

**THE PERRY COUNTY BOARD OF DD  
BOARD MEETING MINUTES  
March 11, 2019  
600 Senior Drive, New Lexington, Ohio 43764**

**I. President Justin Gall called the meeting to order at 5:30 pm.**

<b>II. ROLL CALL:</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>EXCUSED</b>	<b>UNEXCUSED</b>
Theresa Moore	X			
Rachel Barnhart	X			
Justin Gall	X			
Tara Layne	X			
Shirley Thompson	X			
Ken Yuchasz		X	X	
Sally Francis	X			

Others present at meeting: David Couch, Chrissy Berkheimer, Ron Spung, Caley Boyden, Shelly Lackey, Jenny Keister, Jessica Stroup, and Cindy Aiello.

*\*\*Ken Yuchasz texted Superintendent David Couch to let him know he would not be at the March 11, 2019 PCBDD Regular Board Meeting due to a family emergency.*

**III. REVIEW AND APPROVAL OF MINUTES:**

**Res. 2019-03-01**

**Theresa Moore moved to approve the minutes from the February 11, 2019 PCBDD Regular Board Meeting, as presented. Rachel Barnhart seconded the motion.**

Discussion: None

*Motion Passed* by majority vote.

**IV. COMMITTEES:**

**An Ethics Committee Meeting is scheduled immediately following the May 13, 2019 Regular Board Meeting.**

**V. BOARD REPORTS:**

**A. SUPERINTENDENT'S REPORT – DAVID COUCH -*Verbal Report***

David's report was included in the packet. David informed the Board that there were updates to the OACB Board Member Reference Manual. If anyone would like a copy, please make your request with Chrissy. David shared the manual could be viewed on the OACB website. Rachel questioned if she had a login and Chrissy stated she would find out. David extended an invitation to the Board to attend the Strategic Plan meeting on June 11 at the CCC. David noted that he did not add any MUI information to his report as Jenny Keister is presenting MUI training upon conclusion of the meeting. David moved on to discussions about the facilities. He started with the CCC building. He told the Board that Ashley is gearing up to move in for summer camp. Cindy shared that Ashley has been ordering supplies and she has purchased a large sandbox for outside. David shared that we are redoing the concrete in the back to accommodate wheelchairs and a pad for the picnic table. He also shared that additional electric will be installed for a dryer and for the handicap accessible bathroom and front doors. He discussed with the Board by showing them the pros and cons of a new build versus remodeling the current SSA building. There is a difference in about \$400,000 between the two options. Shirley Thompson first questioned if the SSA building is in a flood plain. David answered yes but it has never flooded since Dr. Nash has owned the building. Rachel noted that we would need to carry flood insurance, which is quite expensive. Shirley also questioned the local politics. David shared that the Commissioners would like to lump the bonding process in with JFS and their new build. Sally asked if there would be enough parking at the SSA building for all the employees. David stated we would have the back parking lot. Rachel questioned if that building was a pole building or an actual building. David shared that it is not a pole building. Justin inquired about JFS and PCBDD sharing a new building and David discussed that JFS wants to be visible to the community and the land by the CCC is not visible enough. Justin questioned if we would have design restrictions at the SSA building. David shared that there is room to expand we can only expand back (cannot go out on either side). Theresa inquired about the new build and questioned if it was on a smaller scale than previously discussed. David shared that it is smaller, as the mobility piece will come into play. Sally likes the idea of building across from the CCC so employees can be more interactive with summer camp and it will feel more like "campus". David shared that the SSA design has about 2000 square feet that will not need to be renovated. Each Board member expressed their feelings that a new build would better suit our needs now and for the future. Caley shared that we will be saving rent money and our utilities should be considerably less with one building compared to three. Tara Layne inquired to make sure we could get the deed to the property eventually and David shared that he will continue to work on that so we can acquire the deed. All Board members agreed that they would like David to proceed with a new build plan. David's meeting with Director Davis was postponed due to snow but he will be visiting New Lexington High School to observe an ALA class tentatively on April 9 but they are having testing so that date might change. David shared the MEORC will assist us in the development of the strategic plan for 2020-2022 and the mobility piece of our future. David has hopes of sharing the new strategic plan with the board before the end of the year. David shared all the March Awareness activities that are planned. He invited the Board to attend a Pep Rally on Wednesday at New Lexington High School to cheer on the Cougars before the Community Game.

