

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES**

October 21, 2019

Community Connections Center, 600 Senior Drive, New Lexington, Ohio 43764

I. President Justin Gall called the meeting to order at 5:30 pm.

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Theresa Moore	X			
Rachel Barnhart	X			
Justin Gall	X			
Tara Layne		X	X	
Shirley Thompson	X			
Ken Yuchasz	X			
Sally Francis	X			

***Board member Tara Layne emailed Executive Assistant, Chrissy Berkheimer to let her know that she would not be in attendance at the Regular Board Meeting due to a family emergency.*

Others present at meeting: Chrissy Berkheimer, David Couch, Jessica Stroup, Caley Boyden, Ron Spung, Cindy Aiello, Shelly Lackey, Ashley Wollenberg, and Micah Couch.

III. RECOGNITION:

Res. 2019-10-01

Ken Yuchasz moved to approve the recognition of Ashley Wollenberg for being awarded the “Leader of Excellence” award (formerly the Employee of the Year). Ashley is being recognized for being a true leader in excellence by demonstrating personal integrity and professional ethical conduct, by exhibiting passion for her job and the PCBDD community, and by going above and beyond to support others in the way she lives through the PCBDD mission. Ashley’s efforts, enthusiasm and passion drive her success and impact the success of the PCBDD. Rachel Barnhart seconded the motion.

Discussion: Jessica shared that Ashley was voted for by her peers. David stated that Ashley is a great promoter of what we need as a PCBDD employee.

Motion Passed by majority vote.

***Ashley Wollenberg left meeting at 5:33 pm.*

IV. REVIEW AND APPROVAL OF MINUTES:

Res. 2019-10-02

Theresa Moore moved to approve the minutes of the September 9, 2019 PCBDD Regular Board Meeting. Sally Francis seconded the motion.

Discussion: None

Motion Passed by majority vote.

V. BOARD REPORTS:

A. SUPERINTENDENT'S REPORT – DAVID COUCH -*Verbal Report*

David's report was included in the packet. David shared with the Board that our final Quarterly Staff Connect will be held in December at Dodson's Gathering Place from 8:00 am – 10:30 am. He invited them to join us for breakfast and training. David shared the draft of the Strategic Plan. He stated that more effort has gone into this plan than any he could recall. He shared that there would be a motion on the November Board agenda to seek approval. David wanted to make sure that Board Members had time to look over the plan and understand the changes that were made from the previous Strategic Plan. David then paired each Board Member up with a staff member to go over each section for about five minutes. Upon returning to their seats, each Board Member went over their respective section and what they learned. Shirley started the Board off with a little bit of history. She shared that the Board Member photo was very good. She stated that balancing funds is a main priority for the Board. The main critical finding for her that is so important is the connection with the schools is so great now and she is encouraged by it. When she was with New Lexington schools, she does not ever remember utilizing our services for help. Justin shared about the strategic advantage. This is a new area for the plan. This area shows our strengths as a Board. It shows how hard we are working on emerging leaders and transparency. Staff knowing more about their peers jobs and job descriptions. The finance piece with budgets and just not sitting around and waiting for the finance reports to come out, we are being more proactive. Rachel shared about the challenges. She shared with Caley that she has concerns about retirements in the next three to five years, as she does not want people to retire. Sally shared about the strategic opportunities. All the ideas were collected from staff, board members, community members and also individuals that we serve in addition to their families. Supporting providers by getting them, proper training is a main opportunity that we see. Increasing community awareness of supports that are available. Respite supports are also a great opportunity that we are focusing on. The need is great so we need to get more people involved and maybe see about getting more funding for this service. Exploring programs that we offer and helping with the ones, we do not. Using our community connections to get more people and agencies involved. Identifying more transportation options for our individuals. Increasing our advertising, sharing our success stories and other ways we can share these. Theresa shared Mission, Vision and Values and also our next steps. The mission did not change; the vision was shortened to a simple "Community Without Barriers". Our values did not change but are a little more condensed so hopefully people can remember them better. She shared that each department touches each other. Ken shared the summary part of the strategic plan. He shared that it is like a house, it starts with the foundation and then we build the walls and it comes all together. Everyone can look at it and figure out where

they fit in. David moved on Jenny's MUI reports. Theresa noted that looking at the report and seeing the comparison with the physical abuse and neglect is troubling. Ken questioned if the individual with respiratory failure passed away and David shared that we have had couple pass away here recently. Sally questioned the menacing, Ron shared that he is currently in jail. Ron also shared that the courts really try to work with us and our individuals and wants to assist us in providing supports. David shared that he met with Bo Powell, NL Administrator about the parks and recreation project. David shared a map and directed the Board to the different things that they are wanting to implement. David asked the Board if they would want a motion on next month so we could proceed with helping finance and they agreed they would like a motion in November. David is thinking for phase 1 possibly donating \$15,000. He feels that this will help us get our foot in the door also and hopefully be able to assist with getting more handicap accessible items and show our good gesture to the community. David handed out a marketing plan from Practical Strategies for the Board members to look over before the November meeting. Our contract ends at the end of December and they would like to renew it for two more years. There will be a motion on the November agenda for renewal. David reminded Board members that the Together We Can event will be held on Thursday, November 7 at the Barn at the Backwoods in Thornville. David discussed with the Board his employment plan. He shared that he wants it to encompass all students and to be intentional with the employment services. The conclusion was although it may cost us some money up front it will help with sustainability in the end. Moving on to recreation, David shared that he wants to contract with PerCo for Cougars basketball again this year. He would also like to open it up to other providers to provide similar services under a similar contract. His goal is to make recreation services more inclusive, informative and more of a connection with folks. Ken suggested using the phrase. "Life Skills for Recreation". Shirley thinks it is a great idea so it empowers more people to make their own decisions.

