

THE PERRY COUNTY BOARD OF DD
BOARD MEETING MINUTES
February 12, 2018
499 North State Street New Lexington, Ohio 43764

I. President Justin Gall called the meeting to order at 5:27 p.m.

II. ROLL CALL: PRESENT ABSENT EXCUSED UNEXCUSED

Theresa Moore	X			
Lindsay Wilson	X			
Rachel Barnhart	X			
Justin Gall	X			
Ken Yuchasz	X			
Sally Francis	X			
Vacant				

Others present at the meeting: Jessica Stroup, Ron Spung, David Couch, Caley Boyden, Morgan Deavers, Cindy Aiello, and Belinda Lee.

III. REVIEW AND APPROVAL OF MINUTES

Res. 2018-02-01

Ken Yuchasz moved to approve the minutes of the January 15, 2018 PCBDD Organizational Meeting Minutes, as presented. Theresa Moore seconded the motion.

Discussion: None

Motion passed by majority vote *LW abstained*

Res. 2018-02-02

Theresa Moore moved to approve the minutes of the January 15, 2018 PCBDD Regular Board Meeting Minutes, as corrected. Sally Francis seconded the motion.

Discussion: Minutes were corrected to reflect the following: Newly elected President, Justin Gall opened the January meeting, not Ken Yuchasz as the minutes stated. Theresa Moore's name was incorrectly spelled as Teresa Moore in the SSA Director's report and was corrected to read Theresa Moore.

Motion passed by majority vote *LW abstained*

IV. COMMITTEES: Justin reminded the Board members that an Ethics Committee Meeting is scheduled at 5:30 pm Monday May 14, 2018 immediately following the Regular May PCBDD Board Meeting.

V. BOARD REPORTS:

A. SUPERINTENDENT'S REPORT – David Couch –*Verbal Report*

David shared the DODD is hoping to talk with two Board Members on April 19 as part of their accreditation visit. Theresa Moore and Lindsay Wilson volunteered to attend and Belinda agreed to notify them when a specific timeline had been established. David mentioned that the PC Commissioners and the Village of New Lexington still need a survey to complete the transaction for securing a building for PCBDD Administration Office relocation. David stated PCBDD will pay rent for the building based on the cost to purchase. He also stated the PC Commissioners agreed to allow PCBDD to facilitate and pay for (\$50K to \$100K) the remodel process. (PCBDD could pay for the remodel upfront or have it included in the rent.) The Board members agreed that David should pursue returning the oversight of the Activity Center on 345 to the PC Commissioners with a Memorandum of Understanding in place allowing PCBDD to use the building for DD activities. Board Members agreed. David stated the Perry County Waiver waiting list is at about 400 people and that Johnna and Tammy manage the list. Ohio DODD is in the process (Fix the List Program) of moving from a waiver list determined by date of request to one based on assessed need. David mentioned PCBDD continues to look for ways to support providers of day services. A new day service recently opened and PCBDD connected them with a current provider who collaborated with them to save time and money by letting them work under their already established agency. David shared that Mt. Aloysius is interested in possibly developing specialized services for Youth needing support from more than one service system. The cost is sometimes \$200 to \$500 per day. Ohio DODD has a \$5 million grant available and counties in our region, as well as MEORC, are involved in the conversation. David concluded his report by sharing his 2018 goals, included in the Board package. Board members also mentioned they liked the new format of the PCBDD staff roster.

B. CHILDREN'S PROGRAMS DIRECTOR'S REPORT– CINDY AIELLO –

Cindy shared January was a very busy referral month and EI is serving 22 with 18 more going through eligibility and ISFP development. Cindy related a success story about a young mom and dad who took in a friend's child. The child was born in prison and his biological mom was drug addicted. They shared with Leslie what a great support her home visits have been for their family. Cindy stated Darlene and Linda are planning a presentation on April 10th "What happens after an autism diagnosis?" Rachel Barnhart and Bryan Hinkle will be the guest speakers and the presentation has been approved for Board Member training. Cindy mentioned that Ashley, Employment Navigator, has met with Johnna Nash to help SSA's better understand the funding/planning for employment services. She has also shared that Ashley met with individuals helping to facilitate OOD referrals, and facilitated a meeting with employment serving agencies and school facilitation coordinator, Penny Murray. Cindy shared Ashley will be sending out 2018 Camp Letters very soon.

C. SSA DIRECTOR'S REPORT – RON SPUNG – Ron's report was included in the package. Justin mentioned he liked the breakdown of the eligibility numbers report.

D. ALA MANAGER'S REPORT – SHELLY LACKEY – Shelly's report was included in the package. David shared several letters to the Governor written by ALA students in Southern Local and New Lexington Schools. The letters cited the concerns and needs of the youth in Southeastern Ohio.

