

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES**

September 9, 2019

Service and Support Administration Building, 445 West Broadway St, New Lexington, Ohio 43764

I. President Justin Gall called the meeting to order at 5:29 pm.

| II. ROLL CALL: | PRESENT | ABSENT | EXCUSED | UNEXCUSED |
|-----------------------|----------------|---------------|----------------|------------------|
| Theresa Moore | X | | | |
| Rachel Barnhart | X | | | |
| Justin Gall | X | | | |
| Tara Layne | X | | | |
| Shirley Thompson | X | | | |
| Ken Yuchasz | X | | | |
| Sally Francis | X | | | |

Others present at meeting: David Couch, Chrissy Berkheimer, Shelly Lackey, Caley Boyden, Cindy Aiello and Ron Spung.

**III. REVIEW AND APPROVAL OF MINUTES:
Res. 2019-09-01**

Ken Yuchasz moved to approve the minutes of the August 12, 2019 PCBDD Regular Board Meeting. Theresa Moore seconded the motion.

Discussion: None

Motion Passed by majority vote.

IV. BOARD REPORTS:

A. SUPERINTENDENT’S REPORT – DAVID COUCH -*Verbal Report*

David’s report was included in the packet. David started his report by sharing that the meeting with Lisa Leckrone from PC Transit went well. She is very appreciative that we use Transit and hopes to address the issues well before camp starts in 2020 so there are fewer mishaps. It is hopeful that Transit will have some training before summer camp next year to better familiarize themselves with our people. Transit would also like to work with Behavior Support to get sensory profiles that Bryan and Jenna are creating. Cindy will forward the notes from the meeting. David shared that the August MEORC MUI reports and Jenny’s report were included in the packet. Ken questioned if the one incident with an ex-boyfriend and ex-girlfriend happened at AllWell. David shared that if it happened at AllWell then they would have been responsible for reporting it. Ken shared that he had heard conflicting stories and was curious which story was correct.

David moved on to facilities. David shared that the Commissioners are not too concerned about our renewal lease for the building out on 345. Caley and David met with the Commissioners on September 4 to seek approval for the new building. Great news as they officially approved our plan. Caley is working on finalizing the bond paperwork. Conversations will be started soon as to the shift in buildings. Shirley asked if there would be a groundbreaking ceremony. David shared there would be and Cindy shared that the Awareness Committee will be meeting on September 25 to come up with ideas. With everyone going to be housed, under one roof there will be many changes. The SSA mobility piece will come into play with this change. David shared in his July report about financial planning for families. The focus is on families not being able to afford to work on future planning. The long-run financial burden would lessen for the Board if folks were more prepared. David recently spoke with Bo Powell, the NL Administrator on the possibility of us matching commitments on projects at the park in New Lexington. David shared that in the past we have provided funds to assist with a lift at the NL Pool and the paving of the NL schools walking trail. David's hopes are that some of the improvements they are wanting to do at the park will tie into the CCC building and our new building. Ken questioned if we would use capital funds. David stated that we used funds from the operating budget in the past. Justin would like to see a detailed plan of what they want to improve or build. Sally noted that she would like to see our match commitment go towards something special, for example; park equipment with accessibility for wheelchairs, etc. David shared that he would get more details and bring back to the Board when he had them available. Rachel commented she would like to see what percentage other county agencies are matching. David moved on the discussion of the Practical Strategies contract expiration. The contract expires at the end of 2019. They have expressed interest in doing a contract at the same funding level for marketing purposes. Sally and Justin both agreed that a very detailed plan would be needed. Rachel shared that she had trouble finding it on Amazon when she was trying to present it to a school district. Sally shared that we as a Board should be very clear on what we expect from them because she feels they have a very different view on what marketing is. Ken stated that ALA is a great program and he sees the difference in kids. Shelly shared that there is already a noticeable change in the classrooms, which does not normally happen until the end of the school year. With National DSP week happening the State is going to hold a recognition day on September 10. We have no one participating so David would like to do something for our local DSP's. Board members agreed that maybe a pizza party would be more meaningful from locals than something statewide. David had a handout to give to Board members. David asked the Board if they would like to hold the November Board Meeting at Dodson's Gathering Place instead of the CCC. There would be a small dinner for them to show our appreciation for their service. They agreed and David shared that the motion to change the location of the November meeting would be on the Board agenda for October. David reminded the Board that they could still nominate someone for the Together We Can event if they get it to him by September 10 at 10:00 am. Decisions will be made on Wednesday, September 11. In addition, Chrissy has the master schedule for signing up for the Together We Can video production. If any Board member has not yet signed up please see Chrissy after the meeting.

