

THE PERRY COUNTY BOARD OF DD  
BOARD MEETING MINUTES  
January 15, 2018  
499 North State Street New Lexington, Ohio 43764

**I. President Ken Yuchasz called the meeting to order at 5:39 p.m.**

<b>II. ROLL CALL:</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>EXCUSED</b>	<b>UNEXCUSED</b>
Theresa Moore	X			
Lindsay Wilson		X	X	
Rachel Barnhart	X			
Justin Gall	X			
Ken Yuchasz	X			
Sally Francis	X			
Vacant				

Others present at the meeting: Jessica Stroup, Ron Spung, David Couch, Caley Boyden, Shelly Lackey, Morgan Deavers, and Belinda Lee. (Cindy Aiello entered the meeting at 5:45 pm.)

**III. RECOGNITION:**

**Res. 2018-01-01**

**Ken Yuchasz moved to recognize the December 31<sup>st</sup> 2017 retirement of Marci Jones, Service and Support Administration Director for the PCBDD, after 27 years of service. Theresa Moore seconded the motion**

Discussion: Jessica shared that Marci had been out of the country and was unable to attend the meeting. All Board Members signed the Resolution to be forwarded to Marci, along with a painting from Rendville Artworks.

*Motion passed* by majority vote

**IV. REVIEW AND APPROVAL OF MINUTES**

**Res. 2018-01-02**

**Theresa Moore moved to approve the minutes of the November 20, 2017 PCBDD Regular Board Meeting, as presented. Ken Yuchasz seconded the motion.**

Discussion: None

*Motion passed* by majority vote

**V. COMMITTEES: Justin reminded the Board members that an Ethics Committee Meeting is scheduled at 5:30 pm Monday May 14, 2018 immediately following the Regular May PCBDD Board Meeting.**

**VI. BOARD REPORTS:**

**A. SUPERINTENDENT'S REPORT – David Couch –*Verbal Report***

David shared with Board Members that Judge Cooperrider had appointed Shirley Thompson to fill the vacant Board position, but due to previous personal commitments, she would be unable to officially join the Board until the March meeting. Sally shared with the Board that she had attended the OACB Annual Convention and thought it was very good. David stated there were several Administrative changes coming about in 2018. Changes include moving some functions from the SSA office to the Administrative Office; MUI will be under Superintendent supervision, fiscal aspect of waiver services will be under Caley, as Business Manager. The PCBDD Committee system will be compressed from ten committees to four in order to reduce the bureaucracy, as well as aligning with the Board's Strategic Plan. David explained the 2017 Annual Action Plan Progress report was available now, but the 2018 Annual Action Plan would be available for approval at the February Meeting. Jessica provided a handout with the 2017 Annual Action Plan Progress report and explained the new format and layout. She mentioned ALA, Exit waivers, the new Employment Navigator, Kaizen events, Person Centered Planning, and Transition went well without hitches. David mentioned he had heard nothing new from the PC Commissioners about the bid on the building we were interested in. David shared the Accreditation team from DODD would be on site April 18 and 19 for an official review of our Agency. PCBDD has been working for several months with MEORC in preparation for the review. David shared that the Board had received \$60K from JFS as part of their agreement to share the cost of development of the ALA curriculum. Schools in Perry County want the ALA program, but we do not currently have the capacity to provide it. David spoke about the Equip the Facilitator Training that the ALA Team is working on to help new facilitators get started, and the need for recommendations of any persons who might be interested in facilitating. Shelly shared several ALA events were scheduled including a visit from Kathleen Young from the Governor's Office and representatives from Richland County DD. Board members asked if Practical Strategies representatives might share their ALA marketing strategies with the Board at the May or June Meeting.

**B. NON-VOCATIONAL & CHILDREN SERVICES DIRECTOR'S REPORT– CINDY AIELLO –**

Cindy shared with the Board the successes in Early Intervention. The first Primary Service Provider Team meeting was held in December. It is a great program, broadening and increasing effectiveness of services to families. Justin asked about Summer Camp and what building will be used this year. Cindy said they were

looking at the Alpha building just past 6-Mile Turn. It is the right size and meets most needs of campers.

**C. SSA DIRECTOR'S REPORT – RON SPUNG**

Ron's report was included in the packet. Ron discussed the number of waivers we work with and how different the SELF-Waivers are. Ron would like to bring back internal review of SELF-Waivers at SSA. Teresa Moore asked if Vikki manages a caseload, as well as Coordinating Intake. Ron stated she has a caseload of about 13.

