

THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES
March 12, 2018
499 North State Street New Lexington, Ohio 43764

I. President Justin Gall called the meeting to order at 5:27 p.m.

II. ROLL CALL: PRESENT ABSENT EXCUSED UNEXCUSED

Theresa Moore	X			
Lindsay Wilson	X			
Rachel Barnhart	X			
Justin Gall	X			
Ken Yuchasz	X			
Sally Francis	X			
Vacant				

Others present at the meeting: Jessica Stroup, Ron Spung, David Couch, Caley Boyden, Morgan Deavers, Cindy Aiello, Chrissy Berkheimer, Shirley Thompson, and Belinda Lee.

III. SWEARING IN OF NEW BOARD MEMBER – Shirley Thompson

Shirley Thompson was administered the oath by Human Resources Manager, Jessica Stroup. Shirley was introduced to all in attendance. Board Members, as well as all those present, introduced themselves to Shirley.

IV. PROCLAMATION FOR DD AWARENESS MONTH

Res. 2018-03-01

Theresa Moore moved to approve March as DD Awareness Month. Lindsay Wilson seconded the motion.

Discussion: Sally Francis read the Proclamation.

Motion passed by majority vote

V. REVIEW AND APPROVAL OF MINUTES

Res. 2018-03-02

Ken Yuchasz moved to approve the minutes of the February 12, 2018 PCBDD Regular Board Meeting Minutes, as presented. Rachel Barnhart seconded the motion.

Discussion: None

Motion passed by majority vote

VI. COMMITTEES: Justin reminded the Board members that an Ethics Committee Meeting is scheduled at 5:30 pm Monday May 14, 2018 immediately following the Regular May PCBDD Board Meeting.

VII. BOARD REPORTS:

A. SUPERINTENDENT'S REPORT – David Couch –*Verbal Report*

David thanked Lindsay for sharing the link to the Ohio Parent Mentor Newsletter January edition including an article about Rachel. David provided a March Awareness Schedule of Activities created by Lindsey Jago. Board Members were invited to attend as many of these activities as possible. Also provided for Board Members to see, were copies of PC Tribune Articles featuring the PCBDD and appearing each week in the Tribune. David mentioned that the PCBDD had offered to pay the \$125 registration fee for local providers to be able to send someone to the Job Path Seminar, as they can't bill for staff time when they are not providing direct service. David shared about a meeting for Ron, Pete Moore (Mt. AL) and himself to meet with New Lexington School Administration to discuss a workforce development program to prepare high school students to become Direct Support Professionals when they graduate. It is estimated local providers will seek to employ 20 to 40 additional people each year. David discussed the SELF Waiver audit and findings. He stated the SELF Waiver roll out did not include guidelines initially and county DD's were instructed to use it. Guidelines are now being provided and funds incorrectly used by the counties are being repaid to the Fed by the State. David provided 2 sets of graphs for January and February showing location of MUI's compared to 2017 and category of MUI's also compared to 2017. David shared information concerning PCBDD facilities. Admin building – The Village of New Lexington is completing their necessary items, including a legal description from a survey and vacating two alleys so the property will join current county property. The price for the building is \$125,000. David asked Board members to authorize the Superintendent to seek the services of an architect for the remodel of the new Admin Building location as soon as the purchase is completed. The Activity Center on St. Rt. 345 – David submitted a letter to the Commissioners stating our desire to return this facility to them. He is waiting for an official response from them so we can move forward with this.

B. CHILDREN'S PROGRAMS DIRECTOR'S REPORT– CINDY AIELLO –

Cindy' report was included in the packet. Cindy was asked about the newly formed Perry County Multi Agency Team (PCMAT) who plans as one of their first objectives, to create a County Resource Guide .

C. SSA DIRECTOR'S REPORT – RON SPUNG –

Ron's report was included in the package. Board Members commented they liked the referral numbers as part of the Report. They also liked the "outside the box" thinking in making use of Homemaker Personal Care Services to support an individual who was falling.

