

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES**

July 20, 2020

Community Connections Center, 600 Senior Drive, New Lexington, Ohio 43764

I. President Sally Francis called the meeting to order at 5:01 pm.

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Theresa Moore	X			
Rachel Barnhart	X			
Kevin Howell	X			
Tara Layne	X			
Shirley Thompson	X			
Ken Yuchasz	X			
Sally Francis	X			

Others present at meeting: David Couch, Chrissy Berkheimer, Ron Spung, Cindy Aiello, Caley Boyden, Shelly Lackey, Jessica Stroup (virtual).

III. APPROVAL OF AGENDA:

Res. 2020-07-01

Theresa Moore moved to approve the July regular board meeting agenda and any additions submitted. Rachel Barnhart seconded the motion.

Discussion: No additions to the agenda.

Motion Passed by majority vote.

IV. REVIEW AND APPROVAL OF MINUTES:

Res. 2020-07-02

Ken Yuchasz moved to approve the minutes of the June 15, 2020 PCBDD regular board meeting, as presented. Theresa Moore seconded the motion.

Discussion: None

Motion Passed by majority vote.

V. BOARD REPORTS:

A. SUPERINTENDENT’S REPORT – DAVID COUCH - *Verbal Report*

David’s report was included in the packet. David shared that we would get the annual training in within the next upcoming months to meet requirements. He anticipates that the OACB winter annual conference will not be held this year. Jenny’s reports were included in his report. If anyone has any questions please feel to ask and if he doesn’t have an answer he will get one from Jenny. Even with all the people staying home we haven’t seen an uptick in MUI’s which is good. The trusses are up and part of the roof is on our new building. Theresa shared that she posted a video on Facebook showing them putting up the trusses. The building is on schedule. Downtown New Lexington is getting a facelift with new sidewalks. Shirley shared that in front of the bank there was an issue and the bank needs to fix it before the sidewalk can be extended there. Tara shared that she loves seeing the revitalization happening in town, new roads, painted buildings and new sidewalks are really making a difference in the beautification of the town and she is proud to be a part of something so good. Our plan was to return to offices at the beginning of August. PPE and sanitizing our buildings are the main focus. We had a situation where a PC Sheriff officer tested positive for COVID. Two officers were out at 345 looking around our building. We sent a staff member home for the day. Our cleaning guy was called and immediately went and sanitized the building. While in a meeting today with Director Davis, he shared that he doesn’t think the State will open back up until the beginning of 2021. We are looking at easing back into offices at the beginning of September. We will only do this as employees feel comfortable. We will also watch the numbers and what the Governor has to say. MEORC is providing a service for retirement planning for the people we serve and their families. David would like to help fund families to be able to get the retirement planning that they need. Shirley shared that we should empower our folks. David agreed and shared that this money would be for helping pay for the service, not money for them to put away for retirement. Tara shared that it is a great idea because it is hard to decide to take away from one child to always be giving to another. She feels this would be a great resource for people. Kevin shared that maybe we could give an incentive for the people that follow through with the plan after a certain amount of time. David shared that he would get the information together and share with them.

B. CHILDREN’S PROGRAM DIRECTOR’S REPORT – CINDY AIELLO

Cindy’s report was included in the packet. Sally mentioned that summer camp was in full swing. Cindy shared that it would stop at the end of July. Vacations, school and the COVID restrictions played a huge part in deciding for it to end in July instead of August this year. The smaller groups are working well. Ashley, Amanda and Jenna have done an excellent job this year. Cindy did share that with the smaller groups it has been able to be more individualized this year and the response has been well. Rachel shared that her kids go on different days and when one gets to go the other one is usually mad that they don’t have camp that day. Cindy stated that they are already looking ahead to next year’s camp and they think that the smaller groups will probably stay that way. Transit has been much better this year. They took trainings and are on top of things more than previous years.

C. SSA ADMINISTRATION DIRECTOR'S REPORT – RON SPUNG

Ron's report was included in the packet. Ron shared that the waitlist has stayed on schedule even with the COVID break. It is scheduled to be completed by September. Providers are still doing a wonderful job at providing services for people. Sally shared she loves seeing Perry County lead the way through Ohio.

D. COMMUNITY SUPPORTS DIRECTOR'S REPORT - SHELLY LACKEY

Shelly's report was included in the packet. Shelly directed back to Cindy's report and Transit. She shared that all PC Transit office staff and drivers were trained on behavioral supports. Rachel shared that she felt the difference showed this year. Drivers seemed more relaxed and friendly with the kids and everything has run fairly smoothly unlike in past years. Tara shared that she likes the automated call system that they have, letting people know when they are going to arrive. She feels that it is a great feature to have. Shelly shared that although we don't know what is in store for schools and ALA they have been doing all online cohorts for HAPCAP. They use Microsoft Teams and there have been eight different cohorts. She reminded board members that although no staff or individuals will be manning the fair booth we did still participate, and we do have a booth. We wanted to still support the fair and for PCBDD to have a presence.

E. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT – JESSICA STROUP

Jessica's report was included in the packet. Sally noted that kudos for our 25-page Baldrige application completed and submitted. We will get a feedback report and that will be shared with the board. David shared that we would have some Baldrige examiners this year. We do have a vacancy in the Behavioral Supports Specialist position but as of now we are not posting this opening.

F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN - Verbal Report

Caley's reports were included in the packet. The financial statements for June were typical. June revenue was lowest monthly revenue of the year, but this is not concerning. Operating fund expenses were ALA website and our Constant Contact renewal. No activity in the Capital Improvement funds. Help Me Grow had typical monthly revenue. We weren't expecting it, but a Home Visitation Supplementation is going to be reimbursed at 100%. There is a building expense for a roof warranty inspection. The Reserve Fund revenue saw a transfer from Operating funds. These additional funds are held in reserve for the HPC rate increase. Caley explained this is kind of like a stash of money. There are rules on how much we can keep in it, etc. There will be no waiver match to pay for the fiscal year 2021.

VI. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2020-07-03

Rachel Barnhart moved to approve expenditures, as presented. Shirley Thompson seconded the motion.

Discussion: None

Motion Passed by majority vote.

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:

Res. 2020-07-04

Theresa Moore moved to approve the Superintendent's signature for the 2020 Subgrant agreement between Perry County Job and Family Services and Perry County DD for Help Me Grow services in the amount of \$45,000 of TANF funds. Ken Yuchasz seconded the motion.

Discussion: None

Motion Passed by majority vote. (Tara Layne abstained)

Res. 2020-07-05

Kevin Howell moved to authorize the Superintendent to sign the necessary agreements with Perry County Job and Family Services (JFS) for funding of Academy of Leadership Abilities, Children's Program and Summer Camp when/if received, provided the agreements contain no significant changes from previous agreements with JFS. Rachel Barnhart seconded the motion.

Discussion: These are standard agreements that happen yearly.

Motion Passed by majority vote.

Res. 2020-07-06

Tara Layne moved to approve the Superintendent to utilize up to \$30,000 to support Provider Services during the time of the COVID-19 shutdown. Theresa Moore seconded the motion.

Discussion: At this time we have really had no providers need assistance. Ron is in contact with them weekly, so they know we are here for support if they need it. To date David has assisted PerCo by putting a hold on rent payments (\$2,500 per month) and authorized support for sanitation supplies (\$1,000 per month). This totals \$14,000.

Motion Passed by majority vote.

Res. 2020-07-07

Rachel Barnhart moved to approve the Superintendent to sign the 2020-2021 Collaborative Services agreement with Hocking, Athens, Perry Community Action Head Start/Early Head Start, when/if received. Shirley Thompson seconded the motion.

Discussion: This is a renewal of the current collaborative agreement for providing a comprehensive program of services to all eligible families.

Motion Passed by majority vote.

Res. 2020-07-08

Rachel Barnhart moved to authorize the Superintendent to utilize up to \$10,000 to develop an implementation plan for Nature Based Therapy Services in Perry County to present to the board for approval. Theresa Moore seconded the motion.

Discussion: The Senior Leadership Team recommends to the Board these services will be useful and fits into our strategic plan. However, a number of details need to be worked through before implementation, including finances. Shirley expressed concern on the liability issue for the board regarding horseback riding. Ken shared he had the same concern. Tara stressed the importance to be able to give a child something different and unique to do when they can't do things that other children can. Shirley shared that when it was looked into with the schools the State stated that they should absolutely not partake in anything of the sort due to liability. Tara shared that she felt even if it only benefited a couple of kids it would be nice to have a different type of therapy other than modern western medicine. Rachel questioned if the provider would be the insurer and not the board. David stated that many things had to be worked out before a plan could even be developed. Theresa questioned how the money was going to be used. David shared talking to us, exploring out options, finding different places around Perry County and helping develop a plan.

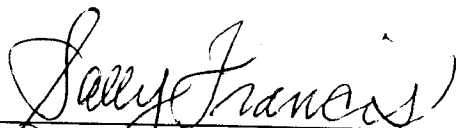
Motion Passed by majority vote.

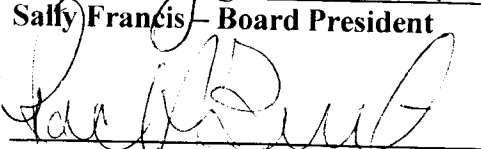
IX. PUBLIC COMMENTS: None

X. ADJOURNMENT:

Theresa Moore moved adjourn the meeting.

Meeting adjourned at 6:25 pm


Sally Francis – Board President


Rachel Barnhart – Board Secretary

Submitted by Chrissy Berkheimer
Executive Assistant PCBDD