

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES**

June 15, 2020

Community Connections Center, 600 Senior Drive, New Lexington, Ohio 43764

I. President Sally Francis called the meeting to order at 5:00 pm.

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Theresa Moore	X			
Rachel Barnhart	X - Virtual			
Kevin Howell	X			
Tara Layne		X	X	
Shirley Thompson	X			
Ken Yuchasz	X			
Sally Francis	X			

Others in attendance: Chrissy Berkheimer, David Couch, Caley Boyden, Ron Spung, Cindy Aiello, and Jessica Stroup (virtual).

III. APPROVAL OF AGENDA:

Res. 2020-06-01

Theresa Moore moved to approve the June regular board meeting agenda and any additions as submitted. Shirley Thompson seconded the motion.

Discussion: No additions made.

Motion Passed by majority vote.

**IV.
REVIEW AND APPROVAL OF MINUTES:**

Res. 2020-06-02

Theresa Moore moved to approve the minutes of the May 18, 2020 PCBDD regular board meeting, as presented. Kevin Howell seconded the motion.

Discussion: None

Motion Passed by majority vote.

V. BOARD REPORTS:

A. SUPERINTENDENT'S REPORT – DAVID COUCH - *Verbal Report*

David's report was included in the packet. Theresa shared she loves Jenny's reports. They are detailed and very easy to read with such good information. Sally asked about the individual busting out the screen and if this occurred at home. David shared that yes it was at home. Supervision is in a person's ISP. Staff supervision was supposed to be happening, but they were in their car. The individual wasn't injured but the provider will likely take action against their employee for not doing their job. David shared that weather isn't an issue at this moment for the new facility but might be at some time in the future. Sarah Winters was contacted about naming the new facility after her. David stated she was very surprised. The agreement with the Commissioners for the services of Roger didn't come together as planned. They are paying him and then will bill us for his actual time. Staff is still working remotely which is working well. The new tentative date for return to offices is July 6th but that will depend on supplies, Governor's direction, etc. Sally asked if we had enough PPE. David shared that we do for now but in three or four weeks we could possibly be out, and we don't want to have to send everyone back home to work because of our shortage of PPE. Caley shared we received some then the rest is still back ordered. David shared that it hasn't been a crisis for us as a Board. We have transitioned into remote working and it has become second nature for us. David shared that he has pushed back on a situation with a youth in crisis. He wants the State to follow the rules. He has shared with Perry County Children Service's that he will cooperate with them however they need us to, but he will continue to insist that they follow the rules. We do not have any financial obligation for this youth. Children's Services waivers go by where the parent lives, DD waivers go by where the individual lives. Shirley questioned if the child was in foster care. David shared no, he has a parent that lives in Muskingum County and a parent that lives in Perry County and they share custody. Shirley looked at this case as a school. David and Ken shared that this wasn't about education as much as it was about the youth's residence. Ken shared that physical therapy, occupational therapy, things like that are included in an IEP are for educational purposes but not residential services. David has been in contact with Director Davis about this case. Rachel asked if the waiver will transfer to the county he moves to or not. David stated that if it is a waiver service then yes it will transfer there, if not then it will not transfer. Theresa asked about the COVID-19 information from the DODD. David shared that they send this each month to keep us updated on the stats. She felt it was interesting the low percentage of cases compared to the number of folks served by DODD.

B. CHILDREN'S PROGRAM DIRECTOR'S REPORT – CINDY AIELLO

Cindy's report was included in the packet. Cindy shared that the Perry County Fair decided to have a full fair this July. We will still have a presence there and support the fair, but we won't be manning the booth and there will be no give-a-ways.

C. SSA ADMINISTRATION DIRECTOR'S REPORT – RON SPUNG

Ron's report was included in the packet. Sally asked if he was having any problems with the working remote. Ron shared that it is going well. They have daily check-ins and training the new SSA's in still moving forward at a great pace. Some of his folks are going

in and out of the office at different times and they are hoping to get Jade and John in the office to job shadow soon.

