

**THE PERRY COUNTY BOARD OF DD  
BOARD MEETING MINUTES**

**June 10, 2019**

**Community Connections Center, 600 Senior Drive, New Lexington, Ohio 43764**

**I. President Justin Gall called the meeting to order at 5:30 pm.**

<b>II. ROLL CALL:</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>EXCUSED</b>	<b>UNEXCUSED</b>
Theresa Moore	X			
Rachel Barnhart	X			
Justin Gall	X			
Tara Layne		X	X	
Shirley Thompson	X			
Ken Yuchasz		X		
Sally Francis	X			

Others present at meeting: Chrissy Berkheimer, Jessica Stroup, David Couch, Ron Spung, Cindy Aiello, Caley Boyden, Shelly Lackey, Natali Lupi and Morgan Deavers.

**\*\*Board Member Ken Yuchasz entered the meeting at 5:34 pm during the Superintendent's report.**

**III. REVIEW AND APPROVAL OF MINUTES:**

**Res. 2019-06-01**

**Theresa Moore moved to approve the minutes from the May 13, 2019 PCBDD Regular Board Meeting. Sally Francis seconded the motion.**

Discussion: None

***Motion passed*** by majority vote.

#### **IV. BOARD REPORTS:**

##### **A. SUPERINTENDENT'S REPORT – DAVID COUCH** *-Verbal Report*

David's report was included in the packet. David shared with the board that Ken attended the OACB Spring Conference. Ken shared that it was interesting to attend as a County Board Member and a parent. Ken also shared that he found it interesting in one of the trainings how they addressed answering the telephone. He stated that the human aspect of answering the phone was interesting the way they shared it. Being intentional running a business was an interesting topic. Ken shared that he needs to start looking at his students as his customers. With only 14 minutes, a day a person can become more intentional. David shared that the strategic planning meeting dates were changed to August 15 and August 16. Rachel shared she will be in Canada. David invited all board members to attend, even if it is just for part of the day. David shared with the board that Pete Moore from Mount Aloysius has resigned his position to take another one. Mount Aloysius has decided on hiring an Executive Director and an Administrator. David, Ron and Shelly were in on their plans. David shared the MUI reports with the board. Sally noted that when she first read one of the MUI's she believed it stated "foot in mouth" not "food". Ken also stated that is how he first read it. David shared that the Community Connections Center is exclusively being used for summer camp besides our board meetings. Ashley is going to order some partitions so we can have some more safe spaces for kids to not be overly stimulated. David stated that the construction drawings should be complete soon. He is hoping to have everything for the board for the July meeting and take it to the commissioners. Caley worked on picking out the finishes. She shared that she was excited to get to pick finishes for the new building. PerCo was the high bidder for the van the board had for sale. The board has already received the money. David shared with the board the new OACB LifeMap book. Each board member received a book. David stated it is also available to view on our website and on OACB's website. Ken felt that the book would be good prep for working the Perry County Fair booth. Hopewell Health contacted the board about collaborating for training. They will pay the board for these services. Ken stated he felt that the multi-system youth is not clearly defined by the OACB. David shared that speaking with people at the OACB conference, County Board's generally run off of Robert's Rules of Order. As a County Board, we do use Robert's Rules of Order but we might consider modifying our policy, Robert's Rules of Order states that the President of the Board is not allowed to vote unless there is a tie. Our Board President has always voted with the other board members, as do most county boards. Our staff roster was attached to the board packet. The SSA vacancies have all been filled. The Community Support Specialist position is open with interviews being given on Friday.

##### **B. CHILDREN'S PROGRAM DIRECTOR'S REPORT – CINDY AIELLO**

Cindy's report was included in the packet. Cindy shared that she really wanted the board to see the numbers that Linda is serving. The 3 to 6 year old staff has six new referrals for assessment and evaluations. This number continues to increase. Ken asked if children could be diagnosed with Autism as young as 18 months. Cindy shared that yes, it begins as young as an infant. Cindy welcomed the board to visit our Facebook page to see the wonderful posts we are doing monthly. This month's topic is "Safety". Lastly, Cindy shared that Robby's video premiere went well. The video was wonderful and enjoyable. The video was shared at this board meeting.

##### **C. SSA DIRECTOR'S REPORT – RON SPUNG**

Ron's report was included in the packet. No discussion on Ron's report.

**D. HUMAN RESOURCES DIRECTOR – JESSICA STROUP**

Jessica had no report for the month of June.