D. HUMAN RESOURCES MANAGER REPORT – JESSICA STROUP –

Jessica's report was included in the package. Jessica provided information about the LEAN Efforts, the Behavior Supports Kaizen event, and Person Centered Organization Implementation. Jessica shared how the Behavior Supports Focus Group, led by Bryan Hinkle, met on 2/27 with 4 large PC Providers and PCBDD staff to gather valuable feedback. Jessica introduced Chrissy Berkheimer, who started as the new Executive Assistant on March 12. Jessica also provided information about Accreditation scheduled for April 18 and 19. Lindsay Wilson mentioned she would be unable to attend Accreditation, but Theresa Moore and Sally Francis will represent the Board on those days.

E. ALA MANAGER'S REPORT – SHELLY LACKEY – Shelly's report was included in the package.

F. BUSINESS MANAGER'S REPORT – CALEY BOYDEN

1. Financial Statement

Caley provided a Business Manager Report. She pointed to the highlighted items. She mentioned TCM paid through November, a Title XX payment made, ADS/NMT paid through December, Hocking Shared services final payment received and ALA TANF paid through December. There were no questions about revenues.

2. Expenditures

The Voucher list was provided. Caley shared that Expenditures were low again in February and cash balance at the end of February is the highest since February 2014. Caley also mentioned that the final payment for the Sun Trust Energy Management Project was made. Board Members asked about OPFMA Membership Dues for John Tokie. Caley explained these are paid annually for his Maintenance Certification. There were no other questions about voucher items.

3. Long Term Financial Forecast

Caley provided a spreadsheet to Board Members outlining PCBDD Cash Flow Projections through the year 2026.

Res. 2018-03-03 (Additional Motion)

Ken Yuchasz moved to authorize the Superintendent to retain an architect for planning of the remodel of the facility being purchased by the PC Commissioners as a new location for the PCBDD Administrative Offices as soon as purchase is confirmed. Lindsay Wilson seconded the motion.

Discussion: Previously discussed as part of the Superintendent Report.

Motion passed by majority vote.

VIII. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2018-03-04

Lindsay Wilson moved to approve expenditures, as presented. Theresa Moore seconded the motion.

Discussion: None

Motion passed by majority vote.

IX. OLD BUSINESS: None

X. NEW BUSINESS:

Res. 2018-03-05

Theresa Moore moved to approve the Interagency Agreement for Residential Cost Sharing, as presented. Ken Yuchasz seconded the motion.

Discussion: David shared this waiver may be short term and that the child is in the custody of the PC Children's Services Board.

Motion passed by majority vote

Res. 2018-03-06

Ken Yuchasz moved to approve revisions to PCBDD Policy #203 " Behavior Supports", as presented. Sally Francis seconded the motion.

Discussion: None

Motion passed by majority vote.

Res. 2018-03-07

Sally Francis moved to approve the "Job Path Best Practices Presentations" Agreement, as presented. Theresa Moore seconded the motion.

Discussion: None

Motion passed by majority vote.

Res. 2018-03-08 (Handout Motion)

Rachel Barnhart moved to approve the purchase of the following additional services from the MidEast Ohio Regional Council (MEORC) for 2018, as presented. Theresa Moore seconded the motion.

1. Nurse Delegation --\$33,800
2. Reporting Systems Coordination --\$16,230

Discussion: David went over the attached invoices sharing that Jenny Keister currently reports to MEORC on behalf of the PCBDD and the new services would be a better use of PCBDD resources.

Motion passed by majority vote.

Res. 2018-03-09 (Handout Motion)
Ken Yuchasz moved to approve the Agreement for Nursing Services with PerCo Inc, as presented. Lindsay Wilson seconded the motion.

Discussion: David explained that he and Caley would meet with the nurse to schedule hours.

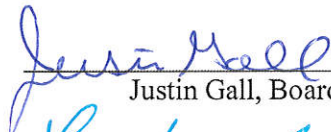
Motion passed by majority vote.

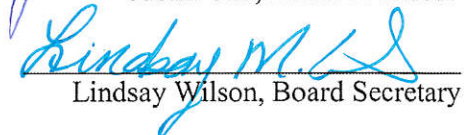
XI. PUBLIC COMMENTS: There were no public comments.

XII. ADJOURNMENT:

MOTION BY: Sally Francis moved to adjourn.

TIME ADJOURNED: 6:40 PM


Justin Gall, Board President


Lindsay Wilson, Board Secretary

Submitted by
Belinda Lee
Executive Assistant
PCBDD