Lastly, David shared that he, Cindy, Ron and Ashley met last week to discuss expanding employment services throughout the county. David feels that we need to get serious and get an intentional plan developed. He feels that eventually our personnel will have to increase, as Ashley will not be able to handle all the employment needs and summer camp both. Ken feels that this will work well with the coordinated support that we are involved with. David feels that the long-term savings for the Board will be beneficial. Rachel noted that adding another level for younger kids would be beneficial. It is normal to start transitioning children at 16 years of age but in reality, this should begin when children are 14 years of age. Sally stated that shifting from adults to kids will help the system run smoother. Theresa shared that the coordination of it should be beneficial as her son will receive paperwork from the school and it is things he is already sign up for. David also shared a handout with the Board from MEORC. It showed how the DODD investigates allegations. David shared that it is primarily so they are done fairly and in a justifiable way.

B. CHILDREN’S PROGRAM DIRECTOR’S REPORT – CINDY AIELLO

Cindy’s report was included in the packet. Cindy shared that the analytics from the website. Briefly talked about the bounce rate, the day’s most people visit our site and that we are working on the semi-annual review to make sure links are working correctly, etc.

C. SSA DIRECTOR’S REPORT – RON SPUNG

Ron’s report was included in the packet. The Board shared that they enjoyed reading the story in Ron’s report. Ron shared the frustrations that SSA’s and families have using the Imagine IS system. The new director is really wanting to tackle the Imagine IS system to make it better. Ron is excited that he is taking such an initiative to do a major overhaul on the system. Mt. Aloysius was selected to participate in the pilot stage of the process and Ron is hoping that we will be able to give them input on how the new system can help us.

D. HUMAN RESOURCES DIRECTOR’S REPORT - JESSICA STROUP

Jessica’s report was included in the packet. David shared that Jessica was not at the Board meeting due to attending The Partnership for Excellence conference being held in Columbus. No discussion on Jessica’s report.

E. COMMUNITY SUPPORTS DIRECTOR’S REPORT – SHELLY LACKEY

Shelly’s report was included in the packet. Shelly shared that she has a meeting with Northern Local Schools about ALA on Friday, September 13. Rachel and Theresa wished her good luck.

F. FINANCE DIRECTOR’S REPORT – CALEY BOYDEN – *Verbal Report*

Caley’s reports were emailed to Board members on Monday and copies were available to them at the Board meeting. Our local levy money was received. We will receive one more payment next month. Caley shared that there is \$70,000 in the Medicaid line; this is additional money to help offset the DSP wage increase. Caley shared that money is to be stashed to use later to help with the DSP wage increase. We also received our 4th quarter invoice and final payment for SFY19. Although it was lower than expected, we are still no more than 5% over what Caley thought we would be, so we are still in good shape.

Our balance is below \$10,000 in the Capital Improvement Revenue Fund but nothing to worry about; Caley will look into this when she begins the 2020 budget. The HMG bathroom renovation is complete and was taken out of the Capital Improvement Expenses Fund. We ended August with a little over \$2.4 million carryover. Last year at this time, we were at \$1.8 and in 2017, we were at \$1.4 so we keep moving in the right direction. For the building, Caley is budgeting it for next year and the initial bond payment was going to be around \$140,000 a year but after discussion, it looks like it will be around \$108,000. Side note, our annual insurance meeting with the Commissioners took place and we had a very minimal increase this year for insurance. It ended up only increasing by about 1%-3% (with 3% being on the high end of that estimate). Theresa questioned what the FCFC Audit cost was. Caley shared we are still a part of the FCFC and we still will pay a small portion of their audit. This particular expense occurred when they were still under PCBDD. Shirley questioned the Dodson's Carpet Barn expense for carpet in a bathroom. Caley shared that it was not for carpet but for vinyl flooring for the HMG bathroom renovation.

V. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2019-09-02

Rachel Barnhart moved to approve the expenditures as presented. Theresa Moore seconded the motion.

Discussion: None

Motion Passed by majority vote.

VI. OLD BUSINESS: None

VII. NEW BUSINESS:

Res. 2019-09-03

Sally Francis moved to approve the week of September 8 through September 14, 2109 as National Direct Support Professionals (DSP) week. Shirley Thompson seconded the motion.

Discussion: None

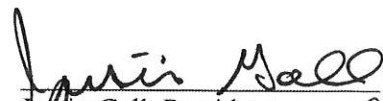
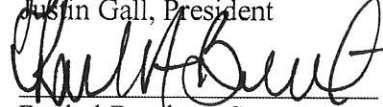
Motion Passed by majority vote.

VIII. PUBLIC COMMENTS: There were no public comments.

IX. ADJOURNMENT:

MOTION BY: Ken Yuchasz moved to adjourn.

TIME ADJOURNED: 6:29 pm


Justin Gall, President

Rachel Barnhart, Secretary

Submitted by: Chrissy Berkheimer, Executive Assistant