**E. COMMUNITY SUPPORTS DIRECTOR’S REPORT – SHELLY LACKEY – *Verbal Report***

Shelly’s report was included in the packet. Shelly shared with the board that we received a royalty check from ALA for \$4894.76 that was for the months of January, February and March. That only puts us \$106.00 away from our goal for the year. The curriculum for ALA is now available online through Amazon. Pioneering Possibilities is still going strong. They will be meeting at PerCo through the summer months to accommodate summer camp at the CCC. Adult Day Services sites have been in contact with Shelly to see if Pioneering Possibilities could hold a meeting at their facility. Bryan, Morgan and Emma presented at the Trauma Informed Care Summit, they did a wonderful job. Shelly went over some upcoming dates that were on the bottom of her report. Theresa asked if there would be a sign-up sheet for the fair again this year. Shelly shared that it would be going out around the end of June. A Pioneering Possibilities flyer regarding the 4<sup>th</sup> of July parades was handed out.

**F. FINANCE DIRECTOR’S REPORT – CALEY BOYDEN - *Verbal Report***

Caley shared with the board with the help of many staff we received five state-funded waivers that will provide approximately over \$500,000 in supports that we will not have to pay back. She also shared with the board that in the meeting with Director Davis it was pointed out that we serve approximately 120 more people than other counties with the same amount of money. We received our local levy rollback. ALA received a royalty check for the first 3 months of the year. MAC sent their quarterly payment. We received our Title XX quarterly reimbursement. TCM received two payments in May (February and March billing). Our operating expenses were higher than normal due to having three pay periods in the month of May. We paid our annual payment to MEORC for their services. The fence and sidewalk were completed and paid for. Help Me Grow received their quarterly Early Intervention reimbursement; their expenses were also higher than normal in the month of May due to three pay periods. Theresa questioned the increase in the internet bill. Caley explained that we had some trouble with AT&T. We will be switching to Spectrum but one more higher than normal bill is to be expected. Sally asked about the walkie-talkies. Caley shared they were purchased for summer camp staff to communicate with when outside of the CCC. Ken asked about the sliding gate at 345 and why it was installed. David shared that we purchased the gate; the electronics for it will be purchased through the Sheriff’s Office.

**V. REVIEW AND APPROVAL OF EXPENDITURES:**

**Res. 2019-06-02**

**Ken Yuchasz moved to approve the expenditures as presented. Sally Francis seconded the motion.**

Discussion: None

***Motion Passed*** by majority vote.

**VI. OLD BUSINESS:** Draft minutes of the Ethics Committee Meeting from May 13, 2019.

**VII. NEW BUSINESS:**

**Res. 2019-06-03**

**Rachel Barnhart moved to approve the authorization of the Superintendent to sign the Early Intervention Service Coordination Grant agreement between the Perry County Board of Developmental Disabilities, as Administrative Agent for Family and Children First, and the Ohio Department of Developmental Disabilities for the amount of \$48,482.00 Theresa Moore seconded the motion.**

Discussion: David shared that this will be transferred to PCJFS with Family Children First.

*Motion Passed* by majority vote.

**Res. 2019-06-04**

**Theresa Moore moved to authorize the Superintendent to sign the Memorandum of Understanding between Hopewell Health Centers Early Childhood Programs and Perry County Early Intervention, as presented. Rachel Barnhart seconded the motion.**

Discussion: None

*Motion Passed* by majority vote.

**Res. 2019-06-05**

**Ken Yuchasz moved to approve Policy #213, addressing Major Unusual Incidents and Unusual Incidents to ensure health, welfare and continuous quality improvement. Theresa Moore seconded the motion.**

Discussion: None

*Motion Passed* by majority vote.

**Res. 2019-06-06**

**Rachel Barnhart moved to authorize the Superintendent to sign the Ohio Department of Health Help Me Grow Home Visiting contract between the Ohio Department of Health and the Perry County Board of Developmental Disabilities, when received. Sally Francis seconded the motion.**

Discussion: None

*Motion Passed* by majority vote.

ADDITIONAL MOTION:

**Res. 2019-06-07**

**Sally Francis moved to approve the county board funded Admissions agreement with the Mount Vernon Developmental Center, as presented. Rachel Barnhart seconded the motion.**

Discussion: None


*Motion Passed* by majority vote.

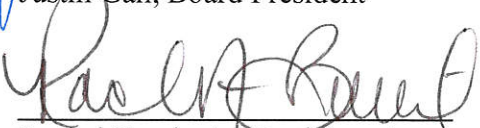
**VIII. PUBLIC COMMENTS:** There were no public comments.

**IX. ADJOURNMENT:**

**MOTION BY:** Theresa Moore moved to adjourn.

**TIME ADJOURNED:** 6:42 pm

  
Justin Gall, Board President

  
Rachel Barnhart, Board Secretary

Submitted by:  
Chrissy Berkheimer  
Executive Assistant PCBDD