B. CHILDREN'S PROGRAM DIRECTOR'S REPORT – CINDY AIELLO

Cindy's report was included in the packet. No discussion on Cindy's report.

C. SSA DIRECTOR'S REPORT – RON SPUNG

Ron's report was included in the packet. Ken commented that he liked the story in the report. Ken questioned the AllWell relationship and HIPPA but had misunderstood.

D. HUMAN RESOURCES DIRECTOR'S REPORT - JESSICA STROUP – *Verbal Report*

Jessica's report was included in the packet. Jessica shared that the Public Hearing is scheduled for Monday, November 25 at 5:00 pm at the Community Connections Center. Jessica encouraged the Board to attend, as we want their feedback. Jessica let the Board know that Bryan Hinkle resigned his position as Behavioral Support Coordinator. His last day will be Friday, October 25. Janis Reed will be retiring in February. We added a new Behavioral Support Technician. Malia Dunn started as a summer camp counselor and now is our newest BST. Darcy Finely and Morgan Murphy are no longer BST's. Luke Shively, another summer camp staff is interested in becoming a BST when wrestling is completed at college. We are supporting Sally Ferguson during her leave for National Guard. She will be back in March. Jessica handed out the policy for Board member responsibility. There may be possible revisions, if needed. For example, Roberts Rules of Order, we might need to change the wording, as we do not always follow it. Possibly use "guided by" or "may". Meeting schedule changes can be discussed. David pointed out that it is hard for Caley to

have the financials ready by the second Monday of the month, especially if the first of the month falls on a Thursday or Friday. David asked the Board if the time works for everyone or they think it should change also.

E. COMMUNITY SUPPORTS DIRECTOR'S REPORT – SHELLY LACKEY

Shelly's report was included in the packet. Shelly quickly shared with the Board that an incident with a Northern Local student was resolved without expelling the child. Jenna collaborated with PC Juvenile Court, Northern Local schools and the Ohio Department of Developmental Disabilities to help the child stay in school. It was nice to see Northern Local schools use PCBDD instead of just shipping the child off the Nationwide Children's Hospital for help. Theresa questioned what "phantom" philosophy was. Shelly shared that is helping by getting things moving and then disappearing.

F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN – *Verbal Report*

Caley shared that we had a good month. Drew Canon shared with Caley that the assessment was completed on the pipeline so we should be seeing funds from that. We received our second half real estate rollbacks from the local levy. In our "other" column, we have respite reimbursement and Together We Can ticket money. Our quarterly royalties from ALA were almost double than what we thought we would be receiving. Caley shared that we will have some unexpected IT expenses so we will be over budget in that area. We will need to upgrade our server. Caley did share that this was the second lowest month of the year for our finances. Capital Improvement got a \$10,000 transfer to cover remaining architect expenses and other miscellaneous projects not related to the new building. Caley shared that there will be motion on the November agenda to cover payroll and travel. The timeline for the building is moving along. November 5th contractors come on site and then November 13 is open for bidding. After we make decision on contractor, it should be no more than 60 days after that to get started. On the voucher report, Theresa questioned the D&GG Marketing expense; Shelly stated that they helped finish the book set-up for ALA.

VI. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2019-10-03

Rachel Barnhart moved to approve expenditures, as presented. Sally Francis seconded the motion.

Discussion: None

Motion Passed by majority vote.

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:

Res. 2019-10-04

Ken Yuchasz moved to rescind Res. 2019-08-08 from the August 12 Board meeting. Theresa Moore seconded the motion.

Discussion: David shared that the issues were all resolved.

Motion Passed by majority vote.

Res. 2019-10-05

Theresa Moore moved to approve the revisions to the Table of Organization, effective October 28, 2019, as presented. Rachel Barnhart seconded the motion.

Discussion: This does not include the two new SSA's as discussed in the meeting.

Motion Passed by majority vote.

Res. 2019-10-06

Sally Francis moved to approve the motion to congratulate Mount Aloysius on their 50th anniversary of serving people with developmental disabilities. Rachel Barnhart seconded the motion.

Discussion: David shared that the Board was welcome to attend the anniversary party and that Chrissy would send them the invitation.

Motion Passed by majority vote.

Res. 2019-10-07

Ken Yuchasz moved to approve sending the following delegates to the 2019 OACB (Ohio Association of County Boards) delegate assembly on December 4, 2019 in Columbus, Ohio. Shirley Thompson seconded the motion.

Discussion: Sally Francis
Delegate

Rachel Barnhart
Alternate

Motion Passed by majority vote.

Res. 2019-10-08

Theresa Moore moved to approve the motion to approve revisions to PCBDD Policy #410 Anti-Harassment and Discrimination, as presented. Ken Yuchasz seconded the motion.

Discussion: Theresa noted a mistake on page three of four (page 42). The word recurrent should be recurrence.

Motion Passed by majority vote.

Hand-Out Motion

Res. 2019-10-09

Rachel Barnhart moved to approve the change of location for the Perry County Board of Developmental Disabilities regular November Board Meeting to Dodson's Gathering Place, 323 West Broadway, New Lexington, Ohio. Sally Francis seconded the motion.

Discussion: November 18 regular Board Meeting with Board Appreciation Dinner.

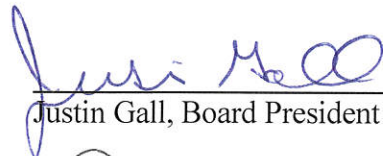
Motion Passed by majority vote.

IV. PUBLIC COMMENTS: None.

X. ADJOURNMENT:

MOTION BY: Theresa Moore

TIME ADJOURNED: 7:03 pm


Justin Gall, Board President


Rachel Barnhart

Submitted by:
Chrissy Berkheimer
Executive Assistant
PCBDD