

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES**

January 6, 2020

Community Connections Center, 600 Senior Drive, New Lexington, Ohio 43764

I. President Sally Francis called the meeting order at 5:45 pm.

II. ROLL CALL: PRESENT ABSENT EXCUSED UNEXCUSED

Vacant

Rachel Barnhart X

Theresa Moore X

Sally Francis X

Shirley Thompson X

Ken Yuchasz X

Tara Layne X

Others present at the meeting: Chrissy Berkheimer, David Couch, Jessica Stroup, Ron Spung, Cindy Aiello, Caley Boyden and Shelly Lackey.

III. Theresa Moore moved to approve the January Regular Board Meeting agenda and any additions, as submitted. Rachel Barnhart seconded the motion.

Discussion: None

Motion Passed by majority vote.

IV. REVIEW AND APPROVAL OF MINUTES:

Res. 2020-01-01

Ken Yuchasz moved to approve the minutes of the November 18, 2019 PCBDD Regular Board Meeting. Tara Layne seconded the motion.

Discussion: None

Motion Passed by majority vote.

V. BOARD REPORTS:

A. SUPERINTENDENT'S REPORT – DAVID COUCH -*Verbal Report*

David's report was included in the packet. David gave the floor to Sally Francis so she could discuss the OACB annual conference that was held in December. Sally shared that she enjoyed going to the conference. She felt like she learned a great deal. The most interesting fact that she shared was the difference between "customer service" and "customer experience". She felt that the insight that was given by a director of a hospital was very beneficial. The customer experience being from when you pull into the parking lot until you receive your final bill. It just isn't a one-time thing. Cindy agreed with her and said the track was wonderful as was the entire conference. Sally encouraged the other Board Members to try to take part when they could. David shared with Board Members that the Board will pay for lodging and the conference if they would ever want to attend. David shared a handout for Board Members of the December MUI Filing Category Comparison. If anyone had any questions, they were welcome to ask or get with David later. David reminded everyone that Director Davis will be returning to Perry County on January 16th. Mt. Aloysius will be hosting Director Davis and Pete Moore (OPRA Executive Director). They will be visiting providers as a means of support. The Commissioner's accepted a bid for the new building. G&M Construction will be building our new building after we get the bonding in place. The hope is that construction can begin in 60-90 days after the bonding is in place. David shared the new storage unit behind the CCC is storage for chairs, tables and summer camp items. March Awareness is fast approaching. After speaking with Cindy (Awareness Committee Chair) it was discussed that we would like to expand our efforts to just more than March. We already do this, but we would like to do this on a bigger scale. Our goal is to promote success without exploitation. Cindy shared that we just want to spread it out more. Promoting more awareness and strengths not just in the month of March. Sally stated more of promoting abilities and not focused so much on people or a person. David shared in his report that CMP Financial Planning has put together a package of services for people in our area. He voiced that as a Board he feels we should consider bearing much of the cost for families as a means of sustaining long term services. Theresa shared that she can recommend an attorney for trusts, etc. as she is using one. Starting people out on the right foot from the beginning of their journeys would help tremendously. David shared that we applied for another DODD Multi-System Youth Grant. We would like to expand from five families to ten families. Review to see if we have the capacity to manage this long term. We would like to replicate the services in Morgan County for five families and work with Mt. Aloysius to study the possibility of establishing a short term, out of home respite stabilization for youth.

B. CHILDREN'S PROGRAM DIRECTOR'S REPORT – CINDY AIELLO – *Verbal Report*

Cindy's report was included in the packet. Cindy shared that the Family Respite Day was a success. For a first-time event there was a learning curve and overall everyone was happy with the turnout. Summer camp staff came back from college to help-out. Lora and some Pioneering Possibilities folks came and had fun with the kids, including having an indoor "snowball" fight. Although there were some challenges Ashley is hoping to be able to host more of these. Attached to Cindy's report were the website analytics. These are run quarterly, and Cindy will share them with the Board. The spike in the graph shows on November 7th a spike in users. This was our "Together We Can" event. 48.6% of users leave after they visit the main page, Sally suggested that we try to make the front page of the website more engaging, so it isn't boring. Cindy shared that our highest viewed page is the job postings page.

Ken Yuchasz moved to adjourn to Executive Session at 6:16 pm. Theresa Moore seconded the motion.

Discussion: None

Motion Passed by majority vote.

Meeting was called back to order by Sally Francis at 6:27 pm.

C. SSA DIRECTOR'S REPORT – RON SPUNG

Ron's report was included in the packet. No discussion on Ron's report.

D. ADMINISTRATIVE SUPPORTS DIRECTOR'S REPORT - JESSICA STROUP

Jessica's report was included in the packet. Sally questioned the mobile workforce policy. She thought we weren't going mobile. Jessica and David explained that SSA's and majority of Cindy's staff will be going mobile.

E. COMMUNITY SUPPORTS DIRECTOR'S REPORT – SHELLY LACKEY

Shelly's report was included in the packet. Ken asked how Jessica's first day went, Shelly replied that it went really well.

F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN – *Verbal Report*

Caley's November financials were included in the packet. Caley explained that we had three pays in November and annual one-time payments went out. Director's one-time payments went out on the first December check. Office 365 licenses were purchased and installed on all employee's computers. New CCC signs were purchased, three laptops were purchased to replace outdated ones. Outreach line is high due to the "Together We Can" event being held in November. We paid our second quarter SFY20 match invoice. Capital Improvement Fund expenses, the storage shed was purchased for the CCC, power assist doors for the rest of the doors at the CCC. Help Me Grow fund showed a big travel expense for the month, this was due to several days of travel to/from multiple trainings by multiple staff in addition to normal travel expense. No discussion on the voucher report.

VI. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2020-01-02

Rachel Barnhart moved to approve expenditures, as presented. Tara Layne seconded the motion.

Discussion: None

Motion Passed by majority vote.

VII. **OLD BUSINESS:** None

VIII. **NEW BUSINESS:**

Res. 2020-01-03

Ken Yuchasz moved to approve the payment of the 2020 Ohio Association of County Boards of DD membership dues for \$11,845.00, as presented. Rachel Barnhart seconded the motion.

Discussion: None

Motion Passed by majority vote.

Res. 2020-01-04

Tara Layne moved to approve the agreement Motion to approve the agreement between Muskingum Valley Educational Service Center, New Lexington Local Schools and the Perry County Board of Developmental Disabilities for the Cooperative Employment of a Student Advocate/Work Force Development Coordinator, as presented. Theresa Moore seconded the motion.

Discussion: David stated this worked good last year and we would like to continue it this year.

Motion Passed by majority vote. (Ken Yuchasz and Rachel Barnhart both abstained)

Res. 2020-01-05

Theresa Moore moved to authorize the Superintendent to approve maximum expenditures of \$2000.00 for employee awards for 2020. Sally Francis seconded the motion.

Discussion: None

Motion Passed by majority vote.

Res. 2020-01-06

Ken Yuchasz moved to approve the use of up to \$700,445.00 of the CY 2020 budget and funds appropriated under section 5123.0413 of the Ohio Revised Code to pay the non-federal share of the services required by section 5126.0511 of the Ohio Revised Code for Medicaid expenditures to assure the services will be available in a manner that conforms to all applicable state and federal laws. It is fully understood the payment of the non-federal share represents an ongoing financial commitment of the Perry County Board of DD. Theresa Moore seconded the motion.

Discussion: None

Motion Passed by majority vote.