

**THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES
May 13, 2019
600 Senior Drive, New Lexington, Ohio 43764**

I. President Justin Gall called the meeting to order at 5:30 p.m.

II. ROLL CALL:	PRESENT	ABSENT	EXCUSED	UNEXCUSED
Theresa Moore	X			
Rachel Barnhart	X			
Justin Gall	X			
Tara Layne		X	X	
Shirley Thompson	X			
Ken Yuchasz	X			
Sally Francis	X			

Others present at meeting: Cindy Aiello, Chrissy Berkheimer, Jessica Stroup, David Couch, Ron Spung, Sue Schmitter-Motta and Caley Boyden. Shelly Lackey (entered meeting at 5:42 pm).

III. REVIEW AND APPROVAL OF MINUTES:

Res. 2019-05-01

Ken Yuchasz moved to approve the minutes of the April 8, 2019 PCBDD Regular Board Meeting, as presented. Rachel Barnhart seconded the motion.

Discussion: None

Motion passed by majority vote.

IV. BOARD REPORTS:

A. SUPERINTENDENT’S REPORT – DAVID COUCH

David’s report was included in the packet. David reminded Board members that the OACB Spring conference is May 30-31. If any Board members wants to attend to let Chrissy know as soon as possible. Following the June 10 Board Meeting there will be one-hour Board training with Natalie Lupi from MEORC. She will be giving us a brief history of MEORC and what the future holds for them. In addition to the Board training next month, David will also be bringing surveys for the Board to complete in regards to developing our Strategic Plan for 2020-2022. David extended an invitation to any or all Board members to attend the planning meetings on August 5-6. He stressed any Board member was welcome to attend one day or both days, whichever fit their schedule best. David shared the MUI information with the Board.

Justin questioned if the totals are for the entire prior year or just the year prior month. David shared that the totals are the prior year totals. Ken asked if we had any updates on the alleged neglect case. David shared that getting the individual out of the home is the goal. David let the Board know that Jenny is on top of it and has even contacted the Sheriff's Office to complete a wellness check on the individual. Ron shared that we are working with AllWell to help with alternative options for the individual. Ken stated that it is a fine line to promote independence and not step in to help immediately when something goes wrong. David moved on to discuss facilities. He shared the fence is already marked out and should be completed very soon, pending weather. David stated we did apply and receive a permit from the city to install the fence. David pointed out the electric door openers for the doors have been installed. Theresa asked if there was an opener on the outside for the front door. David pointed out that it is on the post out front, not on the actual building. JFS intends to build a campus type area across from the fairgrounds. Although this is in the very early stages David wanted to bring to the Board that he was approached by Cheryl Boley from JFS to see if the PCBDD would be interested in joining them in this building project. David shared with the Board the intended plans (although very preliminary). Board members shared concern on the upscale design of the building and how it would look to taxpayers when we needed to put a levy on the ballot. Rachel stated that if there would be a significant cost savings maybe we could look into it but with how upscale the design is, it did not look like there would be a cost savings. She also voiced concern on how if both agencies grew if that would eventually push us out and we would be back to square one with needing a building. Ken shared that he did not like the idea of being so far out from the middle of town and voiced concern about when the Perry County Fair is going on the traffic flow with our individuals needing to visit the building for any reason. Shirley voiced concern on the area being in the flood zone. Sally shared that the idea of sharing all that area would be nice but in her experience from the college that this can cause problems in the end. Justin asked if JFS has any type of time frame in mind, David shared that this is all in a very preliminary stage so if we proceed with exploring this option we will push our plans back at least a year, probably more. Justin questioned how soon JFS could get us numbers, David shared again that this is so preliminary that they do not have any idea when they could get us numbers. Theresa shared she liked the idea of the Commissioners giving us the deed to the property across from the Community Connections Center so it will be ours. She echoed Rachel's thoughts on us having our own building so we would not be pushed out of one. David reminded the Board the auction for the van that the Board is selling ends in three days. The current bid is \$8000. Ken asked if we could get more pictures on the website, Caley shared that the van is still being used but she would try. David shared that TPE is moving forward and although we do not have a time frame, the agency is glad we are proceeding in this manner. David shared that he authorized a payment of \$4000 to Cuyahoga Integrated Employment that will be repaid at the end of the May. Ken stated that we did the same thing with ALA. Justin asked if we are building a client base, it was shared that we have four people currently with three in the pipeline. Ken asked if it would be a red flag for auditors, Caley shared no as long as we get the money back. David asked the Board if they would be accepting of channeling of the funds for a Level I Research project. DODD Director Jeff Davis preferred that a Board be in charge of dispersing the funds. The Board agreed. Ron shared that Level I Waivers support day service but struggle to support everyday life.