Ron stated that providers are finishing up their assurance applications and getting them sent in. Ron is in on these walk throughs as part of the County Board staff. Everything is running smoothly and if any problems arise they are able to handle them.

D. COMMUNITY SUPPORTS DIRECTOR'S REPORT - SHELLY LACKEY

Shelly's report was included in the packet. David shared that Shelly is on vacation. Theresa asked what HAPCAP stood for. David shared Hocking, Athens, Perry Community Action. They do summer employment and with the COVID they are doing things virtually. Sally asked about our Summer Camp and Cindy shared that they are currently training, camp will begin in July. Some will have camp virtual on some days if requested. David again thanked the Board for their understanding in this time, it has required staff to be creative and they have stepped up to the challenge. Cindy shared that kudos goes out to Ashley Wollenberg and Amanda Allen for all their creative energy that they have put into what summer camp will look like this year.

E. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT – JESSICA STROUP

Jessica's report was included in the packet. Jessica attended the meeting virtually. Theresa shared that Cass Bolyard now has a bachelor's degree. Jessica shared that she would change the staff roster. Haleigh Anderson also has a bachelor's degree and she is going to work camp along with Cassandra.

F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN - Verbal Report

Caley's reports were included in the packet. Operating fund revenue we received our first half tax levy rollbacks. We also received our youth respite grant reimbursement. EI services received the reimbursement for the quarterly Title XX. Caley shared that there were three pays in May, so salaries and Medicare were higher. No capital improvement revenue or expenses. Help Me Grow received their Part C quarterly EI Service Coordination reimbursement. Again three pays in May so salaries and Medicare expenses were higher. Outreach spent some money. They purchased billboard ads for one billboard, but it will be placed in three different places throughout the Perry County. Theresa questioned the PerCo supported expense on the voucher report. Caley shared that is for the supported services.

VI. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2020-06-03

Theresa Moore moved to approve expenditures, as presented. Shirley Thompson seconded the motion.

Discussion: None

Motion Passed by majority vote.

VII. OLD BUSINESS:

Draft minutes of the Ethics Committee Meeting from May 18, 2020.

VIII. NEW BUSINESS:

Res. 2020-06-04

Kevin Howell moved to authorize the Superintendent to sign the Ohio Department of Health Help Me Grow Home Visiting contract between the Ohio Department of Health and the Perry County Board of Developmental Disabilities, when received. Ken Yuchasz seconded the motion.

Discussion: David shared that this is a renewal of a Help Me Grow contract for Home Visiting. Contract will be signed/received by June 30, 2020 but the contract has not been received.

Motion Passed by majority vote.

Res. 2020-06-05

Ken Yuchasz moved to rescind the following PCBDD policies, as presented. These policies are directly related to adult services and PCBDD is no longer an adult service provider. The Superintendent and department directors directly connected to these policies have reviewed the details and support them being rescinded: Policy #209 Ancillary Services, Policy #215 Adult Services, Policy #217 Documentation of Services, Policy #219 Adult Day Support and Vocational Habilitation.

Discussion: None

Motion Passed by majority vote.

Res. 2020-06-06

Theresa Moore moved to enter into Executive Session at 5:40 pm to consider the contract for the Superintendent. Ken Yuchasz seconded the motion.

Discussion: None

Motion Passed by majority vote.

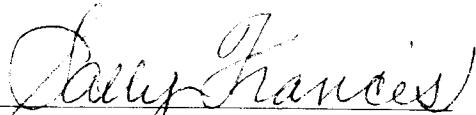
Meeting was called back to order by President Sally Francis at 6:00 pm.

IX. PUBLIC COMMENTS: None

X. ADJOURNMENT:

MOTION BY: Ken Yuchasz

TIME ADJOURNED: 6:01 pm



President – Sally Francis



Board Secretary – Rachel Barnhart

Submitted by:
Chrissy Berkheimer
Executive Assistant