

**THE PERRY COUNTY BOARD OF DD  
BOARD MEETING MINUTES**

**July 8, 2019**

**Community Connections Center, 600 Senior Drive, New Lexington, Ohio 43764**

**I. President Justin Gall called the meeting to order at 5:30 pm.**

<b>II. ROLL CALL:</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>EXCUSED</b>	<b>UNEXCUSED</b>
Theresa Moore	X			
Rachel Barnhart	X			
Justin Gall	X			
Tara Layne	X			
Shirley Thompson	X			
Ken Yuchasz	X			
Sally Francis	X			

Others present at meeting: Jessica Stroup, Chrissy Berkheimer, Shelly Lackey, David Couch, Ron Spung, Caley Boyden, Cindy Aiello, Linda Whetstone, Morgan Deavers, Lora Harvey, Robby Reed and Heather Spurling.

***\*\*Heather Spurling and Robby Reed shared some information from the “Someone Special” breakfast that Pioneering Possibilities hosted. Members shared their respective duties at the breakfast. They each thanked the board members for allowing them to participate in Pioneering Possibilities and allowing them to share the great things about the breakfast.***

**III. REVIEW AND APPROVAL OF MINUTES:**

**Res. 2019-07-01**

**Ken Yuchasz moved to approve the minutes of the June 10, 2019 PCBDD Board Meeting, as presented. Rachel Barnhart seconded the motion.**

**Discussion:** Sally Francis questioned where the ALA curriculum could be found on Amazon, she searched and could not locate it. Shelly Lackey shared that searching Russ Tippett or Practical Strategies it can be found.

***Motion Passed*** by majority vote.

#### IV. BOARD REPORTS:

##### A. SUPERINTENDENT'S REPORT – DAVID COUCH -*Verbal Report*

David's report was included in the board packet. David shared with the board that the Strategic Planning meeting is scheduled for Thursday, August 15 and Friday, August 16 from 8:00 am to 4:00 pm at the Community Connections Center. He encouraged Board Members to attend, even if it is for only part of the day. Chrissy will send out an email reminder to Board Members. David shared that our survey responses are coming in and we have already surpassed our first two goals of 100 responses and 150 responses. The next goal is 200. The Perry County Fair is fast approaching. Chrissy has the sign-up sheet with her if you would like to sign up to work our fair booth. We will again have a sheet that has some fair talking points to help with any questions that folks may have for us. Jenny's MUI reports were included in David's packet. Justin questioned if our numbers are similar to other counties our size and David shared that they are in line with counties our size. Ken commented that he was concerned that the misappropriation numbers were almost as much currently as they were total last year. Theresa commented that she was concerned because of the same thing with the alleged neglect numbers. David shared that there were three cases with the same individual but they each are labeled as a separate case. David noted that two individuals have passed away in the same week but both were due to natural causes. Several board members commended Jenny's report as they like the lay out and the ease of reading it. Moving on the facilities, David shared the drawings of the new building with the board. Contractors are busy at this time so the worry is if we will have anyone interested in bidding. David is going to work with the Commissioners and Sheriff's office to extend our lease out at 345 until our new building is complete. David discussed the State budget still has not been agreed on. He contacted Speaker Householder's office and Senate President Obhof's office requesting consideration for the House version of the budget and not the Senates. Respite needs are increasing for our county. A meeting was held to discuss options for individuals. Placing an individual in an institution is a high cost to a county board so other options are necessary. Discussing different approaches to this issue will be an ongoing topic. We met with Tuscarawas County and they want to push forward at the youth and adult level. David shared that he would like to involve MEORC as much as possible. Justin questioned if the goal in Southern Ohio was to stabilize individuals for short-term placement, David shared that yes that is the goal and by getting families engaged in the efforts will be beneficial. Justin asked if this was something that Medicaid would pay for, David answered that it is a possibility. Theresa questioned if Mt. Al could possibly help, David stated in the future possibly but like now, they have no open beds available. David shared a handout with Board members. Johnathan Martinis, an attorney from Virginia will be in Perry County on July 19 to share his concept of a culture of coordinated support with us. Discussions on financial planning for families with individuals with disabilities took place. David shared that Mr. Jameson is a financial planner with extensive background in the DD field and he is spearheading the efforts for families to plan ahead. Ken feels that awareness to schools and in ISP, meetings would be beneficial for families. Theresa and Rachel both felt that it would be good information to have for families with individuals with disabilities. Lastly, David shared the staff roster with the Board. He noted that later in the meeting there would be a request to approve a new TO. Linda Whetstone will be retiring in November. Linda currently serves 22 3-6 year olds with several waiting to have evaluations completed. Expanding our services is only going to make the need greater for a full-time position staff. Linda shared that there is a great need to bridge the Special Education departments in schools.

**B. CHILDREN’S PROGRAM DIRECTOR’S REPORT – CINDY AIELLO**

Cindy’s report was included in the packet. Theresa and Ken both noted that they save the date of November 7 for the Together We Can event. Cindy shared that EI money was cut with the new rule but rumor has it that there is more money to be given in August for EI. EI is currently serving 26 children with another 13 going through the eligibility process. The list of diagnosis that could make a child eligible has expanded and a child born drug exposed is now an automatic qualifier. Cindy shared that some cases are very clear-cut while other are not so clear thus making it very difficult to determine if a child should qualify or not. Justin shared that there is no clear definition of “drug exposed”.

**C. SSA DIRECTOR’S REPORT – RON SPUNG**

Ron’s report was included in the packet. There was no discussion on Ron’s report.