David shared the new Emerging Leaders program. Sally asked if we were going to advertise outside of the agency and David stated that yes once we get the program set we would extend this to outside agencies. David feels that the more leaders we develop the more leaders we will have to lead our agency. Lastly, David shared that the current Staff Roster has no open positions as we have filled all vacancies.

B. NON-VOCATIONAL AND CHILDREN SERVICES DIRECTOR'S REPORT – CINDY AIELLO

Cindy's report was included in the packet. Cindy shared that the video that MEORC completed will be done soon and it will be shared with the Board as soon as soon as it is finished. Cindy welcomed the Board to go to the PCBDD Facebook page and read all the great tributes for Military Month. Featured this week was our own Board member Ken Yuchasz. She shared her excitement of how the website and Facebook page is progressing. She finished up by sharing with the Board the attached analytics sheet for the new website. She stated she would be sharing this quarterly to keep the Board up to date on the progress.

C. SSA DIRECTOR'S REPORT – RON SPUNG

Ron's report was included in the packet. Justin asked Ron if he got all of his staff moved in. Ron shared that he did and he is happy with how everyone is working together. Ron shared that he enjoyed doing the Monday breakfasts for all his new employees. He encouraged the Board to view his attached brochure for the "Yes I Can" seminar that will highlight technology used to better support individuals.

D. HUMAN RESOURCES DIRECTOR'S REPORT - JESSICA STROUP

No report this month.

E. COMMUNITY SUPPORTS DIRECTOR'S REPORT - SHELLY LACKEY

Shelly's report was included in the packet. Sally commended the CS department on the articles in the PC Tribune. She loves the coverage we receive.

F. FINANCE DIRECTOR'S REPORT – CALEY BOYDEN

Caley's report was included in the packet. Caley shared that last month there were questions about laptop expenses. A standard laptop costs around \$800 and a port replicator is around \$170. This enables an employee to only have to unplug one cord rather than several and then have to plug them back in upon return to their office. Some laptops purchased were smaller and more mobile. These laptops were all budgeted for. Caley shared that there were two errors on the current report. Revenue for ALA TANF is on the camp revenue line, there is no camp revenue as camp has not begun. The other error will be discussed later in report. We received our local levy money. It was up about 1% from last year. We received our DODD subsidy final quarterly payment for the fiscal year 2019. We paid our liability insurance annual premium, PERS for three pay periods and our quarterly match payment for Day Service Match and Waiver Match. The Capital Improvement Fund expense was for the handicap accessible doors at the CCC. We will be adding one more to that, as the back door will also need one installed. The other error was in the utilities column, the correct number should be 31.75% not 1.73%. Caley's projection for our end of the year is around \$2.0 million carryover.

V. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2019-05-02

Theresa Moore moved to approve expenditures as presented. Sally Francis seconded the motion.

Discussion: None

Motion passed by majority vote.

VI. OLD BUSINESS: None

VII. NEW BUSINESS:

Res. 2019-05-03

Ken Yuchasz moved to approve the renewal agreement with Hopewell Health Centers, Inc. for expanding access to speech and language services via Allied Health Professionals for the Early Intervention program, as presented. Rachel Barnhart seconded the motion.

Discussion: David shared that the only expense we incurred in the previous contract was for team meetings. We use this for the children we refer and for OT/PT referrals then we can schedule it immediately.

Motion passed by majority vote.

Res. 2019-05-04

Theresa Moore moved to approve the addendum to the Superintendent's contract, as presented. Sally Francis seconded the motion.

Discussion: None

Motion passed by majority vote.

Res. 2019-05-05

Sally Francis moved to approve the Table of Organization, effective July 1, 2019. Theresa Moore seconded the motion.

Discussion: Justin questioned that we would take on the full cost after the grant was completed. David shared that yes we would take on the full cost of the program with the Community Support Specialist position.

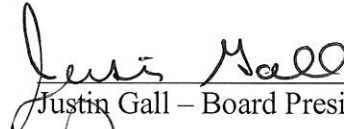
Motion passed by majority vote. Rachel Barnhart abstained.


VIII. PUBLIC COMMENTS: There were no public comments.

IX. ADJOURNMENT:

MOTION BY: Rachel Barnhart

TIME ADJOURNED: 6:30 p.m.


Justin Gall – Board President


Rachel Barnhart – Board Secretary

Submitted by:
Chrissy Berkheimer
Executive Assistant PCBDD