**E. BUSINESS MANAGER'S REPORT – CALEY BOYDEN**

**1. Financial Statement**

Caley provided a Financial Manager Report including Operating Fund Revenues and Expenses with notable items highlighted. Caley shared that 2017 Carryover exceeded the original projection by more than 4%, revenue came in at 1.5% over projection, and expenditures were almost 5% below projection. HMG ended the year well with a carryover of \$209,467.00. There were no questions.

**2. Expenditures**

The Voucher list with Master Card Detail was provided. There were no questions about the Voucher Items.

**VII. REVIEW AND APPROVAL OF EXPENDITURES:**

**Res. 2018-01-03**

**Theresa Moore moved to approve expenditures, as presented. Rachel Barnhart seconded the motion.**

Discussion: None

*Motion passed* by majority vote.

**VIII. OLD BUSINESS: None**

**IX. NEW BUSINESS:**

**Res. 2018-01-04**

**Ken Yuchasz moved to approve the Recycling Facility Agreement with the Perry County Commissioners, PerCo, Inc., and the PCBDD, as presented. Sally Francis seconded the motion.**

Discussion: None

*Motion passed* by majority vote

**Res. 2018-01-05**

**Sally Francis moved to notify Ohio Superintendent of Public Instruction, MVESC, New Lexington, Southern Local, Crooksville Exempted Village and Northern Local School Districts that the PCBDD does not intend to provide education services to children ages 6-21 for the 2018-2019 school year. Theresa Moore seconded the motion.**

Discussion: None

*Motion passed* by majority vote.

**Res. 2018-01-06**

**Theresa Moore moved to authorize the Superintendent to approve maximum expenditures of \$2000.00 for Employee Awards for 2018. Rachel Barnhart seconded the motion.**

Discussion: None

*Motion passed* by majority vote.

**Res. 2018-01-07**

**Ken Yuchasz moved to approve the use of up to \$1,275,150.00 of the CY 2018 Budget and Funds appropriated under Section 5123.0413 of the Ohio Revised Code (ORC) to pay the non-federal share of the services required by section 5126.0511 of the ORC for Medicaid Expenditures to assure the services will be available in a manner that conforms to all applicable state and federal laws. It is fully understood that the payment of the non-federal share represents an ongoing financial commitment of the PCBDD. Theresa Moore seconded the motion.**

Discussion: None

*Motion passed* by majority vote.

**Res. 2018-01-08**

**Theresa Moore moved to approve payment of 2018 OACB membership dues for \$9,270.00, as presented. Sally Francis seconded the motion.**

Discussion: David shared this was the first increase in cost in 10 years.

*Motion passed* by majority vote.

**Res. 2018-01-09**

**Rachel Barnhart moved to approve the new PCBDD Policy #223 “Overtime for Independent Providers” , as presented. Sally Francis seconded the motion.**

Discussion: David shared this new policy is needed because the State of Ohio approved and put in place. PCBDD is now responsible to pay overtime for independent providers if the location or number of people served causes the independent provider to work over 60 hours in a work week. Currently, Perry has only 1 independent provider.

*Motion passed* by majority vote.

**Res. 2018-01-10**

**Rachel Barnhart moved to approve the PCBDD Table of Organization, with revisions, as presented. Theresa Moore seconded the motion.**

Discussion: None

*Motion passed* by majority vote.

**Res. 2018-01-11**

**Ken Yuchasz moved to approve the Memorandum of Understanding (MOU) between PC Job and Family Services and the PCBDD for distribution of royalties received from Practical Strategies, ltd for ALA curriculum, as presented. Theresa Moore seconded the motion.**

Discussion: David stated ALA is changing the culture for people with developmental disabilities.

*Motion passed* by majority vote.

**Res. 2018-01-12**

**Sally Francis moved to authorize appropriation of \$200,000.00 to the Job Path expense line in the Operating Fund, per the request attached. Rachel Barnhart seconded the motion.**

Discussion: David reminded the Board about the information provided in the October Board Meeting regarding PCBDD filling the role of Fiscal Agent for the Job Path program.

*Motion passed* by majority vote.

**Res. 2018-01-13 (Handout Motion)**

**Ken Yuchasz moved to approve the Facilitator Agreements between the PCBDD and Annette Davis-Kramp and Elizabeth Prather for the Job Paths Learning Series, as presented. Sally Francis seconded the motion.**

Discussion: David stated both women are former DD Superintendents.

*Motion passed by majority vote.*

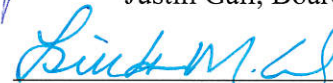
**X. PUBLIC COMMENTS:** There were no public comments.

**XI. ADJOURNMENT:**

**MOTION BY:** Rachel Barnhart moved to adjourn.

**TIME ADJOURNED:** 6:47 PM

  
Justin Gall, Board President

  
Lindsay Wilson, Board Secretary

Submitted by  
Belinda Lee  
Executive Assistant  
PCBDD