**D. HUMAN RESOURCES DIRECTOR’S REPORT– JESSICA STROUP**

Jessica had no report this month.

**E. COMMUNITY SUPPORT DIRECTOR’S REPORT – SHELLY LACKEY**

Shelly’s report was included in the packet. Ken asked if respite in Shelly’s report was the same in David’s report. Clarification that Shelly’s report it is in-home respite through the ONI grant. David’s report was out of home respite. Sally asked if after December the money for the in-home respite would come out of our pocket, David shared that he is looking in to using the money that the other counties have not used. Upcoming dates: Theresa was intrigued with the Integration Without Trying Conference. Shelly shared three curriculums were interwoven into one and they will be introduced. Chrissy stated that she would send the flyer for the Integration Without Trying to all Board members. Ken asked if we could pass out flyers for the Chart the LifeCourse at the Back to School Bash in August, Shelly shared that we could definitely do that.

**F. FINANCE DIRECTOR’S REPORT - CALEY BOYDEN**

Caley’s report was not included in the original packet it was emailed at a later date. Sally commended Caley on her report. Caley shared that revenues were slow. Justin asked if the phone issue was resolved, she shared we are working on it. Ken and Sally both questioned Sandy’s Wash & Go. Caley shared they clean our buildings. Caley stated they are good to work with as they accommodate our changing schedules. Theresa asked what was Building A, Caley stated this is PerCo and we take care of maintenance (mowing) on the building. Caley noted the HMG expenses line (May) should have been removed. Ken questioned the self-determination numbers, Caley commented that requests are in but they have not been processed. Caley shared department goals. Long-term planning involves department budgets, TCM documentation and projection of waiver needs. Digitization of records and storage is moving the agency over to Microsoft 365 and going paperless. Assisting the Superintendent with the planning and construction of the new building includes Caley’s input and John’s as he is in Caley’s department. Reviving community-housing efforts is attending meetings about local housing, developing a homeless shelter in the community and DODD capital housing that funds homes and renovations. Ken asked if it would be possible for the housing coalition to join forces to come up with a place for respite. He shared that there used to be a place like this in town and it is needed. Caley said it is possible and she would check into it.

**V. REVIEW AND APPROVAL OF EXPENDITURES:**

**Res. 2019-07-02**

Theresa Moore moved to approve the expenditures, as presented, Sally Francis seconded the motion.

**Discussion:** None

*Motion Passed* by majority vote.

**VI. OLD BUSINESS: *None***

**VII. NEW BUSINESS:**

**Res. 2019-07-03**

Tara Layne moved to approve the motion to authorize the Superintendent to sign the software license agreement with Primary Solutions for one year, effective August 7, 2019, when received, provided the agreement contains no significant changes from previous year's agreement. Rachel Barnhart seconded the motion.

**Discussion:** None

*Motion Passed* by majority vote.

**Res. 2019-07-04**

Sally Francis moved to approve the motion to authorize the Superintendent to sign the necessary agreements with Perry County Job and Family Services (JFS) for funding of Academy for Leadership Abilities, Children's Program and Summer Camp when/if received, provided the agreements contain no significant changes from previous agreements with JFS. Ken Yuchasz seconded the motion.

**Discussion:** David shared this is money that JFS awards us to use. Summer Camp contract is for \$20,000 and the Children's Program contract is for \$45,000. The ALA contract is not complete at this time.

*Motion Passed* by majority vote.

**Res. 2019-07-05**

Theresa Moore moved to approve the Superintendent to sign the 2019-2020 collaborative services agreement with Hocking, Athens and Perry Community Action Head Start/Early Head Start, when received. Sally Francis seconded the motion.

**Discussion:** None

*Motion Passed* by majority vote.

**Res. 2019-07-06**

**Rachel Barnhart moved to approve the Table of Organization, effective July 8, 2019, as presented. Ken Yuchasz seconded the motion.**

**Discussion:** Justin questioned if we had budgeted for Linda's position to make full-time, David shared that yes it is in the budget. David also reminded the Board that the Billing Specialist position will sunset in 2020 but Linda's position will sunset towards the end of 2019.

*Motion Passed* by majority vote.

**Res. 2019-07-07**

**Tara Layne moved to approve the revisions to the PCBDD Policy #103 Table of Organization, as presented. Rachel Barnhart seconded the motion.**

**Discussion:** Ken asked if the last sentence was specific to a certain staff, Jessica clarified that it is for intermittent staff, examples; summer camp and behavioral support technician, etc.

*Motion Passed* by majority vote.

**Res. 2019-07-08 (Additional Handout Motion)**

**Tara Layne moved to approve the motion to authorize the Superintendent to sign Memorandums of Understanding (MOU) with the Ohio Network for Innovation (ONI) for family support specialist and direct support specialist services through December 31, 2019. Sally Francis seconded the motion.**

**Discussion:** David shared that this is what is paying for Sue's position and the Behavioral Support Specialist positions.

*Motion Passed* by majority vote. (Rachel Barnhart abstained)


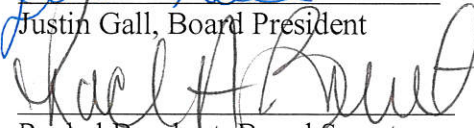
**VIII. PUBLIC COMMENTS:** None

**IX. ADJOURNMENT:**

**Motion By:** Rachel Barnhart

**Time Adjourned:** 7:01 pm

Submitted by: Chrissy Berkheimer  
Executive Assistant PCBDD

  
Justin Gall, Board President  
  
Rachel Barnhart, Board Secretary