelly's report.

F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN – *Verbal Report*

Caley's financial reports were included in the packet. We received our last levy rollback for the year. The final payment was made to the Commissioners for the Community Connections Center (which was an early pay-off with the Board's approval). Theresa questioned if there were still talks about them deeding us the property and David responded that yes the talks are still going on, the Commissioners own other property, so they are figuring it all out. No activity in our Capital Improvement revenue line. The cost for culvert pipes for the new building site were taken out of the Capital Improvement fund expense line. Help Me Grow received their June and July HMG services reimbursement. Out of the Help Me Grow expense side; the HVAC maintenance contract was paid. No activity in the Reserve fund. Theresa questioned the Help Me Grow expense of Wal-Mart for family retention. Caley explained it is for Home Visiting things for families. Theresa questioned the Transit expense and wondered if we were saving money from when we used Petermann. Caley shared that we do not use Transit as much as did Petermann. We have a contract with Transit that does increase per trip every year but that is because they do trip rate based on actual trips. Caley shared that she could pull some reports and do a comparison.

VI. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2020-10-03

Theresa Moore moved to approve expenditures, as presented. Kevin Howell seconded the motion.

Discussion: None

Motion Passed by majority vote.

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:

Res. 2020-10-04

Shirley Thompson moved to approve the following Delegates to the 2020 OACB (Ohio Association of County Boards) Delegate Assembly on Wednesday, December 2, 2020 at 6:00 pm via Zoom. Sally Francis seconded the motion.

Discussion:

Sally Francis nominated: Theresa Moore as 2020 OACB Delegate

Theresa Moore nominated: Sally Francis as 2020 OACB Delegate Alternate

Motion Passed by majority vote.

Res. 2020-10-05

Ken Yuchasz moved to approve the change of location for the Perry County Board of Developmental Disabilities Regular November Meeting to Dodson's Gathering Place, 323 West Broadway, New Lexington, Ohio. Theresa Moore seconded the motion.

Discussion: None

Motion Passed by majority vote.

Res. 2020-10-06

Kevin Howell moved to approve the change orders for the building at 601 Senior Drive in the amounts of \$6,500 for sign pillars and \$28,000 for additional paving. Theresa Moore seconded the motion.

Discussion: The paving is around the Community Connection Center and joins with the building parking. The sign pillars are for a large sign between the buildings. I feel it is best to have the contractor put these in place so they will match the new building. Both items are considered part of the building project. Questions about where the sign will go, David shared it will go in the grassy area between the parking lot and the CCC building. Sally questioned if the sign will be lit and Jessica shared that it will be as lighting is being looked into currently. Ken mentioned that in the sign plan, Sarah Winter's name is spelled two different ways. Jessica noted the mistake. Theresa asked if the crosswalk will be extended into parking lot, David shared it will be all connected after the rest of the dirt is moved into place.

Motion Passed by majority vote.

Res. 2020-10-07

Ken Yuchasz moved to approve the contract with David Couch to be Superintendent for 2021 through 2025, as presented. Shirley Thompson seconded the motion.

Discussion: The contract reflects our discussion at the September Board meeting. David had Caley check over contract to ensure all details were correct.

Motion Passed by majority vote.

Res. 2020-10-08

Shirley Thompson moved to approve the revisions to the Table of Organization, effective October 19, 2020, as presented. Theresa Moore seconded the motion.

Discussion: These changes were all previously discussed at prior Board Meetings and align with the second phase of the Administrative Supports Department transitions.

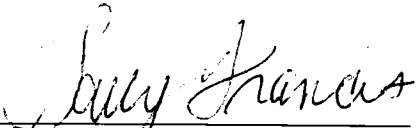
Motion Passed by majority vote.

IV. PUBLIC COMMENTS: None

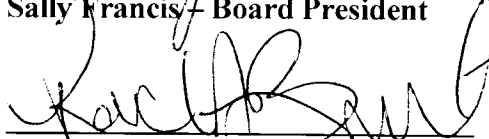
X. ADJOURNMENT:

MOTION BY: Kevin Howell

TIME ADJOURNED: 5:39 pm



Sally Francis – Board President



Rachel Barnhart – Board Secretary

Submitted by:
Chrissy Berkheimer
PCBDD Executive Assistant