E. BUSINESS MANAGER'S REPORT – CALEY BOYDEN

1. Financial Statement

Caley provided a Business Manager Report Handout. She mentioned Operating Fund revenues including ADS/NMT paid through November, Subsidy for Qtr 3 of FY18 received, and Medicaid Cost Report CY13 Settlement of \$129K. She also stated Children's Programs revenues including ODH-GRF Payment for Qtr 3 of FY 18 and Part C payment for Qtr 2 of FY18. Caley also shared the Expenses for Salaries (and Medicare) were higher due to PerCo employee payouts and the retirement payout for the SSA Director. Caley mentioned the Workman's Comp first half payment was high, but the second half would be significantly lower. Membership dues should still be on track to keep the expense line within the budget. There were no questions about revenues.

2. Expenditures

The Voucher list was provided. Board Members asked about the duplication of American Electric Power bills. Caley explained the end of year voucher process and the probability that these bills were from December and January. Caley also mentioned that the Contract Services line was somewhat higher due to payout for the Transportation Coordinator. There were no other questions about voucher items.

3. Waiver History & Rankings

Caley provided the following concerning Waivers in Perry County:

In Ohio Perry County ranks 68th in population and 59th in waiver enrollment.

With the addition of 54 waivers from 2010-2018, waiver enrollment in Perry County has increased by 55% since 2010.

New waivers since 2010: Individual Options – 22 (nearly all state funded) Level One – 25 (from privatization) SELF – 7 (other counties)

VI. REVIEW AND APPROVAL OF EXPENDITURES:

Res. 2018-02-03

Lindsay Wilson moved to approve expenditures, as presented. Sally Francis seconded the motion.

Discussion: None

Motion passed by majority vote.

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:

Res. 2018-02-04

Theresa Moore moved to approve the Agreement for Cleaning Services between the PCBDD and Sandy's Wash & Go, as provided. (Agreement was provided as a Handout.) Rachel Barnhart seconded the motion.

Discussion: David stated the contract price was increased due to a request from the SSA Building staff to have 2 cleaning visits per week instead of 1. This building has a lot of traffic. Caley shared the company is doing a good job.

Motion passed by majority vote

Res. 2018-02-05

Ken Yuchasz moved to approve the PCBDD Annual Action Plan for 2018, as amended. Lindsay Wilson seconded the motion.

Discussion: Jessica went over the Plan stating that the Admin Team had originated the Plan, it went out to all departments for input and feedback, and was returned and revised as needed. This process promoted plan ownership for all staff. Jessica shared the salary concept is in ranges and is updated every so many years. She also mentioned that one-time payments would now be tied to goals. A handout was provided citing a change in the wording of Section E, Fiscal Responsibility, Number 2 .

Original wording: 2. Maintain fiscal sustainability by evaluating and assessing the knowledge of all staff, as stewards of agency resources. Train and educate staff regarding board finances, budgets, and the utilization of projection tools.

Amended wording: 2. Engage in long-term planning and maintain fiscal sustainability by estimating waiver costs. Efforts also include evaluating and assessing the knowledge of all staff, as stewards of agency resources, and providing training and education.

Motion passed by majority vote.

Res. 2018-02-06

Rachel Barnhart moved to approve the PCBDD 2018 Annual Conversion Plan, as presented. Theresa Moore seconded the motion.

Discussion: None

Motion passed by majority vote. (LW stepped out of the room momentarily and did not return in time to vote.)

Res. 2018-02-07

Theresa Moore moved to approve the Agreement between Cuyahoga Integrated Employment, LLC (CIE) and the PCBDD for employment services, as presented. Sally Francis seconded the motion.

Discussion: David shared Perry County does not have strong employment providers/vendors for community employment. CIE will bring in certified people to develop jobs in Perry County. They are a vendor similar to TEC. There are 8 people currently ready to talk to Job Path representatives. David stated families will always have a choice. David mentioned Job Path will be paid for services when a person is employed, and working at least 20 hours per week for a minimum of 90 days. David also stated at this time, there is no bid criteria for this type of service.

Motion passed by majority vote. LW voted no

Res. 2018-02-08

Lindsay Wilson moved to approve the 2018 Superintendent Professional Development Plan, as presented. Ken Yuchasz seconded the motion.

Discussion: None


Motion passed by majority vote.

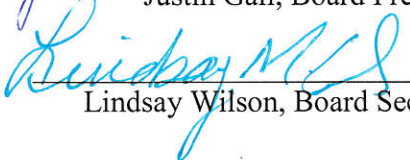
IX. PUBLIC COMMENTS: There were no public comments.

X. ADJOURNMENT:

MOTION BY: Ken Yuchasz moved to adjourn.

TIME ADJOURNED: 6:58 PM


Justin Gall, Board President


Lindsay Wilson, Board Secretary

Submitted by
Belinda Lee
Executive Assistant
PCBDD