Lastly, David shared that he had some items he would like to discuss around the ALA and Practical Strategies money. Item #1, he shared with the Board that we currently have a royalty agreement in place with Practical Strategies but they hold the copyright. They split the royalties 50/50 with PCBDD, and then we split our royalties 50/50 with PCJFS. Les Brown has approached them to put a package together for his trainings. Shirley questioned if there would be any reason we would not want to share with him, David stated there would not be. David shared that Asst. Prosecutor, Steve Herendeen is reviewing things before we agree to them. David reminded the Board all the money comes back to Perry County. Currently we have received approx. \$20,000 in royalties. The Board agreed for David to pursue as long as we still get credit for being on board from the beginning and it is in our best interest. Item #2, David wanted to discuss was using some of the royalty money to put back into the program. No tax dollars would be used; it would be strictly royalty money being put back into the program. The Board agreed for David to proceed as they feel that would be in our best interest. Item #3, Southern Local would like to make ALA an actual class for 7<sup>th</sup> grade students. With that, David addressed the Board on eventually providing a scholarship for ALA students to use to pursue college, trade schools, etc. The scholarship would be from PCBDD, Perry County JFS, and Practical Strategies. No tax dollars would be used for this it would be royalty money. The Board agreed for David to further explore this.

**B. CHILDREN’S PROGRAM DIRECTOR’S REPORT – CINDY AIELLO**

Cindy’s report was included in the packet. Rachel commented on how she enjoys seeing the in-home therapy option that is now offered through Hopewell Health and the PSP. Cindy stated that clients love this option also as it is more convenient and is great so they can see the individual in their own home setting around their family members.

**C. SSA ADMINISTRATION DIRECTOR’S REPORT – RON SPUNG**

Ron’s report was included in the packet. Rachel questioned if the Waiting List had started being processed in Perry County. Ron stated that MEORC has already completed over 50 Wait List assessments. In 50 assessments completed, only one was found to be an immediate need. The First Responders flyer was in Ron’s report. Justin questioned if we have had a good response so far and Ron answered yes.

**D. COMMUNITY SUPPORTS DIRECTOR’S REPORT - SHELLY LACKEY**

Shelly’s report was included in the packet. No discussion.

**E. HUMAN RESOURCE DIRECTOR’S REPORT – JESSICA STROUP**

Jessica had no report this month.

**F. FINANCE DIRECTOR REPORT – CALEY BOYDEN - *Verbal Report***

Caley’s report was emailed separate from the packet before the Board meeting. Caley reported that we received additional levy money that had been deposited to a wrong account. PerCo has paid their facility lease and vehicle lease for six months. They have been paying their utility and maintenance bills in a timely manner. There was a transfer to capital for expenses related to the CCC and 345. Our equipment cost is up with the purchase of laptops to aid in our mobility piece and maintenance upgrades.

**VI. REVIEW AND APPROVAL OF EXPENDITURES:**

**Res. 2019-03-02**

**Rachel Barnhart moved to approve the motion to approve expenditures, as presented. Sally Francis seconded the motion.**

Discussion: None

*Motion Passed* by majority vote.

**VII. OLD BUSINESS:**

**Res. 2019-03-03**

**Tara Layne moved to approve the master contract with Perry Metropolitan Housing Authority for housing services, as presented. Sally Francis seconded the motion.**

Discussion: Caley shared that we already have money set aside in the budget for this and David stated he feels that we are not over reaching by signing this contract with them.

*Motion Passed* by majority vote.

**VIII. NEW BUSINESS:**

**Res. 2019-03-04**

**Theresa Moore moved to approve the agreement for cleaning services between the Perry County Board of Developmental Disabilities and Sandy's Wash & Go, as presented. Tara Layne seconded the motion.**

Discussion: Caley shared that this is a renewal contract but is now more completed as it includes all of our buildings.

*Motion Passed* by majority vote.

**Res. 2019-03-05**

**Rachel Barnhart moved to approve the Table of Organization, effective March 11, 2019, as presented. Sally Francis seconded the motion.**

Discussion: None

*Motion Passed* by majority vote.

**Res. 2019-03-06**

**Shirley Thompson moved to approve the revisions to PCBDD Policies: #101 Policies and Procedures of the Perry County Board of Developmental Disabilities and Policy #102 Mission, Vision, Values, as presented. Sally Francis seconded the motion.**

Discussion: Theresa Moore questioned the punctuation on page 34 with commas and the word “and”. Jessica shared that she was taught that it is personal preference if you use a comma or choose not to use a comma.

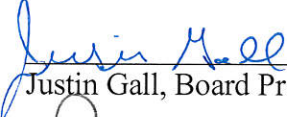
*Motion Passed* by majority vote.

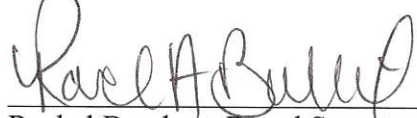
**IX. PUBLIC COMMENTS:** There were no public comments.

**X. ADJOURNMENT:**

**MOTION BY:** Rachel Barnhart moved to adjourn.

**TIME ADJOURNED:** 6:38 pm

  
Justin Gall, Board President

  
Rachel Barnhart, Board Secretary

Submitted by:  
Chrissy Berkheimer  
Executive Assistant PCBDD